



Eagle Harbour
Montessori School

PAC Meeting Minutes January 14, 2025

<u>Position</u>	<u>Name</u>	<u>Attendees</u>
Principal	Nathan Blackburn	Sent regrets
Vice Principal	Jessica Richardson	✓
PAC Chair	Andrea Hladik	✓
PAC Treasurer	Tara Niemetz	✓
DPAC Liaison	Emilyn Golden	✓
PAC Secretary	Aoife Cashman	✓
Fundraising Coordinator	Rosemarie Gromer	✓
After School Programs Coordinator	Carrie Siu	Sent regrets
Hot Lunch Coordinator	Tricia Foley	Sent regrets
Traffic and Safety Coordinator	Aoife Cashman	
Garden Committee	Emilyn Golden	
Parents	Andrea Marino attended in person	✓

8:46 AM: Meeting Called to Order – Andrea Hladik

- Land Acknowledgment
 - *I acknowledge and am thankful to live, learn, and work on the territory of the Coast Salish people, specifically the Sḵwx̱wú7mesh (Squamish) Nation, whose territory West Vancouver Schools resides.*
- Approval of November meeting minutes **Moved by Rosie, Seconded by Aoife**
- Agenda – **Moved by Rosie, Seconded by Aoife [attachment 1]**
- Additions to the agenda (none)

8:48 AM: Administrative Report

Principal update - Nathan Blackburn (sent regrets)

Vice- Principal update - Jessica Richardson

- Holiday Musical – on reflection, thank you for PAC support. Donations on the night; over 350 items for the food bank. Jessica dropped it off to the Harvest Project who were very grateful.

- School Merchandise: clothing design mock ups are final. The students voted on the blue colour t-shirts. When the staff orders are in the PAC will pay \$500 towards staff school clothing. Prices will be approx. \$15 for t-shirt and \$38 for a zip up hoodie. Jessica is going to submit orders soon. [\[attachment 2\]](#)
- We have booked a dance program through Shift Dance where they will take each class and create a performance showcase. Young actors project as a possibility for term 3, they will do a 3-day series of different kinds of acting.
- Student suggestion: They would like us to bring debate up as a potential program that would help develop the students' skills. Jessica mentioned she has worked with an afterschool offering and will look into it for us.
- Mural Project: we need a contingency for and future damage or repairs, to be held in trust. There is now a Mural Committee, with Andrea, Talia, Emilylyn and Jessica. [\[attachment 3\]](#) The final mock up will be completed, and final approval will go via Jessica. Timeline for concept presentation is expected for Feb 11th, and potential completion in 2025. Emilylyn to look into art grants.
- Upcoming events:

January 17	Movie night
January 27	Pro-d, school will not be in session
February 14	Pro-d, school will not be in session

9:09 AM: PAC Exec Reports

9:09 AM: PAC Chair update - Andrea Hladik

- Bookfair – has turned into an overpriced, environmentally damaging toy fair. The focus was not on books, and students leaned towards purchasing fluffy pens and other non books items again this year. Suggestion for next year is that we run our own book fair and veer away from Scholastic. We would ask the community to donate used books and then engage the upper EI's to sort and organise books.
- Saleema Noon, parent zoom this Thursday 16th. Notice given to parents.
- Legacy project new gym projector – propose we allocate the \$2k funds from this project over to the mural instead. [Motion by Andrea, moved Emilylyn, second Rosie](#)
- \$586 budget remaining on guest speakers. Motion to use these funds on mural [Motion by Andrea, moved Emilylyn, second Rosie](#)
- Ideas: Student council – idea to propose creation of a student council. Could be included in the plan for next year. To be discussed with staff. Button press, so the students can make buttons. Little library or book sharing.

Fundraising Report – Rosemarie Gromer

- PAC Finance Tracker – some events have missed our fundraising targets, but we have more time left in school year.
- Portrait painting fundraiser potential – Emilylyn can provide artist services
- Movie night on Friday 17th January. \$25 per student. Target is to have 30 students attend. Need pizza for the 6 high school volunteers, all Rockridge Students. Jessica can sign a form for them showing they have given 2.5 hours of service.
- Blaze pizza – February 20th 4pm to 7pm.
- Easter Purdy's will be happening in March 2025, with promotion starting in February.

