

**West Vancouver DPAC General Meeting & AGM Minutes  
Virtual Zoom Meeting  
Wednesday, June 2, 2021**

**School Attendance**

All West Vancouver parents and guardians are welcome to attend General DPAC meetings. Please try to ensure that at least one representative from your school is in attendance.

*Representatives were present from the following schools:*

BICS	Gleneagles	Rockridge
Caulfeild	Hollyburn	Sentinel
Cedardale	Irwin Park	West Bay
Chartwell	Pauline Johnson	Westcot
Cypress Park	Ridgeview	WVSS

*Absent:* Eagle Harbour, Lions Bay

*Also present:* Carolyn Broady, Board Chair  
Chris Kennedy, Superintendent

*Guests:* Nicole Brown, Board Vice-Chair  
Sheelah Donahue, Trustee  
Lynne Block, Trustee  
Dave Stevenson, Trustee  
Liz Hill, Director of Instruction  
Ian Kennedy, Director of Instruction  
Sandra-Lynn Shortall,  
Judy Duncan, Principal, Rockridge  
Mike Finch, Principal, Sentinel  
Cari Wilson, Innovation & Technology Lead

**Welcome and Call to Order: 9:15 am**

Adoption of Agenda: Moved by Kyra Williams-Smiljanic, Seconded by Tanya Mah

Adoption of May 2021 Meeting Minutes: Moved by Marisa Yang, Seconded by Sophia

We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honour the Elders past, present and future as we bring this knowledge to the students of our community.

At this time we also acknowledge the tragedy of the findings at the Kamloops Indian Residential School, and recognize this incomprehensible loss and its impact on First Nations peoples.

**School Board Chair's Report: Carolyn Broady**

- Acknowledged the tragedy at Kamloops Indian Residential School and its impact around BC; expressed hope that by Fall 2021 parents can continue Indigenous learning in person
- WVS – good news budget, mostly status quo and not making any cuts as other districts have been facing
- Grad protocols around health & safety remain as per current plan; all school health & safety protocols remain in place until end of school year

**Superintendents Report: Chris Kennedy**

- Reiterated that all Covid health & safety protocols will remain unchanged this school year and summer school will likely be under the same guidelines
- Next year – almost certain cohorts won't be part of the plan which will allow for more flexibility. Expect that daily health checks and some staggered start/end and recess times will still be in place – some unexpected benefits including less traffic congestion and play
- Expect return to inter-school sports
- No prediction on mask protocols; cleaning supplies are in place for same cleaning regimen as this year.
- Not confident back to school plan from the Ministry will be released until closer to September
- Emphasis on mental health supports next year, coming out of the pandemic and recognition of kids who have been out of school for 17 months
- Diversity & Inclusion work will continue, and Indigenous Education work will continue to be important
- Teams, Clubs & Getting involved – returning next year, helps with sense of belonging and overall wellness at school
- Secondary Principal – posting closes this Monday, short list process next week with an anticipated announcement June 17/18.
- Opening Day – September 2 – virtual event this year open to all parents featuring Alden Habicon, Diversity & Inclusion Specialist
- Renee Willock, President of WVTA is departing for a 5 year position with the BCTF; head of the Support Staff Union is also departing.
- Q&A:
  - Will high school cafeterias be operating next year: yes
  - Will programs like outdoor school run: no answer yet from VCH
  - Will parent volunteers be allowed in schools again: yes, likely
  - Indoor after school programs: yes, likely as not anticipating cohorts however WVS is not allowing for any rentals in school buildings in September to focus on start up of school
  - Can welcome parent events take place: not certain yet
  - Staggered start, recess & lunch: yes this may still take place next year; interesting dynamic resulted that had many positives – less traffic congestion, less kids at recess sharing playground and sport equipment
  - Ignite Your Passion: yes
  - Any information around protocols for kids under 12 not vaccinated: not sure yet
  - Ventilation question: some protocols will still be in place next year
  - WV Place for Sport/Harry Jerome Oval update: expecting an announcement on federal grant money in roughly one month
  - ParticipAction – Active Community Competition discussed

**Presentation:****What is the most Interesting & Innovative Program taking place at the High Schools this year?**

Rockridge – Economics Strategies Program: Judy Duncan, Principal

Sentinel – Garden Expansion Project: Mike Finch, Principal

WVSS – Radio Diversity Internet Radio: Cari Wilson, Innovation & Technology Lead Teacher

