

**PAC General Meeting Minutes**

Date/Time: Friday, 28 February 2020 @ 9:00 am

Location: School Library and

Zoom Dial-in: <https://zoom.us/j/680504865> or +16475580588,,680504865#, Meeting ID: 680 504 865

**In Attendance:** Damien, Laura, Michele T, Debbie, Sherry, Alma, Cintia, Corrine, Michelle L, Kristina H

14 Parents In attendance (1 guest speaker, Ian Kennedy, and 1 Canada West owner, Arash)

**Absent:** Toktam, Azadeh, Lyndsay, Leila,

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**1.Call to Order**

**Approval of 8 November 2019 Minutes**

All PAC Meeting Minutes and agendas are available on the Ecole Cedardale website under "PAC Resources".

Motion to approve November 8, 2019 Minutes by Ksenia, seconded by Cintia

None opposed, all in favour.

The PAC has accepted/rejected the Minutes of the November 2019 meeting.

**Adoption of Agenda (including accepting other business submittals)**

The agenda for today's meeting is:

- EC Administration
  - Principal's Report
- Treasurer's Report
  - Financial Updates
- EC PAC Business
  - Election of Member-at-Large
  - Outdoor Classroom Update
  - Approval of Phase 2 Budget for Consultative Installment Budget for Outdoor Classroom
  - Fun Fair Update
  - Traffic and Safety Update
- Social Media Survey Update
- DPAC Report
- Adjournment
- Special Guest speaker – *Indigenous Reconciliation and Why We Do It* – by Ian Kennedy, Director of Instruction West Vancouver School District

Motion to approve the Agenda by Jocelyn, seconded by Ksenia/Delreen.

None opposed, all in favour.

## 2. EC Administration

### - Principal's Report

Starting meetings with acknowledgement of Squamish and Coast Salish lands.

Salmon hatching released into Brother's Creek.

District News – January 2020 – PAC liaison meeting w/ school district and PAC members

- Roundtable at Kay Meek
- Presentations from different schools and where we are w technology focus
- Robotics/coding/teacher learning along side with students
- K-3 working with ipads, Grade 3 and above use Chrome books
- PAC contributed \$5k to Grade 7 class for Quebec trip
  
- Judy Duncan/Steve Rauh to present to look at other schools beside Cedardale/IB
- Grade 8 tour to Sentinel in month of May
  - o Majority go to Sentinel
- Exhibition – grade 7 to celebrate journey/work – a 6 week research project
  - o 2 -5pm to look at Grade 7 Investigation Exhibition
  - o Encourage parents/students to come after school to look at their projects
- Winter sports – K-2 Skating
- Kindergarten lottery – a very long waitlist, so have stopped taking in registration for Kindergarten
- Musical (My Son Pinocchio) – auditions start this week
  - o Looking for parents to help with rehearsals and making stage props
- Communication of Student learning (aka report cards)
  - o No grading for K-7
  - o Focus on journey of learning
  - o Parents are encouraged to reach out to teachers if require more information about status of child
- Literacy – emphasis on phonetic awareness and understanding the phonetic code (K-2)
- Colony of bees coming from Australia in Spring
  - o Installed at the end of hallway
  - o Kids can see colony with tube for entrance to hive
  - o Like hive at Hollyburn Elementary
  - o Frequency of hum of bee has proven research on calming factor
- Saleema Noon
  - o Parents can attend on Monday night prior to talk with parents and ask questions on what will be taught during the Saleema Noon education
- Victory Gardens
  - o Supported by PAC
  - o Will be coming back
- Artist-in-Residence
  - o Met with co-founders (Sarah Hayton/Joanna Baxter) of Cartwheel – co-designing a programme to work with Ecole Cedardale
  - o Visual arts and place within Community
- VSO – K to 3
  - o Maestro coming to work with the whole school

## 3. Treasurer's Report reported by Alma

- Good financial position
- Card Project – not as many volunteers as expected
  - o Budgeted \$1k, hit \$716
- Fun Lunch – doing well with the leadership of Lyndsay Charles
  - o 90% of what was projected
  - o A/R not in financials
- BC Gaming - \$5700
- Fund Raising Expenses – not touched yet
- \$23k profit
- Have done limited fundraising this year as do not want to cause fatigue with parents and have done a lot of fundraising in previous years – this year focus on parents to volunteer to support
- We have \$146k in savings

#### **4. EC PAC Business**

##### **- Election of Member-at-Large, Lyndsay Charles**

Nomination for a new member-at-large. Lyndsay Charles is responsible for Fun Lunch.

Motion to approve the election of Member at Large, Lyndsay Charles by Corrine, seconded by Delreen.  
None opposed, all in favour.

