



PAC MEETING – MAY 4, 2018

MINUTES

PRESENT: Nathalie, Jasmine, Michelle, Megan, Joanna, Cintia, Arissa, Kristina

11 parents in attendance

ABSENT: Sara, Lyndsay, Maren

I. Call to Order

1. Meeting called to order at 9:10am.
2. Approval of April 5, 2018 minutes – first by Delreen, second by Cintia.
3. Motion to adopt the agenda – first by Joanna, second by Michele.

II. EC Administration - Principal's Report

1. Ultimate Frisbee season over; next year we may have enough grade 7 students to have ultimate, basketball and volleyball teams. Thanks to Valerie Viens and Mr Hugo for coaching.
2. Parent complaints of garbage being left by baseball leagues using our field. Michelle has contacted the district and teams will be fined if they leave garbage behind. Please let Michelle know the same day if you find garbage in the field or the Inglewood parking area.
3. Thank you to parents who came to Monday with Michelle. Topics reviewed: role of PAC in fundraising, informal sharing of ideas with respect to spending wishlists: speakers for parents and students on media awareness, youth mental health, public speaking, drama workshops (assertiveness training, building resilience). Also discussed was PAC financial support of curriculum but distinction that PAC funds cannot be used on curriculum materials such as textbooks, teacher salaries – this is in our constitution and is provincially-mandated. With respect to committed spending, our PAC committed to contributing the amount of our gaming grant (\$4500-\$5000) to the upcoming track enhancements to the shared track at West Van High (this was voted upon and approved in a prior year but the project has been delayed).
4. Michelle will send a survey monkey to parents with respect to school sports activities for grades 3-7 (we didn't see as much uptake with this year's activities (skiing in particular), though students surveyed said they thought the instruction at Grouse was better than in previous years at Cypress). One of the questions will ask about number of families that have passes to either Grouse or Cypress. Also request to ask about preference for downhill versus cross-country skiing.
5. Mary Poppins goes to stage on May 17. Thank you to all the parent volunteers. Work continues on sets and costumes. Tickets are going fast! Buy through Kay Meek. Younger kids will be able to watch the dress rehearsal at 12:45 (K-2 need to be driven by parent volunteers; 3/4s will walk over). Watch for newsletter coming asking for parent drivers. There are no buses available that day. We still need all the supplies listed in the Thursday e-bulletin (sheets, paint supplies, costume pieces).

6. Thank you to everyone who came to Soiree to support our school, and thank you to the PAC members who quietly worked many hours in the weeks leading up to the event to ensure its success.

III. **EC PAC Business**

1. Thank you card from Mme Linda.
2. Soiree update – thank you for making it so hugely successful
 - a. Total raised \$35,903 (soft total – still some expenses to deduct, though all of the expenses have been budgeted)
 - b. Total attendees: 113
 - c. Survey monkey will be coming regarding the Soiree – what worked, what parents liked
 - d. Soiree funds – **we need parent input** – we have to spend funds under STEM umbrella (such as, but not limited to: woodwork, textiles, robotics, power technology, metalwork, media arts, food studies, entrepreneurship and marketing, drafting, digital literacy, computers and communication devices, computational thinking).
 - i. EMAIL A MEMBER OF THE PAC WITH YOUR IDEAS AND SUGGESTIONS.
 - ii. *No funds can be spent without a vote.
 - e. We need to consider short- and long-term goals for Soiree spending – let’s plan to discuss at the June meeting.
3. We have had a number of very generous private family donations outside soiree:
 - a. all 15 chromebooks have been purchased by a single family
 - b. two additional private, targeted financial donations totaling \$19,000 have been received – these funds go in to a trust account and must be spent according to the directions of the donors. These donors in particular are very excited about a school garden project, and as such, we reached out to “the classroom gardener” who provides school curriculum around a garden project. They already work with VSB and Burnaby, and North Van is working to incorporate their program. It is a not-for-profit organization that provides the programming, curriculum, and teacher and student education component of a garden project – no infrastructure (building of beds, relocation of soil and materials, etc) is included. Because of this donation, the only remaining potential cost to us is for the infrastructure (list below). We can mitigate the cost of the garden infrastructure with parent donations or volunteers to build beds, clear the area, move soil, etc – complete list of needs is below. If you are able to donate materials or volunteer, please contact Jasmine, Nathalie or Michelle by email as soon as possible.

GARDEN PREP:

- labour to cut back brambles
- labour remove sod
- labour to level and prep site
- labour dig perimeter trench where beds will land
- labour add drainage gravel
- sod cutter rental pick up and drop-off
- labour for bird's eye drainage rock + pick up
- labour to dispose of sod
- Construction of five (5) raised beds hand-made with untreated 4x4 cedar posts, 4x4 posts in the corner for reinforcement, sanded and finished with natural stain at the following dimensions: 2.5'x10'x24"
- Garden Installation labour to place and level beds

- Labour to move 24 yards of soil - 17.5 YARDS Organic "Superfood" Veggie Mix - Organic Veggie Mix (Soil)

4. Other business updates

- a. We are working on our annual report.
- b. PAC meeting minutes and upcoming agendas are always on the school website. Agendas for upcoming meetings are posted at least 7 days before the meeting. Agendas will include details of any upcoming votes to be held. A link to the agenda for the next monthly PAC meeting will be in the Thursday e-bulletin the week before the meeting.
- c. The PAC is always in need of volunteers, and we currently need a Treasurer for the EPAC. Please reach out to Kristina, Jasmine or Nathalie – email addresses are on the school's web page.

IV. **Treasurer's Report**

1. We need a new Treasurer – ideally someone with accounting or bookkeeping experience. A job description is available from the PAC.
2. Treasurer's reports are always available to parents – just ask Michelle if you would like to see them - but we do not post them online. Treasurer's reports are also usually available at PAC meetings – our current Treasurer has a new job and was not able to attend today.
3. No expenditure over \$200 can be processed without a general vote by the quorum of attendees at any PAC meeting. Any proposed vote on an amount over \$200 must be advertised at least a week in advance of the scheduled meeting.
4. We have mandatory dual signing authority on all expenditures and withdrawals.

V. **DPAC Report**

1. First Wednesday of the month at 9:15 – there are often guest speakers followed by a panel
2. Community Day June 2 – you can participate for Cedardale in your red spiritwear top
3. Booktopia is next week (Tuesday-Friday)
4. Jumpstart programs July 23-August 3 (free)
5. Summer learning registration is open (PJ and Hollyburn) in July

VI. **Adjournment**

Motion by Kelly to adjourn the meeting. Seconded by Arissa. Approved unanimously. The meeting was adjourned at 10:31am.

NOTE: All PAC meeting minutes are available on the EC Website. Quorum is 20 parent members. According to the constitutional change approved by the membership in previous years, if quorum is not obtained, the members present will constitute quorum and a binding vote will be held. Child-minding is not available at the meeting. *** The ECPAC recognizes that General Meetings are not the appropriate place to discuss school personnel, individual students or parents.***

NEXT GENERAL PAC MEETING:

THURSDAY, JUNE 7, 2018 @ 6:15 P.M. IN THE SCHOOL LIBRARY