

DPAC Meeting Minutes

Date: February 05, 2025

Time: 9:15 AM

Location: Zoom Meeting

The meeting was called to order at 9:18 AM by chair.

Adoption of Agenda : Second: Kelly Richter

Adoption of Minutes: Second: Joy Zhou

Chair's Report- Tanja Imhoff

- Appreciation to those who participated in the December World Café event
- Acknowledgment of Chris Kennedy, Amber, and Erin for leading the January Trustee Liaison Meeting.
- PAC Email Rollout: The district is working on launching new PAC email addresses with a target rollout in June 2025.
- DPAC Website Updates: Maria Bird has been updating the DPAC website with additional resources, including:
 - o Meeting resources
 - o Guest speaker contacts
 - o Hot lunch vendor information
 - o Other useful materials for PAC members
- Gaming Grant Transition: The BCC PAC announced a transition to a new online gaming grant system. PACs need to set up a Business BCID, which takes about three weeks for approval.
- BCC PAC Spring Leadership Conference & AGM: Scheduled for May 23-25, 2025, in Prince George, BC. The event will be hybrid.

Treasurer's Report Nessa Van Bergen

- o DPAC received its gaming grant in the fall.
- o Interest earned so far is \$46.24, exceeding budget expectations.
- o Increased bank service fees due to account changes.
- o DPAC's general account balance as of January 31st: \$1,518.32.
- o Gaming account balance: \$3,026.92, with \$3,074.12 in gaming grants expiring in October 2025.
- o Bcc PAC membership, which has increased to \$200.

Committee Reports

• School Traffic Advisory- Shawn Lin

- o North Vancouver's Walking School Bus Initiative: North Vancouver has implemented a "Walking School Bus" program as a PAC Initiative
- o Traffic Grants: Each PAC is eligible for a \$300 grant to improve traffic safety initiatives. Encouragement for all PACs to apply. Only 3 schools have applied.
- o E-Scooters & E-Bikes: Looking to reduce the age of users to 16 to make it accessible to high school students

• Enhance West Van – Nikta Razavi and Diane Shoar

- o The AI Forum held on November 19 was the first-ever sold-out event.
- o Enhance west van is Considering adding a Donation option during registration though the event will remain free of charge.

• Human Resources: Marissa Yang

- o HR committee meeting on 28th of January,
- o Financial training and fire safety on last Prod-Day
- o HR team attended UBC education career fair and the career fair at the University of Alberta. There were 650 attendants in the UBC fair.

o Procedure called EA early conversion This is procedures basically for the principal to nominate some temporary EA in the school to be a permanent Position.

- **Finance and Facilities: Kelly Richter**

No update to report

Superintendent's Report: Chris Kennedy

- Snow Day Coordination: was managed by custodians and administrators' early morning's hard work.
- Enrollment & Registration:
 - o Enrollment for grades 1-12 opened on January 15 and remains stable.
 - o Kindergarten enrollment is down compared to previous years (due to changing immigration rules)
 - o Some typically full schools still have open spots.
 - o High school specialty programs and academies continue to attract students, helping offset kindergarten enrollment declines.
- Facilities & Infrastructure Updates:
 - o Place for Sport officially opened: expected completion in April or early May.
- Cybersecurity: Increased cybersecurity efforts due to recent cyberattacks on schools across North America.
 - o Implementation of two-factor authentication and stricter access controls.
 - o Upcoming March DPAC meeting on cybersecurity to educate PACs on data protection (securing emails, home addresses, and payment details used in school fundraising).

Trustee's Report: Nicole Brown

- By-Election: A trustee vacancy exists.

- o Voting Day: April 5, 2025, from 8am to 8pm, at West Van Community Center or Bowen Island
 - o Advance Voting: March 26 & 31 at Municipal Hall, Raven room
 - o Candidate nomination period: Feb 18-28, 2025
 - o DPAC will host a candidate meet-and-greet in March.
 - 2025-2026 Budget Consultation:
 - o Open for feedback or suggestion until March 3, 2025. (link to be sent out)
 - o Budget Must be balanced and approved by June 30, 2025.
 - o Cybersecurity Session (March 2025): A session on security best practices.
 - BC School Employees Association AGM:
 - o Minister of Education and Child Care, Lisa Baer, attended briefly and gave a speech
 - o Key Topics Discussed: bargaining objectives in depth, Communication strategies for bargaining, Review of past issues: class size, prep time, paid leaves, health & safety.
 - o Collective bargaining advisory committee: This is about 20 people. And it is a mix of secretary treasurers, employee and labor relations, superintendents, principals, and trustees, and they're from all over the province.
- Adjournment: Meeting was officially adjourned at 10:00 AM.

Presentation 1

District Programs:

Attendance: Ian Kennedy, Dave Dickinson, Jo-Anne McKee, Students
students and teachers showcased the FAST and YELL programs:

FAST Program (Lifeguard Training):

- Led by Dave Dickinson at Rockridge Secondary.

- Students obtain Bronze Medallion, Bronze Cross, Standard First Aid certifications.

- Hands-on experience at West Van Community Center.

Q&A:

- Q: What are the prerequisites for FAST?

A: Students must pass a swimming assessment and demonstrate leadership qualities.

- Q: Does completing the FAST program guarantee employment?

A: While many graduates are hired at local pools, students must still pass final certification tests.

- Q: Is there a cost associated with the program?

A: Yes, but financial assistance may be available through the school district.

YELL Program (Entrepreneurship & Leadership):

- Open to Grade 11 & 12 students.

- Provides course credits and university recognition.

- Free to students as a non-profit initiative.

Q&A:

- Q: What are the eligibility requirements for the program?

A: Students must be in Grade 11 or 12 and submit an application. There is no GPA requirement, but an essay submission is required.

- Q: Are there costs associated with YELL?

A: No, the program is free and a nonprofit program.

- Q: What are the benefits of participating?

A: Students gain real-world experience, networking opportunities, and an edge in university applications.

Meeting was adjourned at 10:43 am