



**PAC Meeting**  
**Wednesday October 7, 2020**  
**6:30 pm via Zoom**

**Present:**

Alexa Bodel  
Shevaun Brown (Secretary, PAC)  
Aron Campbell (Principal, GEC)  
Tanya Cosgrove  
Ian Davies  
Marie Engelbert  
Lisa Fairburn (Chair, PAC)  
Sean Fairburn  
Polina Fink  
Yevgeniy Fink  
Emily Gardiner  
Sara Gardner  
Lauren Gilchrist  
Joel Hammond  
Liz Hammond  
Wendy Human (DPAC Rep, PAC)

Negar Jazbi  
Waldemar Jonsson  
Kelly Kerklaan (Treasurer, PAC)  
Robyn Markham  
Jill McNeill  
Heather Nelson  
Ceri Oaten  
Heather Ramsbottom  
Kelly Richter (Vice-Chair, PAC)  
Kirstie Simpson (Hot Lunch, PAC)  
Lisa Sturdy  
Jenn Tieche  
Gabrielle Young  
Joseph Young

**Meeting called to order @ 6:35 pm.**

**Adoption of the Agenda**

Kelly Richter, Kirstie Simpson

**Adoption of minutes from the Sept 16th meeting.**

Kelly Kerklaan, Kirstie Simpson

**Chair's Report (Lisa Fairburn):**

- LF welcomed attendees and thanked them for joining the meeting; requested attendees sign in via chat thread.
- Successful "Golf Game for The Kids" last week raised \$7800 – great post event feedback from participants (both new and experienced golfers alike). Gleneagles Golf Course would be happy to have us back; we could look to hold a similar event in the Spring with a few minor adjustments (eg handicapping)

- “We Love Our Kids” signs provided by GEC PAC in previous years; hopefully they are drawing attention to the school zone and encouraging drivers to slow down.
- Hot Lunch – currently being piloted in 4 schools to determine best practices moving forward; more guidance to come from WVSD which we will use to get our GEC Hot Lunch program up and running again.
- All parents encouraged to find ways to get involved; gentle reminder that current PAC Exec will be looking to recruit interest for PAC Exec vacancies

**Treasurer’s Report** (presented by Kelly Kerklaan):

- Budget – currently \$68,000 in the bank, though there are adjustments relating to hot lunch credits carried over from last Spring.
- \$430 deposited to the Gaming Account from 50/50 sales at the Golf Tournament.
- Gaming Grant payouts delayed by a month; this will be deposited to the Gaming Account as well.
- Golf Tourney donations have to be deposited to our Trust Account if tax receipts are requested; funds in the Trust account must be spent on capital upgrades.
- Upcoming Fundraisers:
  - Online Scholastic Book Fair (date TBC)
  - ‘Fundscript’ gift card sales – small percentage/commission goes to PAC (percentage varies from one vendor to another); parents can use Munchalunch credits if desired.
  - Spirit Wear??
- LF addressed questions about a cheque drive: This would be one fundraising possibility for the Spring, once we know where we stand with Hot Lunch revenue projections.
- Fundraising suggestions:
  - Two Rivers Meats (popular at Lions Bay)
  - Student art on Christmas cards (include photo of artist as well?)

**DPAC Report** (presented by Kelly Richter, DPAC Chair as well as GEC PAC Vice-Chair; detailed notes attached):

- Traffic and Safety representative sought who can represent the interests of all schools in the district.
- Finance & Facilities – meeting held Sept 15<sup>th</sup>; minutes posted on the WVS website. Key points regarding changes to protocols implemented to provide a safe school environment as directed by the Provincial Health Authority, Work Safe BC and the CDC:
  - 5 casual custodians hired; now all custodians work at a single site (or a maximum of 2 sites)
  - All custodians trained or refreshed on new disinfecting procedures (special attention to high touch surfaces)
  - All HVAC units have been reprogrammed to maximize fresh air and are set to 100% fresh air intake; hours of programming have been changed to so that a flush is completed 2 hours before school starts and 1 hour after school ends; custodians are also opening windows in the mornings to increase fresh air in the buildings. All HVAC filters were replaced over the summer and the plan is to upgrade from MERV 7 to MERV 13 filters in Dec and these would require quarterly replacement.
- Funding for Covid Support - \$500,000 provincial and \$2.4 million federal funding specifically to be used for costs associated with Covid protocols: eg additional teachers and staff to assist with remote learning such as the Temporary Transition Program, health and safety training for custodians, hand hygiene, ventilation (aforementioned MERV 13 filters will cost \$50,000 annually), PPE and cleaning products/equipment + higher utility costs that will result from building filtration systems set at 100% filtration

