

Eagle Harbour Montessori
PAC Meeting Minutes November 7, 2023.

Attendees: Principal Nathan Blackburn (online), Vice-Principal Debbie Tobin,
PAC Chair Andrea Hladik, Hot Lunch Coordinator Tricia Foley,
After School Programs Coordinators Carrie Siu,
PAC Treasurer Tara Niemetz,
PAC Secretary Aoife Cashman,
Fundraising Coordinator Melissa Dabrowski (online)
Parents, Sharon Lee-Flynn (online), Katy Brier (online), Wayne Cross (online), Emilyn Golden
attended in person.

8:45 AM: Meeting Called to Order – Andrea Hladik

- Land Acknowledgment
 - *I acknowledge and am thankful to live, learn, and work on the territory of the Coast Salish people, specifically the Sk̓wx̓wú7mesh (Squamish) Nation, whose territory West Vancouver Schools resides.*
- Approval of October 2023 minutes – **Moved by Tricia, Seconded by Carrie**
- Approval of Agenda – **Moved by Aoife, Seconded by Tricia**
- Additions to the agenda (none)

8:46 AM: Administrative Report

Nathan Blackburn

- Student Learning Updates Documents; changes in the Province
 - Report Cards/Communication of Student Learning Documents will come during term and will include 2 formal, 2 informal, and a summary of learning for the year.
 - The Proficiency scale will be communicated in the family portal.
 - Teachers will now be able to write their evaluation criteria based on what they are teaching. Overall, it will reduce teacher ‘speak’ and become more standard in language to make it more clear for families.

Debbie Tobin

- Thank you for the pumpkin carving, and historical Halloween attendance by parents.
- Remembrance Day school ceremony Friday Nov 10th – each student has a role in the assembly and families are welcome.
- Christmas musical is coming up on December 21st. It will be very fun and the students have started getting ready.
- Family Photos – retakes coming up and group photos.
- Book fair is ready to go. Thank you to Katy (Bertie’s mum) for taking it on.
- Logo Update - Debbie spoke to the staff, and they do not mind if we would like to update our school logo.

- Christmas giving season. We have two options available.
 1. This one we pair with our sister school Admiral Seymour. They choose families who are in need, and they create a wish list. We would then ask our community to donate items on the wish list and use those items to create hampers and deliver it to them.
 2. Harvest project – run a food drive or host a fundraiser with this organisation.
- Next weeks e-bulletin will be dedicated to fundraising awareness.
- Jenny (Ms. Mackenzie) will open the store in the school next week for families to purchase school kit if they would like.
- Snack program has rolled out and included our whole school. It happens once per week, each Wednesday. It is a pilot program right now. Sponsored by whole foods, includes a complex carb and a protein and the students are really enjoyed it. It is self serve and going really well.

9:05 AM: PAC Exec Reports

9:05 AM: Chair's Report (Andrea)

- Christmas give back.
 - Christmas Bureau – many options
 - Partner with sister school to fulfill a wish list for a family or families in need.
- Parent Education
 - Sharon Selby '4 R's for Developing Resilience' booked for February 13th 6:45 – 8pm. Cost is \$400 plus GST and will come out of guest speakers budget for \$1,500. We can offer a babysitting service by the Grade 4 & 5's which will hopefully mean an increased parent attendance. Staff would like to also attend.
- PAC meeting in December, will be moved to December 21st in advance of the Christmas musical (which is due to start approx. 6:30pm) and will be a casual get together held in Mr. Price's room.
- Following the welcome back BBQ, we had leftover hot dogs and buns. We can use this as a fundraiser and ask the Grade 4 & 5's to help. Potentially Tuesday December 12th. More information to come.
- Student Education. Guest speaker Saleema Noon Body Science booked for January 29th parent zoom night, and Jan 31st student workshop day, the cost is \$813.75 including GST, slightly up on last year but we have room in the budget for it. This speaker works with the BC curriculum and does not teach anything outside the program. If we were not using this expert in health science, we would be using our teachers to educate the students. The students may feel more comfortable asking questions of the expert. Motion to confirm this booking. **Moved by Tricia, Seconded by Tara**
- Thank you, cards have been, printed and look great.
- \$5,000 budgeted for in residence programs, fine arts
 - Scrap Arts are booked for January (date to be confirmed later). They will create art from scrap and recycling.

- mural update on the front of the school – funding might be available for us to use. We must have an artist that will work with the children. Emilyn will reach out and see what funding may be available – Vancouver Mural Festival.

Fundraising Report (Melissa)

- Treat day goal is \$800 per year. Each month our goal is \$100. For October treat day we raised \$144 plus \$87 online, and our expenses were \$100, netting approx \$130.
- Art cards ordering is now closed.
- Purdy's ordering is open.
- Blaze night is set for Nov 21st
- Book Fair – Katy Brier taking the lead on this event. All the volunteer slots are full bar one. Instruction needs to be given to the parent volunteers to make sure they know how to run the shop. Andrea has a draft of the volunteer instruction and will send it to Tricia (who ran the Book Fair last year).
- Kids Holiday Market.
 - Need many volunteers to help pull this off – create a sign-up genius. Aoife to take this on.
 - We also need the older students to help be personal shoppers.
- Cheque writing campaign – use Caulfield template as they address it very well. Nathan to share that language.

Treasurer's Report (Tara)

- EHPAC November 2023 Financial Report
- Bank Accounts:
- \$32,399.18 TOTAL as of October 10, 2023
 - Chequing Account \$10,293.69
 - Gaming Account \$2,002.50
 - Savings Account \$2,054.31
 - Hotlunch Account \$18,048.68
- GICs: None at this time.
- Funds held in trust at SD45:
 - We owe the District \$1,107.37 for technology purchases made last April.
- Recent Expenses:
 - \$51.51 PAC Supplies (Thank you cards)
 - \$621.89 Family BBQ Expenses
 - \$2100.00 Paid out to EHMS for Teacher Classroom Supplies (as per approved budget of \$400 x 5 classrooms plus \$100 for the library)
 - \$18.74 Expense for Art Cards
- Recent Incomes:
 - \$1230 made from Wine Night at Randeep's house.
 - \$144 cash from October treat day
 - \$52.62 from Mabel's Labels

- Notes:
 - I will be paying the District the \$1,107.37 we owe this week. After that is complete, our trust account balance at SD45 will be zero.

 - We need to set aside \$2,000 from chequing to savings for iPad renewals next year.

Moved by Tricia, Seconded by Tara

Hot Lunch Report (Tricia)

- Profit is at \$2,169 so far this year.
- Wednesday: A Moveable Feast (each week will be a little different)
 - 1) Pasta & Rice Bowl /Hot Lunch
 - 2) Hot Dogs/Nuggets/Hot Lunch Items
 - 3) Subs & Wraps /Cold Lunch
 - 4) Salads/Subs/Soup Lunch
- Thursday: Pizza from Fresh Bay
- Friday: Sushi from Ichiban Sushi

After School's Program Report (Carrie)

- Starting planning for next term. Some parents have suggested fencing. We will need a maximum of 4 programs.
- Registration numbers for this term are as follows.
 - Monday Basketball – 9 students
 - Tuesday Chess – 16 students
 - Wednesday & Thursday Acting – 7 acting, 12 comics

Traffic and Safety

- Aoife to take on the liaison role.

10:06 AM: Meeting Adjourned – Andrea Hladik