



CHARTWELL • PARENT • ADVISORY • COUNCIL
Every Parent and Caregiver at Chartwell !!

MEETING AGENDA for GENERAL MEETING

Date: February 12th, 2025

Time: 9:30AM to 10:30AM

Attendees:

Sara B.
Jasmine N.
Sana M.
Katya S.
Azadeh M.
Alison
Maryam

Fiona H.
Yan
Anita
Amy
Pegah S.
Z.H.

CHAIR'S WELCOME

Meeting Call to Order: 9:30 AM

Territory Acknowledgement: *We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation, and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honor the Elders past, present, and future as we bring this knowledge to the students of our community.*

Approval of Last General Meeting Minutes (January 15th, 2025):

Approval of Agenda for Current Meeting (February 10th, 2025):

QUESTIONS & BUSINESS ARISING FROM LAST MEETING MINUTES - None Raised

OFFICER'S REPORTS

Chair's Report - Jasmine N.

1. Lunar New Year: It was a great success. Everyone felt the joy and enjoyed the traditions from Asian culture. Thank you, everyone, for all your incredible support and hard work organizing a great event like this. After finishing calculating the event expenses, the Lunar New Year committee will be donating roughly \$1000.00 to PAC. The actual number will be announced once the numbers are finalized. We truly appreciate the contributions from everyone.

2. Family Badminton Program: The Family Badminton Program continues this term with some adjustments to enhance the learning experience. We have reduced the number of kids in each class to allow for more focused instruction. Due to winter weather conditions, we have

cancelled the last lesson, which is from 6 to 7 pm, to ensure everyone has a better experience. Families who wish to play will now have access to more courts than last term. For example, we have three courts. Family who wants to play can play on all three courts from 3 to 4 pm, one court from 4 to 6 pm, and then all three courts from 6 to 7 pm.

3. Parent Education Survey: We would like to present a few opportunities for the parents to receive some information later on throughout the term. We would like to send a survey to everyone, hopefully, we will receive feedback and get an idea of which topics are more important for parents.

4. Hot Lunch Program

Hot Lunch surveys will be sent out to parents soon. As you all know, the Hot Lunch Program is the biggest fundraising program for our school. We welcome any advice or feedback so that we can have everyone to love ordering from Hot Lunch. This term we have a new vendor called Young Lunch.

5. Annual General Meeting (AGM)

The Annual General Meeting (AGM) will be held in May. During this meeting, we will hold nomination for the new executive team for the next year, 2025 to 2026. If any one of you, or someone you know who may be interested in taking the leadership role in PAC, please send us an email and express your interest. This is going to be a great opportunity to get involved, contribute to our school community, and help us shape the direction of the PAC initiative.

Principal's Report - Ms. Bell

1. Appreciation to PAC: First of all, I want to thank our PAC. We have purchased six new Chromebooks with the support from all of you and your PAC funds that were fundraised last year. So these Chromebooks will be outside the office for students who perhaps their device is in the shop being repaired or they have forgotten theirs at home. From grades four to seven, all students are required to have their own device, but we know things happen, and we would like to be able to provide a device, especially at important times for the students' learning.

You also might see that with the school funds, I have purchased a new TV for the front lobby, so that we can do some promotion and share important information for parents to see.

2. Trustee Board Meeting: I just wanted to highlight that we have a team of teachers and students that will be presenting at the Trustee Board Meeting next Tuesday. We are going to be talking about Chartwell's journey into the world of AI and our thoughtful and temperate approach to this new learning tool, and how our teachers are utilizing it, and how we can improve student engagement with this new tool. This will be a 15 to 20-minute presentation. We will have students from Grades 4, 5, 6, and 7 attending the meeting and speaking on our behalf, and the teachers in those respective grades. I am quite excited about it.

