



CHARTWELL • PARENT • ADVISORY • COUNCIL
Every Parent and Caregiver at Chartwell !!

MEETING AGENDA for GENERAL MEETING

Date: April 9th, 2025

Time: 7:00 PM to 8:00 PM

Attendees:

Sara B.
Jasmine N.
MinJi J.
Aileen L.
Katya S.
Azadeh M.

Soroush L.
Roxanna G.
J.Y.
Pegah S.
Reza J.
Zahra A.

CHAIR'S WELCOME

Meeting Call to Order: 7:04 PM

Territory Acknowledgement: *We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honor the Elders past, present and future as we bring this knowledge to the students of our community.*

Approval of Last General Meeting Minutes (Feb 12th, 2025): Technical difficulty, will be provided as soon as possible.

Approval of Agenda for Current Meeting (April 9th, 2025): Proposed by, Jasmine, seconded by Katya

QUESTIONS & BUSINESS ARISING FROM LAST MEETING MINUTES - None Raised

OFFICER'S REPORTS

Chair's Report - Jasmine N.

1. Nowruz Celebration: It was a great celebration. Big thanks to the dedication from the organizing committee and the enthusiasm that supported our school community with cultural awareness and celebrated the rich diversity within our school.

2. Family Badminton Program: Family badminton program continues this term on every Friday, from 4pm to 7pm. Lessons are provided in 2 time slots: 4pm to 5pm, and 5pm to 6pm. Please note the 6pm to 7pm lesson has been cancelled. With few time slots for lessons, we believed that more families can play during those hours and it will be much more enjoyable and relaxed experience for everyone.

3. Parent Education Survey: We won't be sending any survey to the parents but to better understand the interests and needs of our parent community, we invite every parent to share their thoughts and suggestions for future parents' education sessions. Ms. Bell has already planned some great sessions for the school. We still would like to collect some thoughts from the parents. If you are interested in some particular topics, like cyber security and AI, we could definitely invite some professionals from the district to give us a comprehensive session, and we can all benefit from that. So if you have any suggestions or ideas, please email us at chpac@wvschools.ca.

4. Annual General Meeting (AGM)

Coming up soon is the Annual General Meeting. During the AGM, we will be electing our new PAC executive teams for next year. A formal call for nomination along with the list of available positions and role duties will be sent out to parents soon. If you, or someone you know is interested in contributing to our school community through a leadership role, we greatly encourage you to reach out to us through email. We hope we can get more people involved. Positions like Chair, Vice-Chair, Treasurer, Secretary, Hot Lunch Coordinator, DPAC representative, Volunteer Coordinator, Fundraising Coordinators are all open to the parents.

Principal's Report - Ms. Bell

1. Welcome Back Fun: The week after we got back from the Spring Break, we had a very fun activity with Finding 100 photos of Mr. Parslow. These types of activities are not academic, but they sure are fun and they really build our community. From Kindergarten to Gr 7s, all students were involved. We saved five of them as the Easter treat. So just before Easter, we are going to hide a bunch of golden eggs and hidden inside of them will be more photos of Mr. Parslow in it for extra points for their treehouse teams, while all others will have stickers. I have got stickers for all the kids, for their support of school and school spirit, and being mindful, resilient, and kind.

Another fun thing happened was we had a PAC member bringing Fin to our Kindergarten class, which was a massive hit.



FIN's Visit to Kindergarten



2. Grade 1 and Grade 2 Reading Success: We have been working with a phonemic awareness program called UFLI this year. This involves Ms. French, Ms. Walker in the LST department and our ELL instructors, Mr. Rowland and Ms. Fidai. The whole school participates in reading assessments, and for Kindergarten/Gr1/Gr2, it's their awareness of sounds and phonemic. Phonemic blends all of those different pieces, not just if they were a reader or not, but in fact it's their understanding and baseline for pre-reading. We were a bit concerned at the beginning of the year about how many kids were really needing extra target support. So we put a number of things in places, which was UFLI. We bought a ton of materials. You can see on the slide, these little flip charts that the kids can just practice their blends or their different sounds. There is also a cart here where teachers are using level texts purchased by our PAC from fundraising done by PAC. So thank you so much for that. We could not be happier with the jump in success that these early readers have had. It's always exciting when you put in a new initiative and the teachers work very hard to learn something new and implement it, and then we see the direct results. UFLI will be moving up into Gr 3 next year as well and I am really proud of it.

Grade 1 and 2 Reading Success

Tracking our learners



3. Upcoming Events

AGM: refer to Chair's Report

Student-Led Conferences: May 14th and May 15th

Welcome to Kindergarten Event: May 22nd and June 4th

- May 22nd: Welcoming New Families to the School Community
- June 4th: Playing on the playground, physical literacy and healthy eating info, plus a visit from our West Vancouver library.
- End of August: Popiscles and a play

Grade 3 Transition Meeting: May 22nd. We did it last year and we found it very effective for families that are currently in Gr 3 to better understand what it's like for a Gr 4 student at Chartwell using devices. All families are welcome.