**Adjourn General Meeting  
Open AGM**

Adoption of June 2020 AGM Minutes: Moved by Kyra Williams Smiljanic, Seconded by Tanya Mah

## Chair's Annual Report

- This is the second Chair's Report for our AGM where I commented about this being a unique and unprecedented year. We have all learned to excel at Zoom however we are hopeful that the year ahead will bring a new normal, where we can begin to resume more in person meetings and events.
- Regardless of pandemic related challenges, our DPAC team were able to maintain a regular meeting schedule this year; general meeting topics and special presentations this year included:
  - Treasurer's Meeting & Web Training Session
  - Trustee Liaison Meeting featuring Inclusion Practices at our schools
  - Presentations at our General Meetings from
    - Student Support Services on How the Pandemic Builds Resilience
    - Diane Nelson and her team on Esports and WVS
    - Shannon Ozirny from WVML on changes to how the library supported the community during this exceptional year
    - Ian Kennedy & Liz Hill on Indigenous Education
    - Sean Nosek on Education and the Age of Misinformation
    - Sandra-Lynn Shortall and SHIFT Education on how WVS is supporting students in navigating puberty & building healthy relationships
    - Introduction of Chief Constable John Lo of WVPD
- The DPAC started the Inclusion, Anti-Racism & Diversity Committee, and together with partners from the school district and WVML we held two parent engagement & education events this spring – Alden Habicon presented on Inclusion, and Sempulyan shared his deeply personal story about surviving Indian Residential School. We also hosted a parent education evening on Kids & Healthy Technology with Dr. Shimi Kang in the fall.
- The Executive worked together to hear the voices of parents concerned about health and safety and our schools during Covid, and we endeavored to provide clear lines of communication and ensure that parent voices and were heard.
- Thank you to:
  - Board Chair Carolyn Broady for her leadership and guidance through this year, for providing opportunities for open communication with parents, and her hours of advocacy on behalf of our district; Superintendent Kennedy for making himself available when issues arose, and answering our endless questions at every meeting, and the District Leadership Team and Trustees for helping our schools navigate these challenging times.
  - The PAC Executive teams, for being the parent leaders your school communities needed this year, and for sharing both your struggles and successes so that we could learn together.
  - The DPAC Executive for providing constant counsel and support in a year that proved to be much bigger than any of us imagined: Kyra Smiljanic, Kelly Kerklaan, Tanya Mah, Christina Argyros, Danielle Katerberg, Monica Scoles, and Nina Cheema
- Some executive members will not be returning next year – Christina Argyros and Nina Cheema; thank you both for your work with the DPAC
- Special thank you and recognition to Tanya Mah for her 9 years of leadership and support within the DPAC Executive, and on various school PACs. Her youngest child is graduating from Rockridge this year.

Before I close, just a few reminders:

- As PAC executives are being elected either at the end of this year or the start of next, please be sure to send your new executive contact information to [dpac@wvschools.ca](mailto:dpac@wvschools.ca).

- BCCPAC Zoom Licenses will expire at the end of this school year, so if your PAC has been using this license and wish to continue using Zoom next year, you will need to look into other options. We thank Danielle Katerberg for managing this Zoom license this year.

### **Treasurer's Report & Annual Financial Report May Report**

- During the month of May, we transferred \$400 from the gaming account to the operating account to reimburse for costs incurred that qualified as eligible costs for the gaming grant. This ensured that we used up all of our gaming grant within the required one year deadline for DPACs.
- At May 31, 2021 we have just over \$8,000 in our bank accounts with an adjusted cash balance of \$7,785.20 and an adjusted cash balance of \$28.12 in the gaming account.
- During the month of May we received just over \$500 of income from our residential schools presentation which was by donation. We paid \$500 in honorariums for this event. We also earned 39 cents of interest on our gaming bank account.

### **Proposed 2021 2022 Budget**

- The first column shows the original budget for the current 2020-2021 school year (before the amendments that were passed at the DPAC Special Meeting on January 4, 2021 and at the DPAC General Meeting on April 7, 2021).
- The second column shows the actual amounts for the current year up to May 31, 2021.
- The final column on the right shows the proposed budget for the 2021-2022 school year.
- We are expecting to receive the same amount of gaming grant income of \$2,500 next year and have already submitted our gaming grant application for 2021-2022.
- The executive is looking at streamlining activities next year, and as such we are planning on reducing the number of parent education events that we are holding next year. We have therefore reduced the parent education income to zero.
- Interest income is expected to be similar to this year.
- As mentioned, parent education events will be reduced next year but we have kept some costs as we may hold some less time intensive events such as a film screening.
- We have kept all of our other expenses the same as the current year's original budget. We have reduced stationary and admin fees by \$50 to \$100.

