

**West Vancouver DPAC General Meeting
Virtual – Zoom Meeting
Wednesday, May 4, 2022**

School Attendance:

All West Vancouver parents and guardians are invited to General DPAC meetings. Please try to ensure that at least one representative from your school attends these meetings.

Representatives present from the following schools:

Bowen Island	Caulfeild	Cedardale
Chartwell	Cypress Park	Gleneagles
Hollyburn	Pauline Johnson	Ridgeview
Rockridge	Sentinel	West Bay
WVSS		

Regrets:Eagle Harbor, Irwin Park, Lions Bay, Westcot,

Also present: Sheelah Donahue, Vice Chair, Board of Education ; Chris Kennedy, Superintendent

30 participants attended in total.

Welcome and Call to Order: 9:15 am

Adoption of Agenda: Hoon Choi and Nessa Van Bergen

Adoption of Minutes: April 2022 minutes approved; Kyra Williams Smiljanic and Monica Scoles

We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honor the Elders past, present and future as we bring this knowledge to the students of our community.

Chair's Report: Kelly Richter

Opening Nominations for 2022/23 DPAC Executive

Nominations for next year's DPAC Executive are now open; the election will take place at our AGM June 1st. Helen Hall has volunteered to be our elections officer this year. If you are interested in joining the DPAC team, please email Helen to self-nominate at helen@commander.ca. Our bylaws state that nominations close 10 days in advance of the AGM, so all nominations need to be received by May 22. Please be sure to contact Helen by that date!

- Just a reminder that all positions are for a one-year term, and therefore all roles are “open” for re-election.
- A few people on our current executive have indicated interest in key positions already. We have a candidate for Treasurer, and Tanja Imhoff is interested in Co-Chairing the DPAC. **We are actively looking for someone to share this role with her next year, and I am reaching out to this group to help work with Tanja in this role.**
- Some of you may already be considering getting more involved with the DPAC and are curious about what that might look like. Many of us are looking ahead, going back to a more normal experience with a focus on supporting the strong parent communities we enjoy here in West Vancouver. We are very fortunate to be in a supportive and collaborative educational environment for our children, and it is important that we have parent volunteers that support this at the DPAC level moving forward. Please give this some thought, reach out to Kelly (Chair) or any of our executive to speak about this further.

AGM & Luncheon

Planning to have our final meeting of the year in person, at the Inglewood Learning Center, followed by a celebratory luncheon. We expect to include an online component for the meeting for people not able to attend in person. Be sure to mark your calendars for June 1st.

Upcoming Events

BCCPAC / Gaming Branch 2022/23 Gaming Grant Overview Session - Online

May 12, 7:00 pm

WVS Board Meeting – In Person

May 24, 5:30 pm

Treasurer’s Report - Kelly Kerklaan

General Chequing Account

Balance Forward- 1 July 2021 \$7,785.20

- Current Balance as at April 30th 2022 (statement) \$9,327.13

Gaming Account

Balance Forward – 1 July 2021 \$47.38

- Current Balance as at April 30th 2022 (statement) \$289.31

We have \$9,327.13 in our operating account with no reconciling items. We have \$289.31 in our gaming account after deducting the two outstanding cheques related to our parent ed event with Dr. Zhao.

Our April activity includes 62 cents of interest income, \$2,836.99 of parent ed expenses related to the Dr. Zhao event and \$1 of bank fees. To date this year we have net income of \$1,533.90.

A reminder that gaming grant applications are now open and are due by the end of June.

