



Eagle Harbour
Montessori School

PAC Meeting Minutes January 20, 2026 – held school library 8:45am

<u>Position</u>	<u>Name</u>	<u>Attendees</u>
Principal	Nathan Blackburn	✓
Vice Principal	Jessica Richardson	✓
PAC Chairs	Talia Cohen, Milena Trofimow	✓
PAC Treasurer	Tara Niemetz	✓
DPAC Liaison	Emilyn Golden	✓
PAC Secretary	Aoife Cashman	✓
Fundraising Coordinator	Emilyn Golden	✓
After School Programs Coordinator	Vanessa Sturdy	✓
Hot Lunch Coordinator	Vero Turner	✓
Traffic and Safety Coordinator	Vacant	
Garden Committee	Emilyn Golden	✓
Parents	Natasha, Ellie, Catherine, and Danielle	✓

8:46 AM: Meeting Called to Order – Talia Cohen and Milena Trofimow

- Approval of November 18, 2025, meeting minutes – **Moved by Vero, Seconded by Emilyn**
- Agenda – **Moved by Vero, Seconded by Natasha**
- Additions to the agenda (none)

8:47 AM: Administrative Report

Principal update - Nathan Blackburn

AI update – different in all classrooms, Magic School AI is currently licenced by the District. Can perform writing coaching, chatbots. Not used yet by students at EHMS. The District knows AI is important and students are experimenting with it at home. They have prepared lessons on AI and ethics, videos, and slides about AI, describing some of the tools (designed by Cary Wilson). Teachers will deliver these lessons to their students over the coming months.

DPAC Board Liaison – attend Kay Meek Feb 11th for a meeting to talk about what is going on in schools right now. Principals, parents, and leadership all get together. Invitation to come shortly from Jessica.

Vice- Principal update - Jessica Richardson

- Dr. Molly Lawlor; expert in child social and emotional education. Lead author and advisor for social and emotional learning. Jessica will connect next week with her.
- Upcoming events:

January 28	Ski Day
Date tbd (Feb)	Hot dog day – fundraiser for upper El's
January 22	Movie Night

- Isaac Vanderhorst West Van Gallery – Plan to do a whole school art project in April around making masks.
- We need volunteers for Spring Carnival – need to have someone lead out.

8:57 AM: PAC Exec Reports

8:57 AM: PAC Chair update – Talia and Milena

- Arts and Drama co-ordinator role to be created. Natasha Campbell has a background in fashion and design and is willing to fill the role. She has lots of knowledge, connections
**Motion to create the by Talia - Moved by Vero, Seconded by Emilyn
Nomination for Natasha to fill the role – unanimous, all in favour.**
- Black History month at Vancouver Public Library – Drummer Maurice has been working with Natasha; he has an array of 8-10 drums and speaks of the story of African drums. Natasha would like to bring this to the school for black history month.
- Tether ball and spinner in playground needs repair – Jessica to find out if there is a reason they are not there.
- The pod – legacy project. The centre atrium of the school, creating a calming space, transitioning through seasons. Need to form a subcommittee. Jessica has a resource list, Amber, and Erin (our physical literacy coordinators) have designed some ideas for the space. Jessica has a behaviour specialist come in and assess the area. We have a contingency budget of \$8k that we could use.
- Emilyn would like to mural some of the inside walls and fix the sign on the corner of Marine Drive and Westport road.
- Movie night, The missing link. We have enough volunteers.
- We still need someone to volunteer to maintain the school PAC fundraising webpage.

Fundraising Report – Emilyn

Fundraisers	Planned	Actual
<i>Totals</i>	<i>\$16,000</i>	<i>\$5,170</i>
Oct Wine Night	\$1,200	\$1,259
Dec Holiday Market	\$500	\$520
Dec Holiday Centrepiece Workshop	\$800	\$0
Nov Book Fair (not Scholastic)	\$3,000	\$1,392
Dec Online Cheque Drive	\$500	\$0
Jan Movie Night	\$500	\$0
Apr Silent Auction	\$2,000	\$0

May Family Photos	\$500	\$0
Grants	\$2,000	\$2,000
Hot Lunch	\$5,000	\$0
(Extra Fundraisers)	\$0	\$0

Valentines Day Fundraiser – Talia will order roses for the children to pick up.

Treasurer’s Report - Tara

- EHPAC January 2026 Financial Report

<u>Bank Accounts</u>	<u>\$</u>
Chequing	10,205.77
Gaming	2,089.25
Savings	12.14
Hot Lunch	6,024.29
GIC	10,000.00

Total as of January 19, 2026	28,331.45

- GICs: \$10,000 in a cashable GIC earning some interest.
- Funds held in trust at SD45: \$643.10 available.
- Recent Expenses:
 - \$761.58 rentals for North Pole Musical
 - \$230.42 refreshments for parent social (ended up providing lunch to staff instead with the weather interruptions)
- Recent Incomes:
 - \$519.80 from Holiday market
- Upcoming Expenses:
 - Nothing significant known currently
- Upcoming Incomes:
 - January Movie Night

Hot Lunch Report – Veronique

- Going well and continues to be popular. Vero is looking into adding a Mexican food and Persian food offering. We currently run hot lunch 3 days per week, so Mondays and Tuesdays are available for a new vendor.
- Vero to investigate how Munch a Lunch could send the order directly to the vendors.

After School’s Program Report – Vanessa

- Thanks to all the teachers and to Ms. Mackenzie for helping make sure students are going straight to their programs after class. Classes will continue to start at 2:35.
- Yoga end time is now 3:45 to allow for a full 60-minute class (as it often takes time for kids to get into the gym and set up for the class).

Happy to hear thoughts and feedback - especially if kids are not liking a class!!

Garden Committee

- - to circle back to later in the Spring

DPAC update – Emilylyn

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Traffic and Safety - vacant

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9:42 AM: Meeting Adjourned – Talia and Milena