



CYPRESS PARK  
PRIMARY SCHOOL

## Cypress Park Parent Advisory Council

### PAC Meeting Minutes April 11, 2023

The meeting was called to order by PAC Chair K. Millius at 10:32 am.

#### **IN ATTENDANCE**

Principal M. Labounty, Vice Principal S. Bell, PAC Chair K. Millius, PAC Fundraising & Community Committee Member J. Calleja, PAC Fundraising & Community Committee Member N. Quilty, PAC Member B. Perez, PAC Member Erin Baldwin, PAC Member Erin Little, PAC Member M. Mohajerani.

#### **APPROVAL OF MINUTES AND AGENDA**

Approval of the Minutes from the February 10<sup>th</sup>, 2023 PAC meeting was motioned and approved.

#### **VICE PRINCIPAL REMARKS - S. BELL**

- Books:
  - School has been able to purchase \$1500 worth of books from PAC funding. It includes books from different publishers, including level readers, which are heavily used by Grade 1s and Grade 2s. Also new books to support our Grade 3 students.
  - School got the last pack of the Addrienne Gear subscription.
- Learning Conferences – Thank you to the parents for their flexibility after we had to cancel the sessions due to the water pipe break.
- Nowruz celebration – Great to have our guest speaker in and the kids enjoyed it. We had done some work before so the kids had some background knowledge and were able to celebrate altogether.
- PAC initiatives learning opportunities
  - Earthbites – the PAC team will update on this.
  - Field trips - lots of amazing learning opportunities within the community that we were not able to take advantage of due to COVID
    - Grade 2 and 3 are going together to the Burnaby Museum. They are doing separate programs there but taking the bus together.
    - Grade 1 has two trips planned: Deep Cover Art Gallery and Lynn Valley College

- Report cards - These need to be printed by families as they come off by the end of the month. Feel free to print or download to keep for your records.
- 2023-2024 Calendar – The school is working on putting this together and will be bringing and update to the next PAC meeting, with a sample for approval.

***This upcoming month will be busy, so don't forget to read the Thursday bulletins.***

## **PAC EXECUTIVE UPDATE**

### **General thank you for the past events – Kristi Millius**

Big thank you to those that organized, contributed, and executed all these activities in the first term of this year:

- Teachers appreciation lunch – Thank you to the committee for such a beautiful setup and allowing us to acknowledge our incredible teachers.
- Movie Night – Thank you to all the volunteers and committee members that put this off, including the school administrators.
- Garden committee – Thank you for all your hard at work, not only at organizing Earthbites, but also for cleaning up the garden and doing some additional planting.
- Nellies fundraiser – Thank you to the fundraising committee. It was a test this year and we did not make huge money, but it was very little work that we had to do and something to consider for next years.
- Nowruz celebration – Thank you to all those that volunteered (names included in the ebulletin) . It was indeed a great celebration.
- VIP Parking – Thank you to our winners and contributors. We were able to obtain about \$1700 dollars for the school .

### **Fundraising/Events Committee Update – Natalie Quilty**

- Earthbites – Grade 1s and Ks students will participate on this today. They will work on soil prep and planting vegetables, learning about the different plants in the garden. They will have another session in June where we will harvest all the plants and try to sell them at the fun run.
- Funding futures
  - This sponsorship program was launched two weeks ago.
  - We will be doing little ads on the bulletin to highlight certain items.
  - So far, we have raised \$2,000, including one iPad, National Geographic subscription and some other fun things.
  - We will keep pushing this as its our main fundraiser at this point.
  - Goal is to raise \$20,000.
- Fun Run – Planning is underway!
  - We have got the food truck, bouncy castle (including a professional person to watch the kids – no volunteers will be needed).