Committee Reports

Equity Diversity & Inclusion – Kyra Williams Smiljanic

- Team is working on final details for Chapter 3 of the EDI speaker series: “Questions & Stories with Chris (Syeta/xtn) Lewis of Squamish First Nation, May 26, 7-9pm. Tickets by donation, available on Eventbrite: <https://www.eventbrite.ca/e/edi-chapter-3-continuing-the-conversation-with-chris-syetaxtn-lewis-tickets-333873252887>

School Traffic & Safety – Jatinder Sidhy

- Connecting with PACs/ schools to discuss opportunities to improve traffic situation in their respective schools/communities.
- Rockridge parents campaign is in progress.
- Working on Active Transportation campaign at Sentinel with Nora
 - Map will be shared for the parent's awareness on where to find parking around Chartwell and Sentinel.
- Thus video was shared with students of WestBay to raise awareness - <https://youtu.be/q2sBgr2Jze4>

Enhance WV – Jatinder Sidhy

- Enhance WV upcoming events will be shared through enews

Trustee's Report – Sheelah Donahue Vice Chair West Vancouver School Board

- Chair Broady was elected President of the British Columbia School Trustees Association (BCSTA) at our recent AGM. Prior to the AGM, Vice Chair Donahue was elected to the provincial Professional Learning Committee (PLC) as the Metro rep, and Trustee Brown is now the acting chair of BCSTA Metro Branch. West Vancouver is well represented both provincially and in the Metro region.
- BCSTA AGM and Provincial Update www.bcsta.org
 - BCSTA work is wide-ranging and aside from perennial topics like funding, several issues will be prominent in the upcoming term: local board governance, addressing learning loss, COVID recovery, and continued emphasis on our legal and moral obligations around indigenous education. Provincial work in this area is led by the First Nations Education Steering Committee (FNESC) www.fnesc.ca with whom an [historic agreement](#) and action plan were created to affirm our mutual commitment to enhancing student achievement across the province
 - BCSTA AGM is also the place for motion debate and approval. Some motions of interest:
 - 1. BCSTA COVID Working Group (around extraordinary costs)
 - 7. Universal Food Program
 - 10. Climate Action (around BC Hydro caps)
 - 11. Safe Passing Distance for Safer Routes to School
 - 12. Funding for Outdoor Learning Spaces
- Indigenous Education and Relationships
 - In addition to the provincial work, we continue to work locally on both cultural and political relationships, and student achievement. This work is led by District Principals Ian Kennedy and Liz Hill in conjunction with our West Vancouver Indigenous Ed Committee (WVIEC). Vice Chair Donahue is the board liaison to this committee.
 - Sempulyan has replaced Chris Lewis as our Squamish Nation political liaison to the committee

- Budget and Finance
 - We continue to be the second least funded district in the province so it is a testament to our leadership team, staff, and parents that we continue to achieve what we do here in West Vancouver
 - Audit committee meets in May and KPMG is our external auditor
 - Budget consultation is complete and we are looking for approval in June
 - The wild card is the new Employment standards legislation around paid sick leave for teachers on call and other applicable categories of staff
- Liaison Meetings: Mayor and Council are strong supporters of our work in areas that overlap, for example, School Traffic Advisory Round Table (START), youth support initiatives, and the West Vancouver Place for Sport.
- School Traffic Advisory Round Table (START)
 - Engagement with START and trustees has increased due to a renewed interest in active modes of transportation and urban planning issues
 - This work is supported in many ways by municipal staff
 - Next meeting May 11th, Jatinder Sidhu is the DPAC rep to this group
 - FYI Bike to School Week - May 30
 - [Video contest](#)
- Trustees are carefully starting to visit schools and we look forward to getting back to more personal connections where appropriate in the coming months

Superintendent's Report – Chris Kennedy (PPT presentation distributed with minutes)

- *West Vancouver Place for Sport*
 - Project Manager is identified, scope of project is being finalized.
 - Timelines are yet to be finalized.
- *Indigenous course requirement*
 - Waiting on the provincial confirmation if there is any change in the requirement
 - All Grade 10/11 students are required to take it; likely will be completed through Language Arts
- *Enrollment Update (Local and International)*
 - Local enrollment is even as compared to last year.
 - International enrollment projection is down as compared to previous years.
- *French Immersion Review*
 - Review to happen in May with implementation in fall of 2023
- *Spring Events*
 - Bridge Festival - Community Day on June 3-4 where WV Schools are participating
 - Graduation Events
 - Elementary Track & Field - will happen on June 9th at Swangard Stadium in Burnaby.

