

# Welcome to School Cash Online

## What is School Cash Online?

*School Cash Online* is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows parents to add students, make payments, check current balance/account history and print or view receipts.



## Is it safe to use?

Our top priority is to keep your personal information safe. *School Cash Online* is PCI compliant, CSAE 3416 certified, HTTP Secure and adheres to the highest industry standards of security.

*School Cash Online* does not share your personal information with any third party. *School Cash Online* will never contact you to divulge confidential information via phone, email or mail.



## What Payment Methods are Available?

### myWallet



An online wallet that can be loaded to hold funds and pay for your child's fees on *School Cash Online*. myWallet also allows you to allocate funds to pay for school fees at a later date, as you would with a gift card. It can take up to 7 days from the date the funds are loaded for funds to become available.



### eCheque

An electronic version of a paper cheque used to make payments online. Anyone with a chequing/savings account can pay by eCheque through *School Cash Online*. To pay with an eCheque, simply enter your account number on the payment screen and click Submit.



### Credit Card

MasterCard and Visa

## How do I use myWallet?

myWallet offers you a secure alternative to traditional payment methods without the need for you to enter the payment information multiple times.

- 1 Go to your district's School Cash Online portal URL. (<https://westvancouver.schoolcashonline.com/>)
- 2 Click the "Sign Into Your Account" button and enter your email and password to access your account.  
Select the myWallet tab, click "Add Funds to myWallet" and use eCheque to load funds into your myWallet account (it may take up to 7 days for funds to become available to pay fees).
- 3
- 4 Once your funds have been made available, add all your items to the shopping cart, select the checkout option and select the myWallet payment method to make purchases.