3. Returning to Chartwell: Again, just a friendly reminder, if your child is not returning to Chartwell, it would be really helpful to let me or Ms. Undseth know. I did want to say that if you are unsure, we would never give away your sport, but it is helpful for us to know that things are in the works from you, and maybe you are transferring or something is a little bit different for you and your family. Another question we get a lot is, when do we register for Secondary Schools? Parents are concerned that they've maybe missed the Sentinel registration for Grade 8. But here at Chartwell, all our students are considered Sentinel students after they are in Grade 7 unless we specifically hear from you that you are applying to a different high school. You are

welcome to apply to West Vancouver High or Rockridge, but we assume that you are moving on to Sentinel. So, no action is needed from our families. If you do want to change schools, the application should be out by now. You can go to the secondary school's website and apply for it.

4. Additional Parent Learning Opportunities: There are two items that we are hoping to bring to our parent community. Carrie Wilson, the district technology specialist, is going to come up and speak about AI in education, the difference between home technology and school technology. The second one is the idea of unlocking the secrets of reading for parents at home and school.

DPAC Report - Zahar

1. Traffic Community Grant: There are two application times for this grant, the first one is before November and the second one is before May. Even though there are two application times, we can only get the grant once. The grant is \$300, even though it's not a huge amount, it's going to help us to work on some traffic improvements.

2. DPAC Election: The DPAC election is in early March. More information can be found on the DPAC website.

3. Two-Year Budget: The next two year budget is at the consultation phase. The deadline is June 30th.

Treasurer's Report - Katya S.

Summary: Issues with the bank, so the Treasurer's report will not be reported in this meeting. Problems will be resolved next week once an appointment with the bank is set up.

COMMITTEE REPORTS

Hot Chocolate Event - Katya

Thanks to everyone who participated and helped out at the Hot Chocolate event. After deducting \$50 for purchasing paper cups, we have a total of \$172 for the deposit. Many brought their cups, and so we have quite a number of cups in stock, so it's really nice.

Hot Lunch - Katya

We had some issues with hot lunch deliveries during snowy days. In the end, we did manage to resolve it. Parents, please tell your child that if they are missing their lunches or have any other issues, they should tell their teacher or lunch supervisor. Our administrators are very helpful. Usually, there are some extra lunches from the vendor that we can give out. The office will do its best to find something for the kids to eat. And again, we always welcome parents to give us feedback. This is important as we will be getting ready for next year's hot lunch program.

Movie Night - Sana M.

Due to recent weather challenges and snowy outdoor conditions, our first Movie Night, originally scheduled for tomorrow, has been postponed to April 3rd. Our second Movie Night will be held on the same date on February 20th. Those who have already purchased the movie tickets for tomorrow, tickets will be automatically transferred to the new date. That is, you can use it for movies on February 20th, or April 3rd. Just let us know. We encourage students to come and join us to watch the Wild Robot on February 20th, it is an exciting and meaningful movie. And it's a way of supporting the Grade 7's graduation ceremony celebration too. Movie tickets, food and drinks like popcorn, are all available for purchase on Munchalunch.

Noruz Celebration - Sara M. & Maryam G.

The Noruz Celebration will be held on March 17th, Monday. It's an event that will be celebrated with music, dancing and crafts. Notice will be emailed out to parents, and parents are more than welcome to join us.

Grade 7 Graduation Celebration - Sana M.

The Grade 7 Graduation Ceremony will be on June 25th, Wednesday. The formal ceremony will be between recess and lunch. Each Grade 7 student will receive 2 to 4 tickets for their family members. Graduation dance will soon follow in the gym. Parents can stay behind to mingle and enjoy the weather if it's nice. Chartwell has long had the legacy of having the Grade 6 students and families to help out with setting up, organizing and decorating for the ceremony and graduation dance. Doing so allows the Grade 7 and their families to actually enjoy the graduation moments. More details to follow.

New Business

Vote for Amendment to Budget: Approved by Katya S., Seconded by Sana M.

New budget for Year 2025 to 2026 will be finalized and released at the year end Annual General Meeting.

I move to pass the proposed amended budget suggested for next year.

The majority voted yes. Motion adopted.

MEETING ADJOURNMENT: 10:30 AM