



Eagle Harbour
Montessori School

PAC Meeting Minutes February 24, 2026 – held online 7:00pm

<u>Position</u>	<u>Name</u>	<u>Attendees</u>
Principal	Nathan Blackburn	
Vice Principal	Jessica Richardson	✓
PAC Chairs	Talia Cohen, Milena Trofimow	✓
PAC Treasurer	Tara Niemetz	✓
DPAC Liaison	Emilyn Golden	✓
PAC Secretary	Aoife Cashman	✓
Fundraising Coordinator	Emilyn Golden	✓
After School Programs Coordinator	Vanessa Sturdy	✓
Hot Lunch Coordinator	Vero Turner	
Traffic and Safety Coordinator	Vacant	
Garden Committee	Emilyn Golden	✓
Parents	Stephanie Kromschroder, Claudia C	✓

7:15 PM: Meeting Called to Order – Talia Cohen and Milena Trofimow

- Approval of January 20, 2025, meeting minutes – **Moved by Emilyn, Seconded by Vanessa**
- Agenda – **Moved by Vanessa, Seconded by Emilyn**
- Additions to the agenda (none)

7:17 PM: Administrative Report

Principal update - Nathan Blackburn (absent)

Vice- Principal update - Jessica Richardson

- Dr. Molly Lawlor; expert in child social and emotional education. We have had a virtual meeting to discuss the possibilities. She works with children and educators. Her suggestion moving forward is to organise a series of sessions with staff. We reached out to Caulfield to see if we can collaborate and share the cost. We have booked her for the first pro0d for the school year. One in person session, plus three virtual sessions, she will look at all the resources and then unpack those and what are kernels that we can take away from

those programs and create a more fulsome program to create longevity and will benefit over the full year and beyond.

- Upcoming events:

February 24	Hot dog day – fundraiser for upper El's
February 25	Pink shirt day Maurice Earl coming in for drumming for Black History month celebration

- Huge thank you to Tara for helping with the hot dog fundraiser.
- Gym projector – Jessica got another one from another school and we got their old one for free. We have a new screen waiting to be installed. The sound system will come later.
- Jessica has asked Tara to look at the gaming grant qualifying expense criteria to see if we can achieve some ground with the sound system. So far the invoices add to \$3,400. We could use some of the field trip budget as there is no travel coming up, so we could access \$800.
- Put in a requisition for the facilities team to look at the yard spinner. We also have another requisition for a tree branch.
- We need volunteers for Spring Carnival – need to have someone lead out.

7:47 PM: PAC Exec Reports

7:47 AM: PAC Chair update – Talia and Milena

- Tentative May 10 date for mother day flowers fundraiser.
- Spring Fair June 2026 – date to be confirmed. We need a sub committee, Emilyn to organise.
 - Silent auction
 - Each class to host a game or activity

Fundraising Report – Emilyn

Fundraisers	Planned	Actual
<i>Totals</i>	<i>\$16,000</i>	<i>\$5,170</i>
Oct Wine Night	\$1,200	\$1,259
Dec Holiday Market	\$500	\$520
Dec Holiday Centrepiece Workshop	\$800	\$0
Nov Book Fair (not Scholastic)	\$3,000	\$1,392
Dec Online Cheque Drive	\$500	\$0
Jan Movie Night	\$500	\$0
Apr Silent Auction	\$2,000	\$0
May Family Photos	\$500	\$0
Grants	\$2,000	\$2,000
Hot Lunch	\$5,000	\$0
(Extra Fundraisers)	\$0	\$0

- Online cheque – Emilyn to prepare the letter, and Allayne to set up link for families to donate on the webpage. Tax receipts will be provided.
- Centre pod update – it won't take a lot to upgrade the space. Jessica is working with the District occupational therapist to see what the best strategy would be.

Treasurer's Report - Tara

- EHPAC February 2026 Financial Report

<u>Bank Accounts</u>	<u>\$</u>
Chequing	10,913.80
Gaming	2,089.75
Savings	12.15
Hot Lunch	7,940.35
GIC	10,000.00

Total as of February 24, 2026	30,953.05

- GICs: \$10,000 in a cashable GIC earning some interest.
- Funds held in trust at SD45: \$643.10 available. Can this be used for the projector/sound system.
- Recent Expenses:
 - \$300.00 videography for North Pole Musical
- Recent Incomes:
 - \$686.47 from Movie night
- Upcoming Expenses:
 - Nothing significant known currently
- Upcoming Incomes:
 - Next fundraiser?

Hot Lunch Report – Veronique (absent)

After School's Program Report – Vanessa

- Thanks to all the teachers and to Ms. Mackenzie for helping make sure students are going straight to their programs after class. Classes will continue to start at 2:35.
- Yoga end time is now 3:45 to allow for a full 60-minute class (as it often takes time for kids to get into the gym and set up for the class).

Happy to hear thoughts and feedback - especially if kids are not liking a class!!

Garden Committee

- - to circle back to later in the Spring

DPAC update – Emilyn

- Health and wellbeing – in our social events always include a fruit and vegetable option.
- Belonging and identity – spirit wear Wednesday for example and perform school care, garden clean up, garbage cleaning etc. Songs and music playing.

- Group grade activities – for example all grade 3's could do gym together.
- Cultural events – encouraging parents and grandparents to come in and teach their traditions and explain their culture
- Golf lessons – suggest bringing in a company, First Tee, to teach golf in the school garden. Emily to check cost. We do currently have field hockey come in for free to teach the students
- Public health nurse to come and do session with each class about nurse work, cuts, bruises, why you ice injuries etc.

Traffic and Safety - vacant

- Kat McEvay to take on the bike to school week in June.

8:10 PM: Meeting Adjourned – Talia and Milena