

August 28, 2025

CHARTWELL ELEMENTARY  E-BULLETIN

Dear Chartwell Families,

Welcome back to another school year at Chartwell! I hope your summer gave you a chance to relax, recharge, and enjoy time with family and friends. My name is Sara Bell, and I am thrilled to continue serving this incredible community as your principal. I am happy to welcome Jessica Lee to the Chartwell team as Vice Principal.

At Chartwell, we strive to create a safe, inclusive, and engaging environment where every child can thrive. Our school values—**Mindful, Resilient, and Kind**—guide all that we do, helping students develop strong character alongside academic skills.

If you are new to our community, we extend a warm welcome! If you are returning, please take a moment to notice new faces and help our new students and families feel included in everything that makes Chartwell so special. Together, we can continue to nurture a school culture where every child belongs and is supported.

Our staff is dedicated to supporting every student's growth, curiosity, and confidence. Together, we can foster a love of learning, build resilience in the face of challenges, and ensure that kindness remains at the center of all interactions.

Please take some time to review the information provided for the week ahead, and don't hesitate to reach out if you have questions or need support. I am looking forward to a year filled with growth, discovery, and connection for every student.



WEEK 1 SCHEDULE – September 2025

Our first week of school focuses on building a strong sense of community for students and staff in all grades. This helps set a positive tone for the rest of the school year. During the week, students will take part in activities with their grade and in mixed-age “Treehouse” groups. These activities will reflect our school values: *Mindful, Resilient, and Kind*.

Tuesday, September 2nd

8:45 - 10:15 am



New Students report to the Library

(*New Kindergarten students do not attend on the first day*)

Returning Chartwell students Grade 1-7 return to your old classroom:

Div 12 - Room 12

Div 11 - Room 11

Div 10 - Room 10

Div 9 - Room 9

Div 8 - Room 8

Div 7 - Room 7

Div 6 - Room 6

Div 5 - Room 5

Div 4 - Room 4

Div 3 - Room 3

Welcome Back Tea – Tuesday, September 2nd

All parents are warmly invited to a Welcome Back Tea hosted by the Chartwell PAC in the **gym (lower level)** from **8:45–10:15 AM**. It's a great opportunity to connect, enjoy a cup of tea, and learn more about the year ahead. Ms. Bell, our Principal, will give a short welcome presentation.

Parking: Please park on the **gravel field** (enter through **Sentinel School**). *Do not park in the Chartwell staff lot.*

Student Supplies: Students do **not** need to bring supplies on the first day. If you still need to purchase them, the link is available on our school website.

Wednesday, September 3rd

08:45 - 2:45 pm

On Wednesday, students in Grades 1–7 will meet in their grade groups. On Tuesday, teachers will show them exactly where to go.

Chartwell students Grade 1-7:

Grade One - Meet in Room 11

Grade Two - Meet in Library

Grade Three - Meet in Room 9

Grade Four - Meet in Room 7

Grade Five - Meet in Room 5

Grade Six - Meet in the Lower Learning Common Area

Grade Seven - Meet in Room 1 (lower floor)