- Preliminary enrollment for 2020/2021 at 6826; down overall from last year mainly due to decrease in international student enrollment by roughly 40%. WVSD has added 3 divisions to elementary schools: 1 at PJ, 1 at Gleneagles and 1 at Caulfeild.
- Parent Education Event organised for Oct 21 featuring Dr Shimi Kang; register interest through Eventbrite (poster link).
- Trustee Report - Carolyn Broady acknowledged there is lots of media on Covid & schools but emphasized that WVSD is constrained by privacy regulations; not able to provide comment to media. Acknowledged fears of parents and offered assurance that schools are as safe as they can be; pandemic is not ending anytime soon and schools are vital for children's mental health and wellbeing. Board is talking to all levels of government about concerns, advocating to VCH and PHO specifically around shortened turnaround time for testing and greater consistency in information being shared.
- Superintendent's Report - Chris Kennedy noted that it is challenging not to be able to take the lead in communications during COVID. Re Health Protocols: VCH takes the lead on all communication; everything is approved and governed by them (VCH does contact tracing, if required). WVS will only send out letters once VCH has instructed them to do so, as VCH is in the lead regarding COVID communications and protocols. WVS cannot set any mandates or rules as this is governed by the province (eg making masks mandatory). WVS website includes comprehensive summary of COVID related info.
  - 390 elementary + 50 high school students currently enrolled in Temporary Transition Program (TTP). In contrast to other districts, WVS students in TTP maintain their place in classrooms.
  - Hot Lunch – pilot project currently being rolled out at 4 schools: Pauline Johnson, Irwin Park, Holyburn and Cedardale; emphasis on limited vendors (only 1 per day); prepackaged orders, organised in separate bags for each division and delivered to school exterior. WVSD will meet with principals of pilot schools to review through the next 3 weeks. This would then roll out to all WV schools in late November.

**Principal Report (presented by Aron Campbell):**

- AC acknowledged that families/staff need to be prepared to expect eventually having a positive Covid case in our school and expressed appreciation of parents' ongoing prudence and diligence as we all work hard to keep kids and staff safe from infection; reminder of Daily Health Check (recently consolidated to 7 key symptoms) that parents should be completing/assessing daily.
- It is important that parents understand that Administration and the District are under the direction and authority of Vancouver Coastal Health and the PHO.
- Only the VCH and the PHO can initiate the communication path with the community via the school admin; AC has been given strict instructions to wait for the VCH approval before sending any communication in regard to positive infections detected that may affect the school community.
- Thank you to GEC PAC for funding the Circles Program offered by North Shore Restorative Justice Program, to be launched in Div 3 and Div 6 this week with two teachers who are new to the program; the hope is that they will take up these practices as they run their classroom meetings.
- FSA Assessments (which are used to gather snapshot of data at Grades 4 & 7) postponed to Jan 2021 in response to significant opposition from administration and teaching staff across the province
- Parent/Teacher Interviews next week; virtual this year via MS Teams platform. Instructions and sign up link sent out by Ms Pistilli this week; parents are asked to sign up for 10 min meeting slot via SchoolAppointments.com. Meeting link will be provided by individual teachers; parents to wait in virtual lobby until invited to join by teacher host.
- AC highlighted WVSD's efforts to ensure efficacy of HVAC systems, as outlined previously by KR in her DPAC

report.

- AC spoke to the Ministry mandated protocol regarding school based infection and notification process, emphasizing that this is entirely dictated by the Public Health authority; admin can only act once they are informed by the Public Health Authority (VCH)
- LF requested clarification around after school playground use. AC emphasized that this is not something that health authorities are most concerned with at this point and acknowledged that parents will make their own decision regarding what they are comfortable with; "hands to self" remains the public health guidance for outside play. He pointed out that staggered recess and divided play areas are not Ministry of Health directives, but they are being implemented at GEC as extra precautions.
- ME asked for clarification regarding the Stage 3 specifics, should learning platforms need to be adjusted at any point. AC's understanding is that Stage 3, if necessary, would be a hybrid platform, focussed mainly on fewer students in the school vs fewer students in individual cohorts/learning groups
- Joel & Liz Hammond raised the issue of wearing masks in class and offered their support in helping to encourage this; AC emphasized that he cannot mandate mask wearing but masks are provided for students who would like to wear them. Discussion followed around how parents could encourage mask wearing without a mandate. AC clarified that, as per Ministry of Health protocols, teachers are not required to wear masks when interacting with their cohort (outside or in own classroom).
- RM questioned what degree of teacher support would be provided to individual students who might be self-isolating at home. AC suggested that classroom teachers would do their best to offer support, via email or the Google Classroom platform however, teachers are not able to provide formal synchronous, live learning opportunities for students who are self-isolating or home sick. Google classroom will be the preferred means for teachers to share assignments, updates, communication with families in the coming year moving forward. Intermediate teachers are very adept at using this tool however, primary teachers have just been introduced to this medium.

**Adjourned;** 8:00 pm

**Next meeting:** Wednesday, November 18<sup>th</sup> @ 6:30 pm (via Zoom)