Guest Speakers- 10:04 am

DPAC is happy to welcome Julia Leiterman, Secretary Treasurer & CFO of West Vancouver Schools, who will provide a high-level summary of the factors that determine funding, and the process by which it is allocated within the budget. Topics will include funding & strategic planning, the budget cycle, and the role of Trustees, stakeholders, schools, facilities and PACs in the budget process.

Presentation slides will be shared along with the meeting minutes.

Q&A with Julia Leiterman:

- **Q:** Nessa Van Bergen - Elementary school hours are limited to 6 hours and lunch break is not enough for the students. Who makes the decision and can negotiate with the teacher union to increase work hours (maybe 6.5hr) and how does it affect the district budget?
 - **A:** Julia & Chris: Increasing the length of education day will impact the budget and it is highly unlikely that the teacher workday will be extended more than what they already have.
- **Q:** Kyra: For Lunch Supervision, can parents volunteer to help?
 - **A:** Chris: There are liability concerns, and it is not possible at the moment.
- **Q:** Jatinder: Has a school ever closed given the traffic situation/school capacity?
 - **A:** Julia & Chris: WVS are only closed if the local enrollment drops below budget which doesn't happen that often. Current WVSD capacity is 7400 which includes 400 international and 1500 outside of the district enrollment.
- **Q:** Nora Gambioli: What is the ideal mix of local vs international students?
 - **A:** Julia: International enrollment is much more profitable than the local enrollment given how challenging it is for the young families to settle in WV; this funding supports many of the programs WVS offers. With WV demographics changing, out of district enrollment is important to keep our schools full / fully funded.
- **Q:** Kelly Kerklaan: Are PACs or parents able to see their school's budget somewhere?
 - **A:** Julia: School administrators are owners of their budget and are not shared with the district. School principals can provide the information if required.
- **Q:** Marisa Yang: If international student enrollments continue to go down will it impact the current budgets?
 - **A:** Julia: Not all the expenses will be impacted but there are some that might be, for ex. Daytime custodians, elementary bands. There is no straight forward answer to the question but a topic of discussion and assessing what expenses will be impacted if the budget goes down.
- **Q:** Kelly Richter: Where can parents find details about the Finance and Facilities meeting?
 - **A:** Julia: Details can be found on school website - [link here](#)

Adjournment: 10:49 am

West Vancouver District Parent Advisory Council
Treasurer's Report
As at and for the period ended April 30, 2022

Bank reconciliations at April 30, 2022

Cash - general account

Balance per bank stmt at April 30, 2022	9,327.13
Outstanding cheques:	-
Balance at April 30, 2022	<u><u>9,327.13</u></u>

Cash - gaming account

Balance per bank stmt at April 30, 2022	3,126.30
Outstanding cheques:	
Chq # 201 - Tanja Imhoff - Zoom and printing	(212.97)
Chq # 202 - SD45 - Parent ed - Dr. Zhao	<u>(2,624.02)</u>
Balance at April 30, 2022	<u><u>289.31</u></u>

	Revised Annual Budget	April Actual	Year-to-Date Actual
Income			
Gaming grant	2,500.00	-	2,500.00
Parent Education	2,500.00	-	2,119.32
Interest	5.00	0.62	2.57
<i>Total income</i>	<u>5,005.00</u>	<u>0.62</u>	<u>4,621.89</u>
Expenses			
Parent education	4,000.00	2,836.99	2,836.99
Discretionary Fund	500.00	-	-
Luncheon and meeting costs	2,000.00	-	-
BCCPAC Conference	450.00	-	-
Gifts and appreciation	300.00	-	100.00
BCCPAC membership	150.00	-	150.00
Stationary and admin fees	100.00	1.00	1.00
<i>Total expenses</i>	<u>7,500.00</u>	<u>2,837.99</u>	<u>3,087.99</u>
Net income/(loss) for the period	<u>(2,495.00)</u>	<u>(2,837.37)</u>	<u>1,533.90</u>

Gaming grant applications are open and due by June 30, 2022