09:00 - 11:00 am

12:30 - 2:00 pm

Group A Kindergarten students attend

Group B Kindergarten students attend

Thursday, September 4th

08:45 am - 2:45 pm

09:00 am - 11:00 am

12:30 - 2:30 pm

Students in Grades 1-7 meet in grade groups

Group A Kindergarten students attend

Group B Kindergarten students attend

Friday, September 5th

08:45 am - 2:45 pm

09:00 am - 11:00 am

12:30 - 2:30 pm

Students in Grades 1-7 meet in grade groups

Group A Kindergarten students attend

Group B Kindergarten students attend

WEEK 2 SCHEDULE – SEPTEMBER 2025

Monday, September 8th to Friday, September 12th

08:45 - 2:45 pm

8:45 - 11:45 am

12:30 - 2:30 pm

Regular day for all students in grades 1-7

All Kindergarten students attend half day only

Kindergarten Intake Conferences

Friday, September 12th

9:00 am

12:30 - 1:30 pm

First PAC meeting in the Library

Kindergarten District Picnic

LOOKING AHEAD

September 2	First day back to school for Grades 1 to 7
September 2	PAC Welcome Coffee Morning and Parent Assembly 8:45 am
September 12	District Kindergarten Picnic - 12:30 First PAC Meeting - 9:00 am in the Library
September 16	#1 Gr 3-7 Cross Country - Ambleside Park 3:45-4:45 pm
September 17	Open House Event - Early Dismissal 2:05
September 23	#2 Gr 3-7 Cross Country - Ambleside Park 3:45-4:45 pm
September 24	Individual Photos
September 25	Terry Fox Run
September 26	Professional Development Day - students not in session
September 29	Orange Shirt Day
September 30	National Day for Truth and Reconciliation - School Not in Session
October 1 - 3	Grade 7 Outdoor School on Keats

STUDENT ATTENDANCE

All students must attend school by **2:30 PM on Thursday, September 4** to keep their spot at **Chartwell Elementary**. This is part of the District's policy to make sure the enrollment process is fair for all families.

The first two weeks of school are very important. During this time, students begin their learning, build routines, and get to know their teachers and classmates. We also receive new student registrations in the summer, so it's important for us to know who is coming to school.

If you have a family emergency and your child's absence during these crucial weeks is unavoidable, please reach out to Sara Bell, Principal to request an extended leave. sbell@wvschools.ca

CLASS PLACEMENTS

Many considerations have been considered when placing our learners in their classes for the 2025-2026 school year. Factors that Chartwell School considers for classroom configuration and placement include, but are not limited to:

- Unique individual and diverse needs
- Learning styles, self-regulation and executive function strengths and challenges
- Ministry class size and composition requirements
- Enrollment demands (ever-changing)
- Social/emotional needs
- Past friendships and possibilities for new friendships, with a focus on what is best to support each child in ensuring their studies are positively impacted

When school staff return in September, changes to school enrollment often occur. Changes include new families registering and other families informing the school that they will no longer be returning. This often means that new class configurations and placements need to occur across all West Vancouver Schools.

Learners can expect to officially meet their new teacher(s) for the 2025-2026 school year by the end of the day on Friday, September 5th.

Given the care and consideration taken in the creation of classes and the cascading effects that can come about when changes are made, no changes can be made to the classes once students have been assigned. Thank you for your understanding.

SCHOOL COMMUNICATION

Each Thursday, families will receive the **Chartwell E-Bulletin** with information for the upcoming week. Additionally, please consider following our [Instagram](#) and visit our school and district websites. Please consider visiting our [website](#) to complete the annual parent consent forms prior to the start of the school year.

We are excited to greet our returning students and meet our new students and their families next week. Enjoy the final days of summer and please reach out via email (sbell@wvschools.ca) or via telephone (604-981-1210) if you have any questions.

SCHOOL SUPPLIES



There is still time to order your school supplies. All supplies on the lists are required. If you would rather purchase your own supplies, or reuse some from previous year, please ensure you print the list from the EDU PAC site to ensure your child has the required items for their grade level.

The link to our website with ordering instructions can be found [\[HERE\]](#)

IMPORTANT SCHOOL INFORMATION

SAFE ARRIVAL AND PICK-UP INFORMATION

At Chartwell, student safety is our top priority. Please follow the school's drop-off and pick-up procedures to help keep everyone safe and reduce traffic congestion. Traffic is especially busy before and after school.