**- Outdoor Classroom Update presented by Arash from Canada West**

- Arman(father of two children at Cedardal) and his brother, Arash, from Canada West, are leading the outdoor school classroom project.
- Phase 1 – concept design and feasibility (Jan 2020 started)
  - o Develop concept and preliminary design/plan
  - o Creation of preliminary budget
- Phase 2 – Development planning (Approx. 1 April)
  - o Work with City
  - o Get a building permit to allow construction of project
- Phase 3 – Construction (Approx 1 July)
  - o Construction of classroom
  - o Pass inspection
  - o Obtain occupancy permit
- Phase 1
  - o Identify location – located on the North/West side of the school building
  - o Hire consultants
    - Surveyor/architect/Geotech & structural/rendering
    - Total spent to date is \$4500
  - o Submission of concept design
  - o Preliminary project budget
  - o Target construction: 1 July 2020
- Asking for approval from PAC of \$15k
  - o Survey \$3200+GST
  - o Architectural \$2800+GST
  - o Engineering \$1800+GST
  - o Rendering \$500+GST
- Proposed is 20' x 20' for the flat part excluding the steps
- Implementation of a storage unit would classify the project as a “building” which would require other requirements that would drive up the cost of the project.
  - o If storage unit less than 8x10 don't require permit
- Code requires 12' high structure with average grade, may ask for a variance from City to increase height for safety
  - o Also installation of rollers on ceiling – it does not allow people to grab onto the roof
- Nothing has been spent by PAC to date on the expenses of Phase 1
- Comments in before March break, vote for approval of

**- Approval of Phase 2 Budget for Consultative Installment Budget for Outdoor Classroom**

Motion to approve the budget for consultative installment budget for Phase 1 and 2 of outdoor classroom of \$15k motioned by Sherry, seconded by Laura.

None opposed, all in favour.

**- Fun Fair Update presented by Sherry Keane**

- Fun for the whole family! Open to friends of Cedardale! Community building fun event!
- Incentive to purchase tickets in advance
- Entertainment and entrance tickets – tiered pricing (early/regular/day off) for combo purchases
- Require many volunteers
- Encourage all families to participate
- BBQ
- Focus is not on fundraising, focus on community building
- Ticket price per ride depends on the cost of the ride
- Call-out for volunteers for helping on day-of, cake walk, making sellable items, prizes

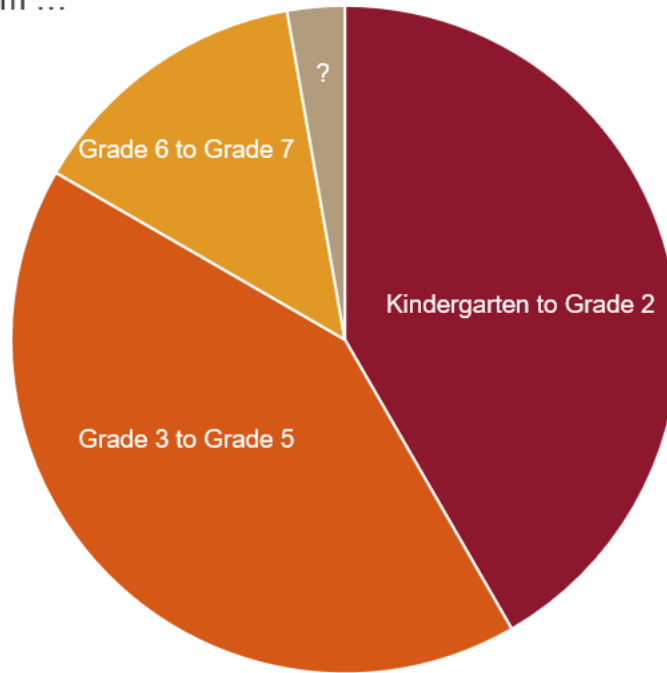
**- Traffic and Safety Update presented by Laura Shaheen**

- Working with District – No parking/stopping on Burley
- Working on a grant – month of May
- Neighbourhood parent working with district on sidewalks

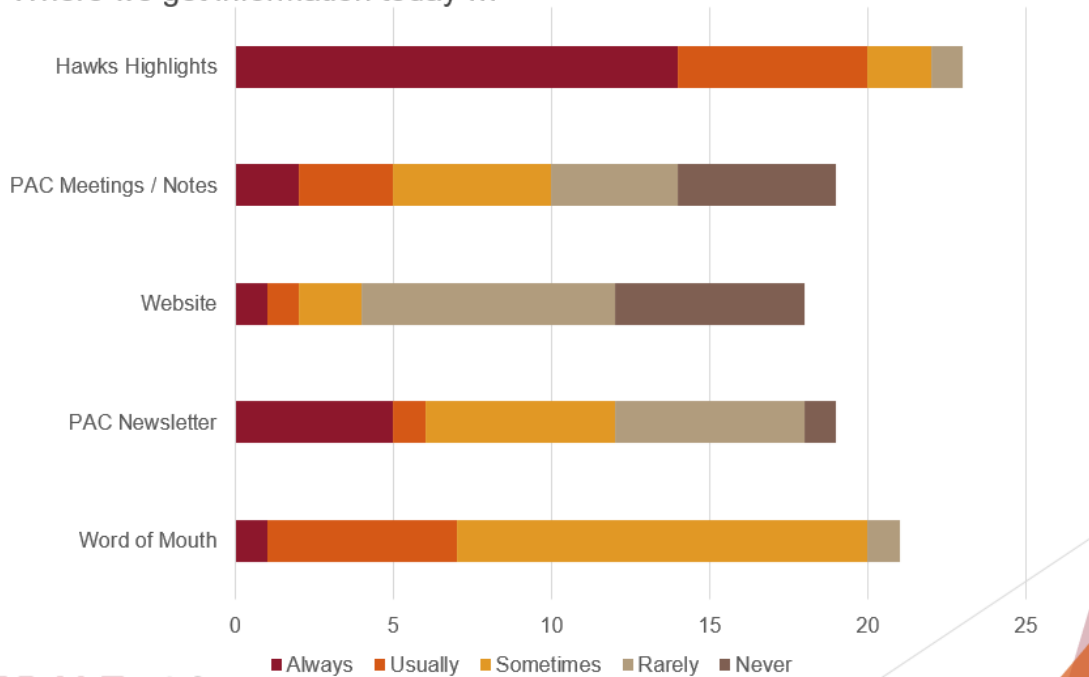
**- Social Media Survey Update presented by Debbie Parhar**

