

GEC PAC Meeting Minutes
Wednesday, October 19th, 2022, 6:30pm
@ The Brown's Residence



In attendance:

Kelly Kerklaan (Co-Chair, PAC)
Kirstie Simpson (Co-Chair, PAC)
Shevaun Brown (DPAC Rep, PAC)
Amanda Clark (Treasurer, PAC)
Emily Gardiner (Vice-Chair, PAC)
Anna Stewart (Secretary, PAC)
Heather Nelson (Member at Large, PAC)
Jess Jenkin (Hot Lunch Coordinator, PAC)

Lauren Gilchrist
Marie Engelbert
Pippa Fry
Rod Brown
Anne-Charlotte Hebert
Thomas Hebert
Robyn Evans (Principal, GEC)

Meeting Called to Order at 7pm

- Kirstie and Kelly welcomed attendees and thanked The Brown's for hosting, as well as everyone who provided food and drinks, including Roz Dickett, Sonia Gregg, Julie Brown, Jessie, Jill, Shevaun, Amanda and Ms. Wimmer.

Adoption of the Agenda.

- We have one change to the agenda: Add the DPAC report from Shevaun Brown to the Agenda after the Book Fair Update.
- The agenda was approved.

Approval of Minutes

- The draft PAC meeting minutes from the last meeting on Sept. 21st, 2022, were set out on Friday, Oct. 14th, 2022.
- There were no objections or corrections; therefore, the minutes stand approved as distributed.
- As a reminder: our minutes, agendas and newsletters are posted on the school website.

Ms. Evans provided Land Acknowledgement and thanked the Brown's for hosting tonight's PAC Meeting.

PAC Chair Report (Kelly & Kirstie):

- It's only mid-October and we have managed to do so many things already including:
 - Welcome Tea
 - Welcome Back Open House
 - Staff Appreciation for World Teachers' Day
 - Hot Lunch
 - Fall 2022 Golf Game
 - Installation of the outdoor classroom
 - Plantings around the outdoor classroom
 - Spirit Wear
 - Installation of the saucer swing
 - Painting the soccer goal posts
 - Babysitting and stay safe courses
 - Preparations for a mural in the undercover area
 - Naturalizing the playground with the installation of logs and boulders and sitting areas

- We once again want to say a huge thank you to Lisa and Rick Kim from Olive and Anchor for taking the school harvest and creating a wonderful meal for us to enjoy at the Welcome Back Open House. Rachel Clearwater was instrumental in organizing this event and she and the rest of the garden parent volunteers worked with various classes to harvest and prepare potatoes, kale, herbs, and flowers. The Grade 7 Grad's hosted a bake sale which raised \$486 that will be used towards their grad activities and legacy gift. Great to meet the new teachers and tour the classrooms. Thank you to everyone who came out and joined us for a great evening.
- We celebrated our amazing teachers on World Teacher Day by providing some yummy treats. Thank you to everyone who signed up and brought food and drinks for this event.
- On Thursday Oct. 6th we hosted what has become our Bi-annual Fall Golf Game for the Kids. We had 60 golfers and we raised over \$6,500. Thank you to everyone who participated as well as Rachel Clearwater, Anna Stewart, Wally Jonsson and Kim Whittall for volunteering, we couldn't do it without you. We had a 5-way tie. After some official tie breaking math, the winner was the Tennis Legends -Jason Hofman, Jason Kittler, Tom Wolff von Gudenberg, Adam Becker. A special mention goes out to the Gleneagles Grinders for the lowest overall score of 28 (Rod Brown, Tim Engelbert, Graham Harding, Chris Sfikas). We had some amazing prizes. Several local donors including, Olive and Anchor, Kim Taylor Real Estate, Dave Runte & Jason Jennings from Sotheby's

International Realty, Wildwood Eyewear, Golf Town, Peak Golf, Sea to Sky Gondola, Mercuterie, Forecast Coffee, Community Spirits in HB, Horseshoe Bay Boards, Monaghan Golf Group, Whittall Real Estate Team, Birdies Babes and Beat, and Bfit Private Training.