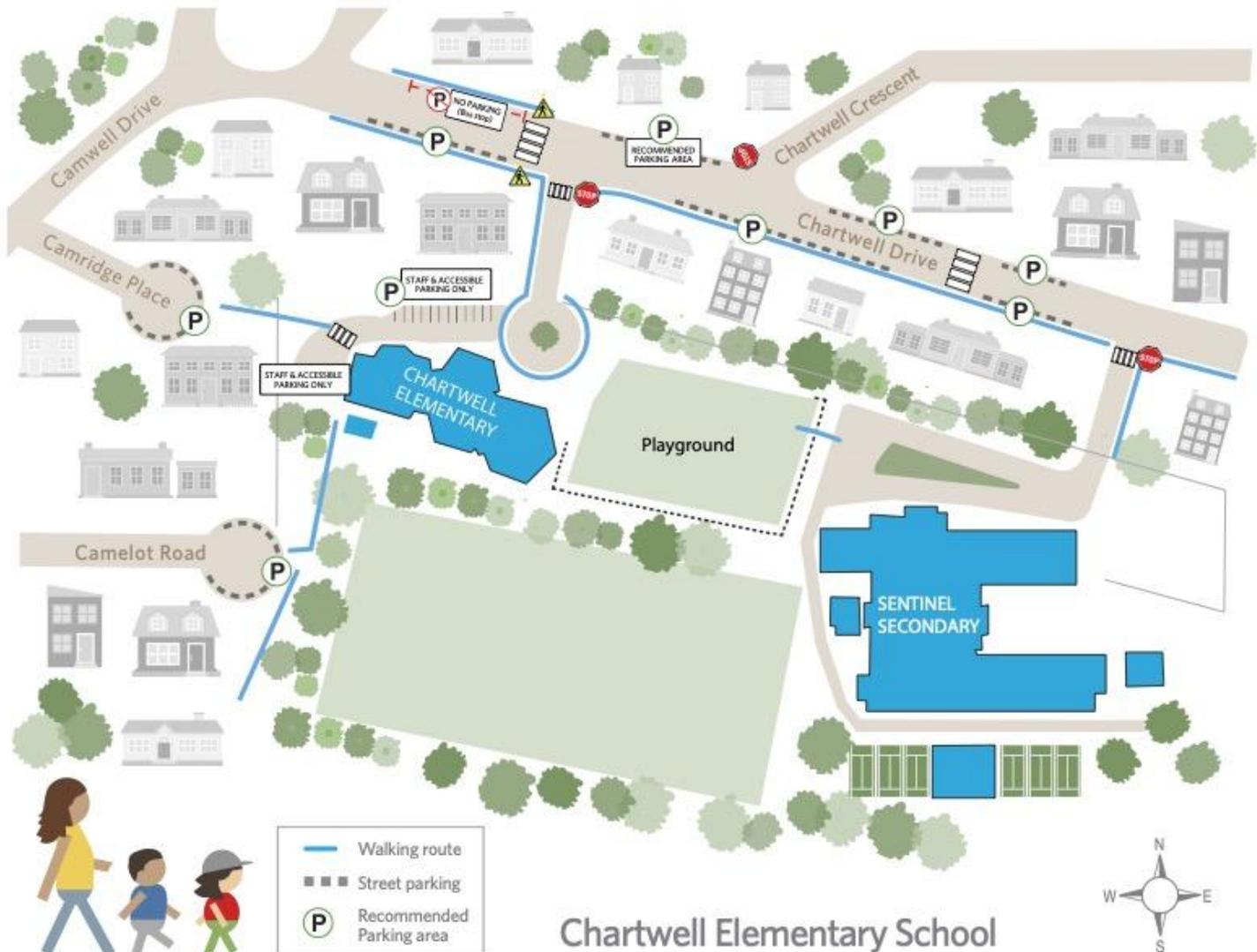
Tips to support smooth drop-off and pick-up:

- Carpool or use active transportation (walk, roll, or bus).
- Drop off and pick up intermediate students on Cambridge Place or Camelot Road.
- Avoid the busiest times if possible.
- Arrange a meeting spot with your child on Chartwell Drive.
- If your child is not ready when you arrive, please leave the roundabout and re-enter once they are ready.
 - We recommend parking on Chartwell Drive and walking in to meet your child instead of waiting in the roundabout.

Important: Please share this information with **anyone** who may be dropping off or picking up your child.

[Safe and active routes to school | West Vancouver Schools](#)

[Back to school: ICBC shares safety tips for drivers, parents and caregivers](#)



Personal Digital Device Use – Elementary School Expectations

At West Vancouver Schools, we know that digital devices can support learning—but they can also be a distraction. To help students stay focused and safe at school, new provincial guidelines now require consistent rules across all schools.