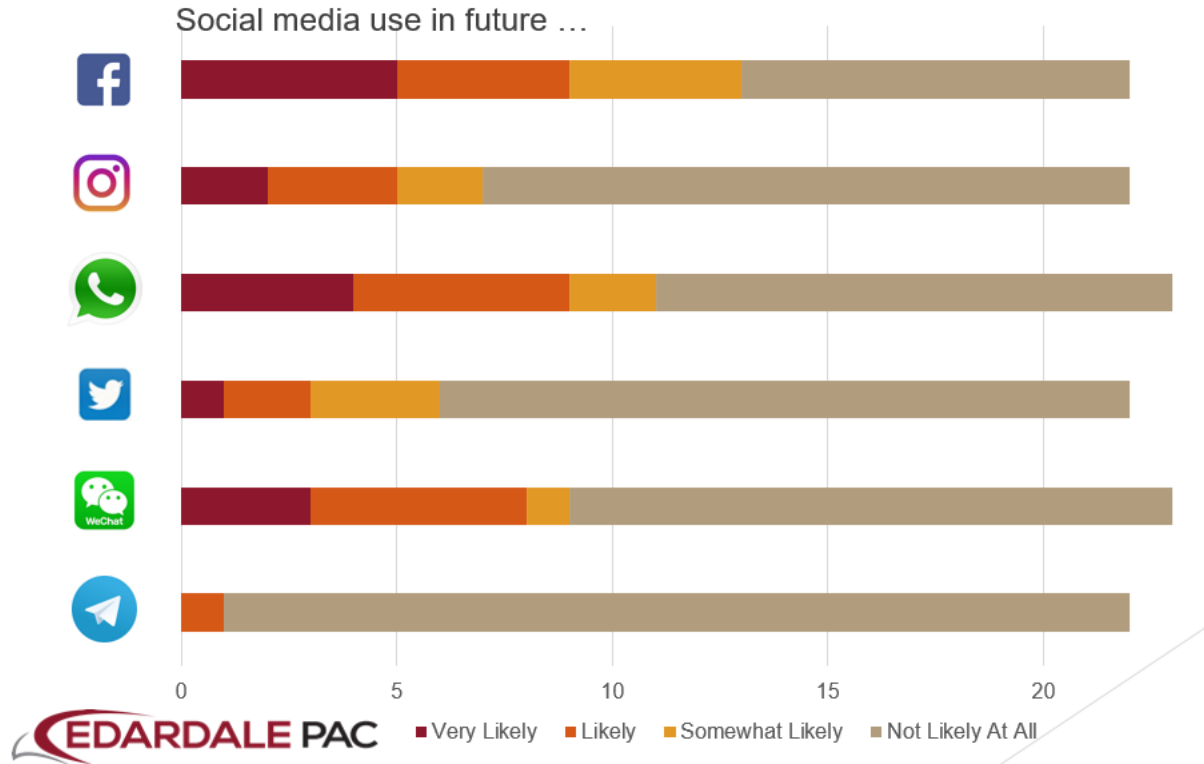
- Social media survey done
- People that are responding are in the younger grade levels
- How to get people more engaged with PAC minutes/information
- Facebook is the most likely to be used
- Interest for a tool on real-time information
- Can we use the Fresh-Grade App?
  - o 100% use on report cards
  - o Do not know what the usage is outside of report card
  - o But not a form – just pushed information
  - o Would solve issue of increasing awareness
  - o But Fresh Grade app is highly controlled by the District

Who we heard from ...



Where we get information today ...





## 5. DPAC Report by Cintia

### Parent Education Event: "Like": Behind the Screens

April 15, 2020, 7:00 pm

Kay Meek Centre

### WVD "Let's Talk Shop" Parent Event

March 5, 2020 5:45 pm

West Vancouver Municipal Hall

## 6. Adjournment

**Special Guest speaker – *Indigenous Reconciliation and Why We Do It* –**  
**by Ian Kennedy, Director of Instruction West Vancouver School District**