Call for a motion to approve the Preliminary 2021-2022 Budget, majority received, moved.

### **Adoption of Proposed Bylaw Amendments**

A number of changes to the DPAC Constitution & Bylaws have been proposed, specifically to:

- Update the nomination and election process to add clarity and reflect the use of online polls in voting
- Update our practices for transparency with bookkeeping and the role of the Treasurer, as suggested by BCCPAC, to include the requirement that an additional member of the executive has access to the books and to ensure we have allowances to ensure an adequate number of signing authorities.
- Add a code of conduct for nominees to ensure they are familiar and comfortable with the expectations of serving as an executive member prior to accepting a position.

The proposed changes were discussed at the last General Meeting and have been circulated to members, satisfying the requirements for such amendments outlined in the Bylaws.

Call for a motion to incorporate the additions and amendments as described above; 75% majority received, moved.

**Election of 2021-2022 DPAC Executive****Election of Officers & Directors to 2021/2022 DPAC Executive**

Tanya Mah introduced herself as Elections Officer, and reviewed the rules for the election:

- A quorum for voting at the AGM is the members present, so therefore there is a quorum
- Each school is allowed to have 2 votes, as long as they have 2 representatives in attendance
- Any DPAC Executive holding dual roles – for example holding a position on their school PAC executive as well as the DPAC votes as DPAC executive and has only one vote
- Decisions arising at any meeting shall be decided by a simple majority vote of the members present (50% plus 1).
- In the case of a tie vote, the Chairperson will cast the deciding vote.
- Members must vote personally on all matters; voting by proxy shall not be permitted.
- Voting will be conducted by an online poll.
- The executive officers shall be elected by the members present at the AGM.
- A call for nominations for the Executive positions was made 30 days before of the AGM.
- The maximum number of directors who may serve at any one time is 12.

Introduce slate running for election – these names have been put forward through the Nominating Committee:

Chair	Kelly Richter
Vice Chair	VACANT
Secretary	Anshu Mathur
Treasurer	Kelly Kerklaan
Director	Danielle Katerberg
Director	Kyra Williams Smiljanic
Director	Monica Scoles
Director	Helen Hall
Director	Anya Yashkina
Director	Tanja Imhoff
Director	Amy Pressman-Cyna
Director	Nessa van Bergen
Director	Marisa Yang
Director	Kim Gould
Director	Sara Relling
Director	Sylvia Butterworth

**Election of Officers:** (re read names)

Chair	Kelly Richter
Vice Chair	VACANT
Secretary	Anshu Mathur
Treasurer	Kelly Kerklaan

Call for nominations from the floor for any of the executive positions.

Being no nominations from the floor, I would like to introduce the DPAC executive for 2021/2022:

Chair	Kelly Richter
Vice Chair	VACANT

Secretary     Anshu Mathur  
Treasurer     Kelly Kerklaan

**Election of Directors**

The following have been nominated to serve as Directors:

Director     Danielle Katerberg  
Director     Kyra Williams Smiljanic  
Director     Monica Scoles  
Director     Helen Hall  
Director     Anya Yashkina  
Director     Tanja Imhoff  
Director     Amy Pressman-Cyna  
Director     Nessa van Bergen  
Director     Marisa Yang  
Director     Kim Gould  
Director     Sara Relling  
Director     Sylvia Butterworth

Are there any nominations from the floor for Director positions. Currently we have 12 nominations. I would like to remind our attendees that the maximum number of directors who may serve at any time is 12.

Being no nominations from the floor, I would like to introduce the DPAC Directors for 2021/2022:

Director     Danielle Katerberg  
Director     Kyra Williams Smiljanic  
Director     Monica Scoles  
Director     Helen Hall  
Director     Anya Yashkina  
Director     Tanja Imhoff  
Director     Amy Pressman-Cyna  
Director     Nessa van Bergen  
Director     Marisa Yang  
Director     Kim Gould  
Director     Sara Relling  
Director     Sylvia Butterworth

This officially closes the election portion of the AGM. Congratulations to the new executive and thank you for serving on West Vancouver DPAC for the 2021-22 school year.

**Meeting Adjourned at 11:06 am**