Treasurer's Report - Tara Niemetz

- EHPAC January 2025 Financial Report

<u>Bank Accounts</u>	<u>\$</u>
Chequing	13,772.08
Gaming	2,049.00
Savings	6,169.87
Hot Lunch	7,188.61

Total as of January 13, 2025	29,179.56

- GICs:
 - None at this time.
- Funds held in trust at SD45:
 - \$550 from cheque drive.
- Recent Expenses:
 - \$219.80 Staff gifts for holidays
 - \$813.75 Saleema Noon Body Science workshop
 - \$268.60 iPad covers/cases
- Recent Incomes:
 - \$46.76 Tru Earth proceeds
 - \$558.00 Holiday Centerpiece fundraiser
 - \$439.36 Purdy's campaign

Hot Lunch Report - Tricia Foley (sent in advance on Jan 6th, 2025)

- Fall 2024 session: September 24, 2024, to January 14, 2025 (44 lunch days)
 - Revenue \$12,363.44
 - Cost \$9,973.95
 - Net income \$2,389.49
- Winter 2025 session: January 22, 2025, to April 4, 2025 (26 lunch days)
 - Revenue \$1,126.50 (this revenue was in the period Jan 2nd to 6th)
 - Cost \$890.79
 - Net income \$235.71
- Spring 2025 session: April 9, 2025, to June 25, 2025 (32 lunch days)
- Our fundraising target is \$5,000 so we are on track
- Wise Owl Montessori Childcare ordering is down. Jessica to speak with Mariana to see if they have interest in families ordering hot lunch this term. They only have one or two families that would

After School's Program Report – Carrie Siu (sent update in advance)

- Programmes running this term are as follows.

Monday	Artmania – Theatre Bugs	8 enrolled, spaces available
Tuesday	Chess	17 enrolled, spaces available
Wednesday	Artmania – Storybook	7 enrolled, spaces available
Thursday	Yoga with Menka	14 enrolled, FULL
Friday	Sportsball	8 enrolled, spaces available

- Tuition for programmes already underway will be prorated, parents need to email the instructor to arrange.

Garden Committee

- Little spring festival idea, open to all, not a fundraiser, just an appreciation of the garden and the community.

DPAC update – Emilyn Golden

- Focus on AI in the District and Physical Literacy. District plan is to stay ahead of the technological changes. Innovation will be embraced.
- WVSD is top 2 in Canada for innovation.
- WVSD had 2 dedicated physical literacy personnel on staff, Amber Pascual and Erin Crawford. PAC propose the March meeting on 11th will be an evening meeting from 6pm to 7:30pm and include a workshop for Parent Education on Physical Literacy and Nutrition presented by Amber and Erin.
- Make sure PAC webpage is up to date – Emilyn to work with the school admin team.

Traffic and Safety

- Application required for the mini school grant. Would ideally work on a pedestrian crossing at marine drive and Keith Road as many families use the corner of the field to walk to and from school.
- NSSC meeting held in December was highly focussed on Physical Literacy and healthy eating. A presentation was given by Dr. Ceinwen Pope, Medical Health Officer for the North Shore on Child and Youth Health and Wellbeing. Main take away was that the North Shore and Coast Garibaldi continue to participate in more physical activity and tend to have healthier eating patterns than the rest of BC, however trends from 2018 to now are downward and showing we need to refocus on physical activity and health eating.

10:21 AM: Meeting Adjourned – Andrea Hladik

Tuesday, January 14, 2025 - PAC Agenda Attachment 1

Call to Order	Welcome & Land Acknowledgement Adoption of September Meeting Minutes and October Agenda	8:45 AM - 8:50 AM
Administrative Report	Principal - Nathan Blackburn / Vice-Principal - Jessica Richardson <ul style="list-style-type: none"> • District and School Updates / Events • Logo Transition Update • Spirit Wear for Staff (Budget \$500 from Contingency) • Mural Update (Budget \$4368 from Contingency) 	8:50 AM- 9:10 AM
PAC Exec Reports	Chair's Report: <ul style="list-style-type: none"> • Scholastic Book Fair Discussion / Book Drive Collection • Saleema Noon Jan 16th for Parent Zoom @ 6:30pm & Mon Jan 20th for Kids 1/2 day • Plan Legacy Project: New Gym Projector \$2K • Motion next Guest Speaker (\$586 budget remaining) • Student Council Idea Treasurer's Report <ul style="list-style-type: none"> • Finance Update • SD45 PAC Seed Funding Annual Contribution \$129 Deposited Nov 1 • Transfer \$2K to iPad Fund (Savings Account = \$4,141.82 + \$2K) 	9:10 AM- 9:40 AM
PAC Committee Reports	<ul style="list-style-type: none"> • Fundraising (Rosemarie Gromer) <ul style="list-style-type: none"> ○ Oct - Dec Online Fundraising Campaign (Actual \$300, Goal of \$1000) ○ Nov Blaze Pizza Day (Actual \$160, Goal of \$100) ○ Nov Purdy's Fundraiser (Actual \$479.46, Goal of \$500) ○ Nov Scholastic Book Fair (Actual \$920, Goal of \$500) ○ Dec Centerpiece Fundraiser (Actual \$558, Goal of \$650) ○ Jan School Movie Night - Jan 17 (Fundraising Goal of \$500) ○ Feb Blaze Pizza Day - Date TBC (Fundraising Goal of \$100) ○ Mar Easter Purdy's (Fundraising Goal of \$400) • Hot Lunch (Tricia Foley) (Profit as of Oct \$1179 of \$5000 Goal) • After School Programs (Carrie Sui) • Garden Committee (Emilyn Golden) • DPAC (Emilyn Golden) • Traffic & Safety (Aoife Cashman) <ul style="list-style-type: none"> ○ Jan Annual Check of Emergency Supplies Kit ○ Apply for School Transportation Mini Grant ○ Discussion on optimizing PAC Communication Channels 	9:40 AM- 9:55 AM
Open Discussion	Thank you!	9:55 AM- 10:00 AM