Scholastic Book Fair: May 28th to 30th. All information will be published in the E-Bulletin

Gr 6 Camp Meeting: TBD. We had a wonderful and successful camp this year. We are having a new camp that we will let the Gr 6 families know about. We invite all Gr 6 families to come and ask questions. Sleeping away from home is new. Some Gr 7 students will come to talk to parents too, let parents know what camp was like and what they liked and enjoyed about it.

Parent Learning Event: TBD.

Grade 7 Farewell Ceremony - June 25th

4. Field Trips

Britannia Mines: Grade 4 and 5

Fly Over Canada: Grade 3

Playland: Grade 7

Paddle Board: Grade 6

West Vancouver Museum Art Program: Grade K to 7

- Isaac is a wonderful educator and artist that comes to schools free of charge through the West Vancouver Museum and we have booked him for Kindergarten all the way up to Grade 7 this term.

More to come.

DPAC Report - Zahar

1. Bylaw Session: The Bylaw Committee reported that their third bylaw session was on Friday, April 4th. The topics and slides are available. If anyone would like to have them, they can connect to DPAC Chair and have those information

2. Grad Dress Fashion Show: This year for the first event we have is the Lions Gate Hospital Fundraiser. It is the Grad Dress Fashion Show Fundraiser on April 12th at 2PM in the Wallace Room at Shipyard, North Vancouver. This is the first ever event for both Grade 7 and Grade 12 grads from the North Shore. Tickets start at \$10 and this fundraiser will support the North Shore Lend a Hand Fund which supports low-income adults who struggle with chronic health Conditions.

3. Traffic Community Grant: Traffic Community just reported that a \$300 grant is open, and the deadline for applying for this grant is May 23th.

4. Summer Learning Registration: Summer Learning registration opens on April 7th. All parents can register their kids for the summer learning.

5. Playground Grant: Financial Committee District provides playground grant is \$5000 and \$5000 for playground and garden upgrades. It is PAC funded and open to all elementary schools annually.

6. Police Officer Presentation: We have officers closely working with the principals and superintendent. They offer school presentations for Kindergarten to Gr 2 about basic rules of police. For Gr 3 and 4, the role of police expanded, and for Gr 5 to 7, it will be about cyber bullying. We actually have book them for Gr 6 and 7 about Cyber bullying, dates to be TBD.

Treasurer's Report - Katya S.

Summary: We have \$5802 in gaming account. For Lunar New Year including all expenses, we have \$4005.27. Persian New Year expenses have not been finalized. Total liability account is \$4505.27. Overall we have \$74267.76. Keep in mind we still have hot lunch vendors to pay; more expenses coming, but the financial position is good.

(For complete details, please refer to the Treasurer's report at the end.)

COMMITTEE REPORTS

Hot Lunch - Katya

This term we have 56 lunches scheduled. Some suggestions were taken into account to improve the hot lunch program. So the decision was made to cancel Uzbek food. The profit was low and another reason is logistics was complicated. Another vendor canceled is Fresh Slice. We had good orders and many items were popular among our students. However, the restaurant management failed to deliver on time which caused a lot of stress and phone calls between the hot lunch team and the office. We are very grateful of office for their support during these situations. So Fresh Slice is replaced with Panago Pizza. Hot Lunch team managed to negotiate competitive prices. Frying Pan Express is the most popular, most profitable and doesn't require volunteers, so they will be given more days than less profitable vendors who require volunteers for delivery. Booster Juice is going to be introduced with two deliveries in June. June is like the seasonal menu for hot months and to bring fun to our students. We are going to monitor the feedback, profits and see if we can add it again.

Hot Lunch team puts food safety and reliability of vendors as our top priority. We only choose popular, busy and fully licensed restaurants to serve our diverse community. We are very grateful to Ms. Bell who managed to allocate Ms. Pillar to help with hot lunches. Without support from the office, I didn't think we would be able to continue as we have no people signing to help distribute hot lunches.

Keep in mind that hot lunch is our biggest fundraiser, and every kid in school benefits from hot lunch fundraisers. So we are asking, even if your student didn't order the Hot Lunch, parents please find some time to join the Hot Lunch team for hot lunch distribution. And again, thanking Zahar for being a great support and spending so much time. Thank you Ms. Bell, Ms. Pillar, Ms. Undseth, Ms. Aya, thanks to every volunteer who signed up and all parents who supported the hot lunch.

Grade 7 Farewell - Sara B.

We have a Gr 7 planned movie night fundraiser on May 1st. The Gr 7s are going to take a much bigger interest in participating in this event, since this is a fundraiser for them. Movie info will come out to all families soon.

New Business

Vote on Amendment to Budget

I move to pass the proposed amended budget of \$2000.00 in purchasing books for Kindergarten to Grade 3s. The majority voted yes. Motion adopted.

Vote on Retaining Scholarship reserved for Sentinel School Secondary

I move to retain the scholarship reserved for Sentinel School Secondary. The majority did not vote yes. Motion defeated.

MEETING ADJOURNMENT: 7:53 PM