Outdoor Enhancement Update- Kirstie & Kelly

- The installation of the outdoor classroom at the front of the school is almost complete. Once again, we want to thank MacDonald Trucking and Excavating for donating the boulders and installing them. We also want to thank Rachel and Pete Clearwater and their team of volunteers, teachers, and students for adding the final touches with the addition of mulch and new plantings. We would also like to thank Laura McMurrin, the West Vancouver School District Head Gardener for her help throughout the installation and planting. The teachers and students have been enjoying this new space.
- In the playground area, we have added some beach logs and boulders to soften the playground area by adding natural elements. These beach logs and boulders were donated and installed by the West Vancouver District. We would like to thank Tiffany Bentley and her team. We still have wood chips to install and some benches that were made by Greg Cormier and his woodworking students in the ACE IT program at West Vancouver Secondary. The installation of the saucer (aka Oodle) swing is almost complete! We are just waiting for some wood chips.
- Tracey Hayes has designed an amazing underwater themed mural for the undercover area which we hope will be completed in the coming weeks. We are just going through all the appropriate approvals.
- Thanks also to Dave Wolstenholme and Wally Jonsson who painted the soccer goal posts and to Wally and his group of dads (Steve Ramsbottom, Paul Schmid, Paul Taylor, Tim Jenkins, and Ben Lavallee) who have created many more small seating areas throughout the school grounds using the logs that were donated by the Gleneagles Golf Course. Thank you to everyone who has donated to this project and to all the volunteers.

Garden Update- Rachel Clearwater

- Mrs. Phillips class has been working on a rock border this week for the outdoor learning space
- There is room for a tree in the outdoor learning space, decision pending on type
- There are some garden areas that didn't fare well over the dry summer; they will be replanted or could be replaced with something lower maintenance, such as sword ferns
- Nov. 2-Mrs. Zandvliet's class will plant bulbs chosen for the hardiness and cost efficiency

Hot Lunch Update- Jess Jenkin

- Subway was late with hot lunch order one day due to an equipment failure. This is expected to be a one-off occurrence.
- Parent suggestions of pizza vendor replacement (due to high cost) and the addition of a Monday menu will be considered.
- Parents, interested in alternating menus weekly for hot lunch, can manually adjust this (adjustment available only when ordering is open) by creating an order, deleting dates for alternating weeks, and then creating a second order for the same day, but this time delete the opposite dates, ensuring that each week has an alternating menu item for that day of the week. For help with Hot Lunch contact Jess at jessjenkin@gmail.com

DPAC report- Shevaun Brown

- Once they are assigned, the new school board trustees will be invited to PAC meeting
- Goals moving forward will be to reduce the budgeted 2022-23 structural deficit
- Encouraging reduction of cars driving up to schools and support parents/schools address safety concerns and promote alternatives
- Members of the BC General Employees' Union employed by BC Public Service have ratified a new agreement, which includes West Van employees in our district. Therefore, there will be no chance of strike for support workers.
- Overall enrollment in WV schools is up slightly from last year. Enrollment from within WV is declining, but enrollment from North Vancouver, Vancouver, as well as international students is keeping enrollment up.
- Every student, grade 11 and younger, will take an indigenous focused course as part of their graduation requirement.
- A Student and Family Affordability Fund will be made available in the future, to offset the challenges of inflation for parents. Details to come.
- For further details on the DPAC meeting please see the [DPAC Minutes for October 2022](#).
Next DPAC meeting will be held November 2, 9:15 am.

