

Setting up your Noodle Tools Account

1. Go to **NoodleTools.com**

Select **Log in**.

You will be automatically authenticated into your school's account if you log in at school.

Select **Register** from the bottom of the page.

****Do not sign in or register with Google****

The screenshot shows the NoodleTools homepage with a navigation bar at the top containing links for Educators, Students & Researchers, Plans, Support, and a Log In button. The main banner features a photo of students and the text: "A research platform. An educational mindset. Designed by educators. Powered by technology. Tested by time." Below the banner are buttons for "Educators" and "Students & Researchers". The login/register section has two columns. The left column is titled "Sign In" and includes fields for "Personal ID" and "Password", a "Remember me" checkbox, a "Forgot my password" link, and a "SIGN IN" button. Below this is a green box stating: "You have been automatically authenticated into the West Vancouver Secondary School subscription." The right column is titled "Or Sign In / Register with..." and lists "GOOGLE", "MICROSOFT 365", and "CLEVER" as options. Below these is a "REGISTER" button. Arrows point to the "Log In" button in the top right and the "REGISTER" button in the bottom right.

2. Complete the **About You** section to create your own Noodle Tools Account.

Use your school log in as your personal ID. **Do not use your school email**

Select a password you will remember.

Easy log in retrieval is for recovering your password.

Select **Register** when done

The screenshot shows the "New User Registration" form. It has two main sections: "Subscription Type" and "About You". Under "Subscription Type", there are three radio button options: "An account linked to a school/library subscription or trial" (which is selected), "An individual subscription", and "A NoodleTools MLA Lite account". Under "About You", there are fields for "Expected year of graduation" (a dropdown menu), "Choose a Personal ID" (a text field with a "CHECK AVAILABILITY" button), "Password", "Retype Password", "Easy Login Retrieval" (a section with fields for "Initials (e.g. 'JS' for John Smith)" and "Phone Number (last 4 digits only)"), and a "REGISTER" button at the bottom. An arrow points to the "REGISTER" button.

3. This is your account dashboard. All the projects you create will be listed here. Start a new project by clicking on the green **+new project** icon.

The screenshot shows the NoodleTools account dashboard. At the top, there's a navigation bar with "Projects" selected. Below it, there's a table with columns: "Project title", "Style", "Level", "Status", "Notes", "Created (PST)", "Modified (PST)", "Shared?", and "Collaborating?". A green "+new project" button is visible in the top left corner of the table area. An arrow points to this button.

4. Give your project a:

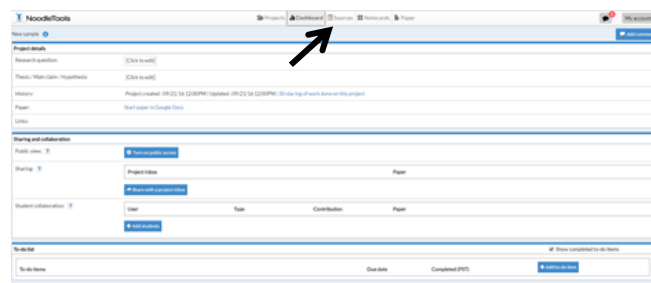
Title

Citation Style (Select MLA)

Citation Level (Select Junior)

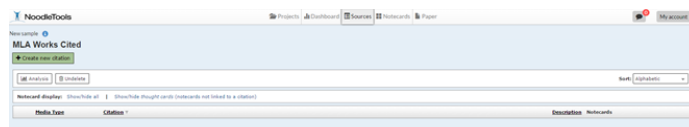
The screenshot shows the "Create a new project" dialog box. It has a "Project title" field with a placeholder "Enter project title" and an example: "For example, 'History 101 report on George Washington'". Below this are two sections: "Citation style" with radio button options for "MLA (MLA Handbook, <edition>th ed.)", "APA (APA Publication Manual, <edition>th ed.)", and "Chicago/Turabian (Chicago Manual of Style, <edition>th ed.)"; and "Citation level" with radio button options for "Starter: Introduction to citing sources with 6 basic forms", "Junior: A small set of simplified citation forms", and "Advanced: Comprehensive coverage of the style guides, 70+ forms". A "Submit" button is at the bottom right.

5. This is the **dashboard** for your project:
If your teacher asks you to share your project with them do it here. If you are working in a group, share with members of your group using their Noodle Tools ID.

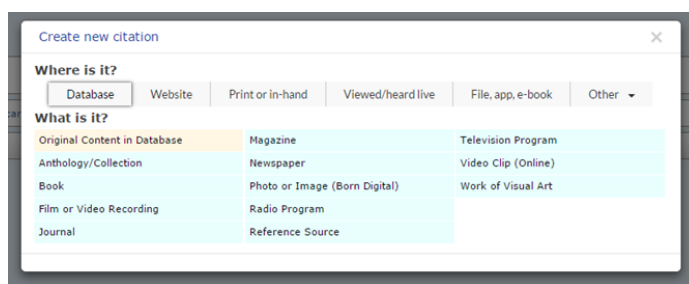


From the menu at the top, Select **sources** to begin citing your sources.

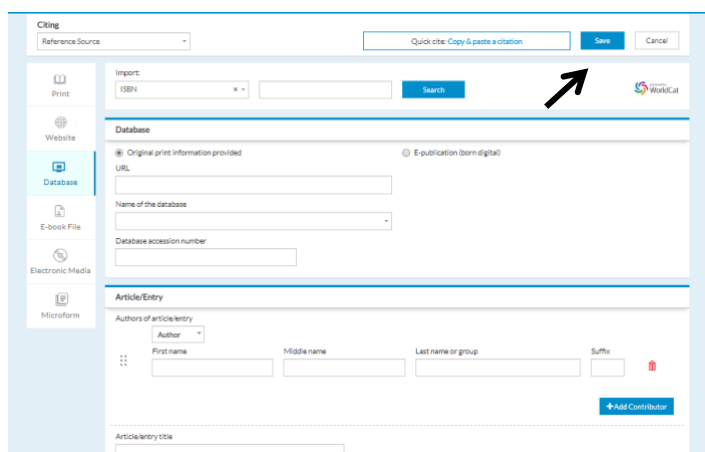
6. To create a new citation for one of your sources, Select **+ New Source**



7. Noodle Tools will ask you **Where** you got the resource, and **What** type of source it is.
Select the best fit from the options available.



8. Complete as many of the boxes as you can find information for, then click **save**.



9. When all of your citations are done, select **Print/Export** and choose **Export to Google Docs**.
Your works cited list will open in Docs.

