

**West Vancouver DPAC General Meeting and Annual General Meeting
In Person – Inglewood Learning Centre and Virtual via Zoom
June 1, 2022**

School Attendance:

All West Vancouver parents and guardians are invited to General DPAC meetings. Please try to ensure that at least one representative from your school attends these meetings.

Representatives present from the following schools:

Bowen Island	Caulfeild	Cedardale	Chartwell
Cypress Park	Eagle Harbour	Gleneagles	Hollyburn
Inglewood	Irwin Park	Pauline Johnson	Ridgeview
Rockridge	Sentinel	West Bay	Westcot
WVSS			

Also present: Chris Kennedy, Superintendent
Carolyn Broady - Chair, Board of Education

Welcome and Call to Order: 9:55 am by DPAC Chair - Kelly Richter

Adoption of Meeting Agenda: approved by Lisa Fairburn (Gleneagles) and Morag Burke (WVSS)

Adoption of May 4th General Meeting Minutes: approved by Jenny Clark (Gleneagles) and Nikki Razavi (West Bay)

We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honor the Elders past, present and future as we bring this knowledge to the students of our community.

Our hearts are with the people of Uvalde, Texas, after the unspeakable tragedy that took place earlier this week at Robb Elementary School. Our deepest condolences to the families of the victims and the community - everyone should come home safely from school.

We also would like to take a moment to remember and honor the One Year Anniversary of the discovery of 215 unmarked graves at the former residential school site in Kamloops.

One housekeeping item before we proceed: for passing motions and voting in polls, just a reminder that only two elected PAC executive members per school are eligible to vote. Our bylaws require a majority to pass a motion and we will be able to verify that we have achieved that majority. Not only is this our first in person meeting in years, but it is our first hybrid meeting – we have a number of members joining us through Zoom. We will only have one motion to bring to a vote this morning, the 2022/23 preliminary budget.

As is our custom, the Chair's Report and Treasurer's Reports will be provided during the AGM, and we do not have committee reports this month. Any committees that have met during the past month have minutes available on the WVS website if anyone is interested.

Chair of the West Vancouver School Board for the School Board Trustee's report – Carolyn Broady – 9.56 am

Graduations in person

Year End Trustee Meeting and Retirement

Gr 4-7 Track Meet at Swangard Stadium

Concern about Mental Health and Learning Loss as a fallout of Covid

Budget – no increases for the 2022/2023 but inflationary costs are up. Status quo expected for new year but may have to dip in the contingency/surplus

DPAC September 2022 Luncheon at Carolyn Broady's home

Superintendent of the West Vancouver School District - Chris Kennedy – 10.02 am

West Van Place for Sport –construction happening this summer, most work to be done by the end of September. It is being managed by the District of West Van and they are hiring a project manager

Budget 2022/2023 – inflation is up, international students are down – hopefully this will pick up as China reopens after Covid.

Communications – thank you to parents for their input, staff is doing their best to make improvements

Robotics - Championships held in Dallas Texas. Strong contingent attended from West Van - including 2 x Gr 7 girls with a perfect score and crowned World Champions. Robotics will be added as a Grade 8 rotation in the new year at WVSS. Looking to grow Robotics with more staff and bigger spaces.

Fees – usually only charged for specialized elective programs or if a product will be taken home

Grad Season Underway

French Immersion Review – how to plan long term? Should the program be increased? Staffing issues – hard to hire teachers, hard to house teachers

Opening Day Speaker – Dr. Hayley Watson – Open Parachute

Presentation – 10.30 am – Overview of Career Education in WVS

Welcome Ian Kennedy, Director of Instruction, together with teachers: Bianca Ferrajohn, Parnaz Kashani & Stewart Baker

Special guests Emiliano Ramirez, WVSS Grade 12 student and Michael Urrea, a grade 12 carpentry student

Provided us with highlights of the Career Education Program and the many opportunities and experiences our students receive at West Vancouver's secondary schools.

Focus on "Career Development" in order to ease anxiety for students, make community connections, have experiential learning experiences, and continuous reflecting.

11.25 am - Kelly Richter DPAC Chair thanks our special guests and then adjourns the General Meeting and opens the Annual General Meeting.