Meeting Location: [PAC MEETING LINK](#)



Eagle Harbour Montessori School

EHMS APPAREL PRICE LIST

	YOUTH	ADULT
TEES	\$15	\$15
Gildan Heavy Cotton, Sapphire OR Gildan SoftStyle, Sapphire		
HOODED SWEATSHIRTS	\$33	\$33
Gildan Heavy Blend Cotton, Navy OR NuBlend, J. Navy		
FULL-ZIP HOODED SWEATSHIRTS	\$38	\$42
Youth - Gildan Heavy Blend Cotton, Navy OR Youth - ATC Everyday, Navy Adult - Gildan Heavy Blend Cotton, Navy OR Adult - NuBlend, J.Navy		
JOGGERS	\$27	\$30
Gildan Heavy Blend Cotton, Navy NuBlend Pocketed, J. Navy		

Attachment 3



Eagle Harbour
Montessori School

EAGLE HARBOUR MONTESSORI SCHOOL PARENT ADVISORY COUNCIL

EHMS SCHOOL MURAL CREATIVE BRIEF	
DATE:	Jan 8, 2025
What is the problem?	School mural is dated; no longer reflects the current community and school ethos
How do we solve this problem?	Bold, colourful, modern redesign of mural reflecting current nature of EHMS; strong community, nature, belonging, connection to each other and place/nature
Who do we want to connect with?	Eagle Harbour community / families; school parents, staff, and students; ages 5 to 50, Caucasian, Persian, Asian, South Asian
Brand Character	We are "the little school in the woods"; Eagle Harbour Montessori's FESL goal "All Our Stories Matter"
Key Words / Images Inspiration	Nature, Community, Green, Blue, Trees/Forest, "Little School in the Woods", Belonging, Indigenous/Squamish Nation/Coast Salish, Ocean, Beach, Eagles, Mountains, Children, Learning, Montessori, Diverse, Storytelling
Mandatory Elements	School name TBC, School colours, Factor in lighting (both wired and natural)
Budget	\$4370 (Materials: paints, brushes, tape, trays, paint cloths, paint remover, paint tarp, new plaque, equipment rental (projector))
Key Dates	<ul style="list-style-type: none"> <input type="checkbox"/> Concept Design (TK/EG) Jan 8 - Feb 11 <input type="checkbox"/> Submit Mood Board to District (JR) Jan 17 <input type="checkbox"/> Concept Presentation + Proposed Budget (TK/EG+AH) Feb 11 PAC Meeting <input type="checkbox"/> Concept Revisions (TK/EG) Feb 11 - Mar 3 <input type="checkbox"/> Final Approval by PAC Exec & School Mar 3 <input type="checkbox"/> Submit Concept to District for Approval (JR) Mar 3 <input type="checkbox"/> Design Approval by District (JR) Mar 31 <input type="checkbox"/> Execution Prep / Scaffolding (AH, JR) Apr 1 - May 1 <input type="checkbox"/> Wall Prep: remove existing mural, clean brick, prime, tape design (TK/EG/AH/JR) May 1 - May 27 <input type="checkbox"/> Painting (TK/EG/AH/JR + 5 Volunteers) May 28, 29, 30 <input type="checkbox"/> Final Touch Ups / Clean Up (Talia, Em, Andrea) Saturday, May 31

Questions: Do we want to keep the old mural? Do we need a permit? Do we want to update lighting? Do we want to put the new logo on the mural? What are the exact school colours?