- We will be selling some herbs and vegetables we get to harvest from our garden.
  - We will be selling any spirit wear that is left.
  - We will be also pushing the Funding Futures program as we expect lots of last-minute sponsorships on the day of Fun Run.
  - We will also be auctioning the class platters, which will have the kids fingerprints.
  - For those that may not be aware, this activity originated as an opportunity to promote running in the school. The kids even had a run club before school to prepare for the Fun Run. The idea then was that the kids would collect pledges from friends /neighbours /grandparents /parents on how far they were going to run and raise money that way. So, on the Fun Run day itself, students would actually run the field and do their miles. Last year the kids were able to collect \$4,000. This year we are adding the year-end party to the Fun Run.
- Growing Smiles Flower fundraiser –
    - Started on April 3<sup>rd</sup> and is going to continue till April 26<sup>th</sup>.
    - As of now it has been slow and we have collected just under \$1000, so need to push more through various channels, including word of mouth.
    - A reminder that the plant pickup will be just before Mothers Day. Quality and prices are great.
    - Ads have been shared across different Facebook pages and other bulletin boards. The committee would ask the group to help putting posters in venues they may have access to. Mrs. Bell will try to put it on the Caufield Collective Facebook page. Natalie Q. will look at Izeta. Josette C. will approach Safeway and other coffee shops.
    - Natalie Q. suggested to put a lemonade stand outside the school to promote the different fundraisers to the school families. We need to push the families at school more.
    - Kristi M. suggested to do another coffee morning at school.

### **Treasurer's Update**

Dan is not available, so no updates at this time. We don't expect major changes from last month's figures. Will report on next meeting.

As a reference, these are the numbers reported in our last meeting:

- Gaming Account approx. \$7000 to be spent on non-curriculum items.  
General Checking Account approx. \$19,000 that can be spent in any way.  
Total of \$25,900.
- The Trust Account / District account is \$6,275.  
\$1900 in that leftover for the garden committee outdoor classroom enhancement.  
About \$1000 is going to Earthbites.

### **DPAC Update**

Our DPAC rep was not able to make it to today's meeting, so no updates at this point. On the blanket exercise event that was held at the Caufield School, Josette C. shared her learnings. The purpose of the event was to teach us, parents, and educators, about the indigenous experience from their perspective around colonization and residential schools. Pretty heavy topic. Mrs. Bell mentioned this will not be integrated into the school program at this point.

Josette C. shared the session had quite interesting and good facts. She personally has decided to take her son to the Kamloops school when in town, to give him some context around what happened back then.

### **After School Program – M. Mohajerani**

- Term 3 – Sportball had a pretty good response. There were only 2 spots left.
- Next year – Different options, old and new
  - Sportball
  - Stem programs – cost is reasonable and includes materials
  - Yoga – more active option
  - Martial Arts – Josette C. mentioned the instructor is willing to do it again.
  - Lights-Up – Mrs. Bell really liked this program
- The committee was entertaining doing 2 activities per term, but that would depend on the school administrators.
  - Unfortunately, it gets tricky as the school doesn't have a custodian during the day, only at night.
  - Also, someone needs to be onsite, which Mrs. Bell has been accommodating. However, with 2 days a week it might overlap with meetings, and she might need to cancel the provider.
  - Mrs. Bell and Mrs. Labounty will discuss internally.
- The committee will look into sending out a survey to all parents to see what their preference is.
  - Survey monkey to be sent out to the class reps
  - There was also a recommendation to request parents' feedback after each term to see how they found the experience.
  - If there is no response, Mrs. Bell suggested to stick with status-quo (what was provided this year), as it worked quite well.

### **Next Year PAC's committee – Kristi Millius**

Current PAC Chair, Kristi M. noted that the team is putting together the PAC committee for next year. There is a need for more volunteers, so please spread the word and/or if you know of anybody that would be interested, please let us know. We still need to fill a number of positions and subcommittees. Thank you in advance.

### **OTHER BUSINESS**

Noted the next PAC meeting will be held on May 9<sup>th</sup>, 2023, at 10:30 am.

### **ADJOURNMENT**

A motion to adjourn was made at 11:09 am seconded and passed.