Motion to adopt the June 2, 2021 Annual General Meeting minutes, which are posted on our website and were circulated by email this past week.

First: Marisa Yang

Second: Danielle Katerberg

So moved.

DPAC Chair's Annual Report – Kelly Richter

It is really wonderful to be able to come together this morning in person, after so years of meetings online. Although there are many notable conveniences and benefits to online meetings, nothing can replace the power of being physically present with one another. It has been great to watch as school events and activities have returned to normal, and we see the impact that sports, field trips, graduation celebrations and special events have on our kids and their overall wellbeing.

Regardless of the challenges of the past few years, we have been able to continue with regular meetings and the post-meeting "coffee and conversation" discussions, allowing for PAC leaders to network, share ideas, and ask questions of one another. General meeting topics and special presentations this year have included:

- Treasurer's Meeting & discussion session
- Trustee Liaison Meeting featuring discussions around building back from Covid-19
- Presentations at our General Meetings from
 - PAC 101 with DPAC leaders Abbie Milavsky and Tanya Mah
 - Chief Constable John Lo & WVPD
 - Diane Nelson Todd Ablett on Robotics & Future Jobs
 - Julia Leiterman – Understanding District & School Budgets
 - Ian Kennedy & Liz Hill on Open Parachute and WVS mental health framework, as well as the district's Framework for Enhanced Student Learning

We had two Parent Education sessions this year – in February we hosted Dr. Yong Zhao, presenting on how to teach students to become self-determined learners in a post-Covid world, which was extremely well attended. Thank you for Tanja Imhoff for bringing the event together, and Chris Kennedy for leading the discussion and helping us facilitate the event.

In May, DPAC's Equity Inclusion and Diversity Committee hosted Chapter Three in their ongoing community dialogue series, featuring an interview style discussion with Chris Lewis of Squamish First Nation. We appreciate all of the hard work that went into putting this together, spearheaded by Kyra Williams Smiljanic and Ian Kennedy. The EDI committee works in partnership with the WVML and some of our teacher librarians – if you are interested in books and resources for kids or adults in your family, you will want to check out the WVML Reading Hub – <https://westvanlibrary.ca/west-vancouver-schools-inclusion-resources-hub/>

DPAC Exec members also participated in a focus group session on Communications within the district, as Superintendent Kennedy mentioned in his presentation. We appreciated having the opportunity to take parent feedback directly to the district in this forum, and to work together on common goals and hear about some of the new initiatives that have either been put in place or are being worked on for the near future.

We also had a few bumps and challenges, as we continued to learn from the pandemic and how to respond in a way that reflected the position of parents in our broader school community. The DPAC would like to thank many of you for providing us with feedback and direction on some of the key concerns that parents were facing, allowing us to advocate for parent concerns both locally and provincially and ensuring that we were truly representing West Vancouver parent voices. Once again, this year you have been the parent leaders that your school communities needed, keeping parents engaged and informed, organizing staff appreciation events, and working hard to support our schools.

We acknowledge Carolyn Broady, our School Board Chair, for her leadership and guidance throughout this year, not to mention the hours of advocacy on behalf of students both in our district and our province. We congratulate Carolyn on her recent election as President of the BC School Trustees Association.

I would also like to thank Superintendent Kennedy for being open to receiving our large list of questions in advance of every general meeting and doing his best to answer every single one. I think he was relieved that we didn't have any special questions for this meeting.

We also recognize the PAC Executive teams, for being the parent leaders your school communities needed this year, and for sharing both your struggles and successes so that we could all learn and grow together.

Last but not least, I would like to thank this year's DPAC Executive team – a dedicated and hard-working group that provided constant insight and advice over this year. Thank you to Secretary Anshu Mather, Treasurer Kelly Kerklaan, Traffic & Safety representative Jatinder Sidhu and Members at Large Danielle Katerberg, Monica Scoles, Helen Hall, Kyra Williams Smiljanic, Nessa van Bergen, Marisa Yang, Anya Yashkina and Tanja Imhoff.

Some members of our current executive will not be returning next year.

- Monica, Kyra, Kelly, Anshu and Helen – we thank you for your time and energy and the support you brought to this group.