Book Fair Update- Lauren Gilchrist & Marie Engelbert

- The Book Fair is approaching and there will be opportunities for parents to view online as well as in person.
- Kids will be able to go by the Book Fair with their classes and during recess times
- There will be an evening Family Event 6:00-7:30pm Wednesday, Nov. 2nd
- Parent volunteers are still needed for the event
- There is a tiered reward system offered by Scholastic Books. Higher the sales mean a higher reward, which will be put towards other initiatives to benefit GEC students
- More details to come in the next GEC newsletter due October 27th, 2022.

Treasurer's Report- Amanda Clark

- For our Balance Sheet, we have a cash balance of just over \$172,654 as of October 17th, 2022. This is a total of our three bank accounts, which includes our trust account.
- Our total liabilities is \$88,026, with the majority made up of outdoor enhancement accruals (basketball court and playground equipment, etc.), followed by hot lunch vendor accruals.
- Income and expenses up to October 17, 2022 - We had a bit more activity in the last 4 weeks, with the Golf Tournament, Hot Lunch, and babysitting/stay-at-home courses happening. We raised \$6,770 from the golf tournament on October 6th, \$6,986 for hot lunch, and \$1,247 with the babysitting stay at home course. Our Province of BC Gaming Grant also came in at \$5,280 (based on \$20/student, at 264 students).
- The cost of \$5,358.52 in Capital Upgrades, Equipment and Supplies is for classroom funds, STEAM, and the Principal's Discretion
- View the [Budget to Actual October 17, 2022](#) & [Balance Sheet](#) here.

Principal's Report- Robyn Evans

- Thank you to everyone who attended the Welcome Back Open House. It was wonderful to see so many families take part. Thank you to Rachel Clearwater and Lisa Lee for their contributions coordinating the event and meal. Thank you as well for all the contributions families made to World Teachers' Day.
- Cross-Country completed a successful year with multiple high-placing finishes. Thank you to all of the parents who volunteered their time.
- A few parents have yet to complete the online policy and procedure forms. Mrs. Pistilli will be contacting parents to fill these out immediately, as they are now overdue.
- The drama workshop has been postponed; hopefully, it will be rescheduled in the New Year or sooner, depending on staff availability. Update since the meeting: this has been rescheduled for February.
- FSA's are close to completing and results are expected to follow soon after
- A new playground monitor will be starting soon. She will be there for one hour daily to monitor recess. Welcome to GEC, Narges!
- We have been fortunate to receive an increase in ELL time this year. Our staff allocation will increase from one day each week to two. Update on how this might impact ELL staffing to follow.
- There will be a primary parade on Monday, October 31st, for Halloween. All students are invited to wear costumes; however, masks, weapons and accessories are not permitted. Costumes should be worn to school (no changing into costumes at school) and should not inhibit movement. Costumes must be school appropriate for K-7 setting. Parents are asked to limit Halloween treats in school to a maximum of 3 treats per day for 3 days after Halloween.
- The GEC food drive to Scare Hunger will continue through to Monday, October 31st.

**Gleneagles Ch'axay Elementary School
PAC Meeting
October 19th, 2022**

- There are two upcoming rentals on the school property: Indoor soccer Thursdays 5-7pm, and WV Little League Tuesdays 5-7pm.
- A winter performance is in the works. Details to come.

Other Business

PAC Meeting Guest Speaker Ideas

- New Trustees, SOGI speaker (sexual orientation and gender identity), Linda Watt, expert on Physical literacy/nutrition

Fundraising Ideas

- Santa's workshop, general consensus that large fundraising initiatives (like the Move-A-Thon) be kept to every other year to prevent "donor burn out."

Roots of Empathy baby

- still looking for a baby to fill this role. For more information contact Heather @ heatherkitamura@gmail.com

Upcoming events

- Babysitting and Stay Safe courses – October 21st
- Mom's Night at the Orchard – October 27th from 7pm onwards
- Book Fair November 2nd-4th
- Dad's Night at the Orchard – November 3rd from 7pm onwards
- GEC PAC Meeting – November 30th, 6:30pm via Zoom

Meeting adjourned at 8:45pm.