

## **Ecole Cedardale PAC Annual General Meeting (AGM)**

**September 21, 2021 6:30pm – Microsoft Teams**

### **1. Call to Order**

- a. Quorum is recognized.
- b. Damien: motion to call to order, second Sherry, motion carried

### **2. EC Administration**

- Principal's Report

Begin the year will a full staff and with full enrollment, welcomed 24 new students in addition to KG kids. Huge influx of grade 5 students. Most kids are coming from Montreal and beyond.

Several new staff members:

- Mme J Nobelle – she worked in Halifax, Soke, Nanaimo
- Education assistant also a French speaker
- Anastasia – office support person, also is trilingual (French English and Greek)
- Evening custodian new (Mr Pablo promoted to supervisor at West Van Secondary)

Guest presentation at school (Metis cultural dance group). Lead students in Metis dancing, education in Metis culture. First school event was Grade 3-7, return to school sports. Exciting for kids and parents.

What happens on Pro-D Days? They have had 2 this year and a Saturday workshop. The first pro-d day happens on the Thursday prior to school, focus was working to think about our place globally, challenge our bias and think about our privilege. Second Pro-d on Saturday morning focused on literacy. 3rd pro-d day worked with Misty Patterson, expert on concept-based learning and understanding how to build cross disciplinary understanding looking at concepts rather than skills.

### **3. Treasurer's Report**

- Treasurer's Update
- Presentation of 2020/2021 Year-end Financials and vote for approval

Did well on fun lunch. Expenses were half because outdoor classroom was delayed. Ended the year with \$41,188 because we did not have outdoor classroom expenses.

Questions: none

Pinder: motion to approve the financials: Damien moves, Sherry seconds, motion carried.

#### **4. EC PAC Business**

- Nominations for Exec PAC 2020/2021 - vote for approval

Executive Chair: Bhupinder Basra

Vice-Chair: Stacey Boothman

Secretary: Vacant

Treasurer: Alma Lizarraga

Webpage: Pardeep Basra

DPAC Rep: Cintia Martins

Traffic & Safety: Vacant

Fundraising Chair: Sherry Keane

Planned Expenditure: Damien Clapa

Fun Lunch: Lyndsay Charles

Member At Large: Azadeh Farzin, Leila Goharian, Corinne Hewgill

Motion to approve the PAC nominees as presented in the agenda: Debbie motions, Alma seconds, motion carried (17 in favour, no opposed)

#### **4. Outdoor Classroom**

- Update provided by Damien Clapa

Arman has worked tirelessly to get the design stage done. Used a sloped area to make stadium seating. We got permits awarded early in the summer. Building materials have moved up substantially since COVID, the cost of labour has increased and finding labour has been difficult. To ensure that we were getting the right price, we reached out to a couple of North Shore builders for quotes. We were hoping that a North Shore contractor would be interested in the project in a promotional capacity. We did get confirmation that the budgetary numbers Arman presented were accurate. It was reassuring that our budget is sound. We had a tough choice to make in the summer, do we proceed with an outdoor classroom or pause and wait. We chose to continue and build an outdoor classroom. We had to redefine the project, if the PAC does not want to proceed with Phase 2 then we can keep phase 1. We are recommending that we raise the remaining funds to get the project to the final stage as designed. Recommending

that we raise \$50,000 with a legacy recognition piece for donors. Example of a recognition piece is the Rockridge granite slab with etched names. Ideally, we can fundraise quickly so we don't have to demobilize.

## **5. Budget Presentation**

Alma presented the 2021/2022 budget. We need to raise \$50K for the outdoor classroom.

Operating budget will be depleted so we are proposing to have small fundraisers for \$9k to keep operating budget healthy

Fun lunch – the cost of our vendors is much higher than it was, so we will only get about \$10K profit. What we need from Fun Lunch is volume. The more orders placed the better rates we get.

Program grants

Expenses

- Focusing on outdoor classroom
- The rest of the budget is bare bones
- \$1500 Gr 7 Graduation, lower than previous years in COVID
- Classroom discretionary, half of what we normally do
- Staff appreciation, same as last year

If we raise \$50K and other fundraisers, we will have sufficient money in the operating expenses to cover normal expenditure prior to COVID.

Question from Jasmine re classroom discretionary and how much that gives each classroom – per Michelle, \$200 for each classroom and \$100 for other areas such as Music.

Motion to approve the budget: Debbie motions, Damien seconds, motion carried (18/32 in favour, 4/32 opposed)

## **5. Questions None**

## **6. Adjournment**

Motion to adjourn the meeting: first and second, motion carried.