Before I close, just a few reminders:

- As new PAC executives are being elected either at the end of this year or the start of next, please be sure to send in your new executive contact information so that we can ensure that we are able to communicate about events and updates to all of the PAC teams. Please email dpac@wvschools.ca and the new Co-Chairs will update your information.

Treasurer's Annual Financial Report - Kelly Kerklaan – 11.40 am

Adoption of 2022/2023 Preliminary Budget – Kelly Kerklaan (Poll #1)

May Report

- During the month of May, we transferred \$45 from the gaming account to the operating account to reimburse for costs incurred that qualified as eligible costs for the gaming grant. This ensured that we used up all of our gaming grant within the required one year deadline for DPACs.
- At May 31, 2021 we have just over \$9,000 in our bank accounts with an adjusted cash balance of \$9,179.34 in our operating account and an adjusted cash balance of \$45.08 in the gaming account.
- During the month of May we received \$556 of income from our final parent education event. We paid \$764.50 in honorariums and other costs for this event. We paid \$35 for the BCCPAC conference which was moved online this year and \$150 for a thank you gift for Ian Kennedy for all of his help with our parent education events. We also earned 77 cents of interest on our gaming bank account.

Proposed 2022 2023 Budget

- The first column shows the revised budget for the current 2021-2022 school.
- The second column shows the actual amounts for the current year up to May 31, 2022.
- The third column shows the year-to-date amounts for the current 2021-2022 school year.
- The final column on the right shows the proposed budget for the 2022-2023 school year.
- We are expecting to receive the same amount of gaming grant income of \$2,500 next year and have already submitted our gaming grant application for 2022-2023.
- We have budgeted a similar amount of parent education income and interest income to this year.
- We have also budgeted similar expense amounts to this year with the exception of luncheon and meeting costs which are budgeted at \$3,000 compared to \$2,000 this past year. This increase reflects the increased cost of food as well as the expectation that we will have more in-person meetings next year.
- We have also budgeted \$350 for stationery and admin costs compared to \$100 this year as we expect that DPAC will have to pay for a Zoom license next year whereas that cost has been covered by one of the executive's personal account for the past two years.
- We have kept all of our other expenses the same as the current year's budget.
- The total budget is showing a deficit of \$4,245 next year, however, we have over \$9,200 in our two bank accounts to fund this.

Call for a motion to approve the Preliminary 2022-2023 Budget, and ask eligible voting members to indicate you are in favour by a show of hands, or if you are online please participate through the poll.

Majority is attained and, so moved. Thank you.

Election of Officers & Directors to 2022/2023 DPAC Executive – Elections Officer, Helen Hall – 11.44 am

Helen Hall introduces herself as Elections Officer, and then reviews the rules for the election:

- A quorum for voting at the AGM is the members present, so therefore there is a quorum
- Each school is allowed to have 2 votes, as long as they have 2 representatives in attendance, either online or in person
- Any DPAC Executive holding dual roles – for example holding a position on their school PAC executive as well as the DPAC votes as DPAC executive and has only one vote

- Decisions arising at any meeting shall be decided by a simple majority vote of the members present (50% plus 1).
- In the case of a tie vote, the Chairperson will cast the deciding vote.
- Members must vote personally on all matters; voting by proxy shall not be permitted.
- The executive officers shall be elected by the members present at the AGM.

A call for nominations for the Executive positions was made 30 days before of the AGM at the May General Meeting; as per the WVDPAC Constitution and Bylaws nominations were closed on May 22nd.

Only one person was nominated for each position, therefore I am pleased to introduce the following Executive, who are elected by acclamation:

Co-Chair	Tanja Imhoff
Co-Chair	Maria Bird
Secretary	Vacant
Treasurer	Nessa van Bergen
Director	Danielle Katerberg
Director	Marisa Yang
Director	Anya Yashkina
Director	Ling He
Director	Tonia Liao
Director	Nikta Razavi
Director	Jatinder Sidhu – Traffic & Safety
Past Chair	Kelly Richter

This officially closes the election portion of the AGM. Congratulations to the new executive and thank you for serving on West Vancouver DPAC for the 2022-23 school year.

Meeting Adjournment: 11.45 am