Starting last school year at all elementary schools:

- Personal devices (including cell phones) may only be used with permission from a teacher or administrator.
- Devices are **not to be used during the school day**, including **before school, recess, lunch, and after school**.
- Exceptions will be made for medical, accessibility, or other accommodation needs.

How you can help:

- Review the [Parent/Guardian Guide to Personal Digital Devices](#) and any expectations from your child's teacher.
- **Model healthy tech habits** at home—especially during family time.
- **Support balance** by encouraging reading, outdoor play, and screen-free time.
- **Avoid texting or calling** your child during school hours. If it is an emergency call the office for help. We can pass on important information to your child.

By working together, we can help all students focus, learn, and thrive. Thank you for your support!

Optional Accident Insurance for Families

West Vancouver Schools reminds families each year that personal injury or accident costs are not covered by the district or its insurance provider. To help protect against expenses from accidental injury, unexpected medical costs, or critical illness, families have the option to purchase voluntary accident insurance plans. A variety of providers offer different levels of coverage, so families are encouraged to review their options carefully and choose a plan that best meets their needs.

FOR INFORMATION ON THE COMING YEAR

[IMPORTANT DATES 2025 - 2026](#)

[CHARTWELL BELL TIMES](#)

Chartwell After School

Chartwell students can now sign up for exciting after school activities—there’s something happening every day of the week, and sometimes even *two* options in one afternoon! With a wide variety to choose from, there’s something for everyone to enjoy. Activities are organized in a chart, and each cube contains a link to sign up. Don’t miss out on the fun!

	Lunchtime in the Library	After school in the Library	After school in the Gym
Monday		Artmania Age: K - 7 Time: 2:45 - 4:45 pm Cost: \$ 350 Dates: September 22 - December 15 (no class Oct 13, Nov 10, 24)	Sports Explorer Sept. 29 -Dec. 1 2:45 pm- 4:15 pm (No class Oct. 13) Gr. 4-7 \$240 + tax
Tuesday		Beginner Coding- Grade 7 classroom More info to come..	
Wednesday		Yoga Sept. 24 –Dec. 3 (Oct. 8 early 12:10-1:10) 3:00- 4:00 pm Library \$208	Red Fox FREE to register Sept. 24 - Dec. 10 (No class Oct. 8) 2:45 pm- 4:30 pm
Thursday	Chess Sept. 11 th - Dec. 11 th (No class on Oct. 9 th) Lunch and Noon Recess \$130	Advanced Coding Gr. 7 classroom, more info to come! Debate – Library 2:45-4:45 Dates: September 18 – December 18, 2025 Cost: \$840	Hoops Basketball Oct. 2 - Nov. 20 (No class Oct. 9) 2:45-4:00 \$290
Friday		Lights Up (Drama) Oct. 3 -Dec. 5 (No class Oct. 24) 2:45 pm- 5:00 pm \$365 + GST Info Here	Family Badminton- More info to come!

PAC NEWS AND ANNOUNCEMENTS



CHARTWELL ELEMENTARY PAC
Funded by Parents | Powered by CPAC

Chartwell PAC welcomes new and returning parents and guardians.

Important information: Save the date! Our first PAC meeting is on September 12 at 9.00 a.m. in person.

The list of CPAC Executives 2025/2026:

Co-Chair: Maryam Goodarzi

Co-Chair: Katya Sutherland

Secretary: Aileen Liu

Treasurer: Zahra Ahmadi

DPAC Rep: Jennifer Klueppel

Member at Large: Rachel Lei, Sana Moghaddasi

Community Liaisons: Cissy Wang, Soroush Loghmani

Hot Lunch: TBC

The position of Hot Lunch Coordinator is vacant, please let CPAC know if you are interested. The success of our children is a shared priority; all volunteers are welcome. CPAC will provide training, guidance and support. Email us at CHPac@wvschools.ca

Sincerely,

Chartwell PAC.