



École Pauline Johnson
Student Code of Conduct



West Vancouver
School District # 45

Table of Contents

The Code.....	Page 3
Statement of Purpose.....	Page 3
Acceptable Conduct.....	Page 4
Unacceptable Conduct.....	Page 5
Rising Expectations.....	Page 5
Consequences.....	Page 6
Notification.....	Page 6
Retaliation.....	Page 6
Confirmation of receipt.....	Page 7

The Code

The Code of Conduct of École Pauline Johnson was developed in collaboration with staff, parents and students, and is based upon the BC Ministry of Education Standards for student codes of conduct as outlined in the *Safe, Caring and Orderly Schools Guide*.

Expectations regarding acceptable conduct are communicated directly to parents through the school newsletter and a copy is sent to each household with a confirmation of receipt form to be signed and returned to the school. A copy of the code is also available on the school's web site at: <http://www.sd45.bc.ca/pj/> in both languages.

The student code of conduct is prominently displayed in all public areas of the school in both English and French and is displayed in classrooms in French.

The School code of conduct is consistently taught and actively promoted through student assemblies, peer leaders, peer buddies, student monitors, congratulations tickets, class meetings and direct interventions by all staff including support staff, teaching staff and administrators.

Conduct is monitored and reviewed on a regular basis through an established system of incident reports, administrative team meetings, and regular code of conduct committee meetings.

Statement of Purpose

- To create an environment where students feel safe, respected and have a strong sense of belonging within a bilingual school setting.
- To establish clear expectations for student behavior at school, during school-organized or sponsored activities, and behavior beyond these times (including on-line behavior) that negatively impacts the safe, caring or orderly environment of the school, and/or student learning.
- École Pauline Johnson promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation – in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

Acceptable conduct

The following five student expectations form the basis of acceptable student conduct at our school, with examples of behaviors listed below each expectation.

Be Polite

- Say hello
- Use a polite tone
- Look and listen
- Hold door for someone
- Use an indoor voice
- Wait your turn
- Be on time

Be Kind

- Be sensitive toward others' feelings
- Share
- Include others
- Respect others' things

Be Safe

- Walk in hallways and stairways
- Leave rocks, snowballs and branches where they are
- Dress appropriately

Be Great

- Speak French
- Always try your best
- Tell the truth
- Challenge yourself to go beyond your comfort zone
- Be organized
- Be prepared

Take care of each other and the environment

- Help others in need
- Put your garbage in the garbage can
- Recycle whenever you can

Unacceptable conduct

Examples of unacceptable behavior include, *but are not limited to*:

1. Acts of:
 - bullying, harassment or intimidation
 - physical violence
 - retribution against a person who has reported incidents

2. Illegal acts, such as:
 - possession, use or distribution of illegal or restricted substances
 - possession or use of weapons
 - theft of or damage to property

3. Behaviors that:
 - negatively impact the learning of others
 - create unsafe conditions
 - are impolite and offensive to others
 - hurtfully exclude others based on difference

Rising expectations

Increased personal responsibility and self-discipline will be expected of students as they become older, more mature and move through successive grades.

Consequences

Responses to unacceptable conduct will be applied on a consistent basis taking into consideration:

- age and maturity of student
- severity and frequency of unacceptable conduct.

In addition:

- disciplinary action, wherever possible, is preventative and restorative, rather than merely punitive
- students, as often as possible, are encouraged to participate in the development of meaningful consequences for violations of the established code of conduct.
- Special considerations may apply to students with special needs if they are unable to comply with the Code of Conduct due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature.

Notification

School officials may have a responsibility to advise the following parties in the event of a serious breach of the code of conduct:

- parents of student offender(s) – in every instance
- parents of student victim(s) – in every instance
- school district officials – as required by school district policy
- police and/or other agencies – as required by law
- all affected parents – when deemed to be important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

Retaliation

- The school will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint about a breach of our Code of Conduct.



Confirmation of Receipt of Code of Conduct

Dear Parent/Guardian,

Please keep this copy of the student code of conduct in a safe place for future reference. Please *complete, date, sign and detach THIS PAGE ONLY* and return it to the school office within seven days.

Thank you.

I, _____ have received and read
(PLEASE PRINT PARENT/GUARDIAN NAME CLEARLY)

the student code of conduct of École Pauline Johnson.

DATE PARENT/GUARDIAN SIGNATURE

Please indicate the names and divisions of your children attending École Pauline Johnson: