

CHARTWELL ELEMENTARY E-BULLETIN

IMPORTANT REMINDER - Chartwell PAC AGM Meeting May 14th, 9:00 am in the Library. ALL are welcome!**Parent - Teacher - Student Conferences - Sign-up HERE**

May 8, 2025

NEWS AND IMPORTANT INFORMATION BULLETIN

Dear Chartwell Families,

I am writing to share some important news about a leadership change at our school.

After three wonderful years at Chartwell, Mr. Parslow will be transferring to a new school within our district. Mr. Parslow has been an integral part of our community—his kind leadership, steady presence, and deep care for students have made a lasting impact. He is much beloved by students, staff, and families, and while we are saddened by his departure. We know he will bring his incredible talents to his next school and continue to make a difference in the lives of children.

At the same time, I am pleased to welcome Mrs. Ohlhauser, who will be joining us as Vice Principal. She is currently serving as Vice Principal at Bowen Island Community School and brings a variety of experience, warmth, and enthusiasm to the role. Mrs. Ohlhauser is excited to become part of the Chartwell community and is looking forward to connecting with families, students, and staff.

We will be taking time before the end of the school year to thank Mr. Parslow for all he has done for Chartwell and to properly welcome Mrs. Ohlhauser. More details will be shared soon.

Thank you for your continued support as we move through this transition together.

Sara Bell

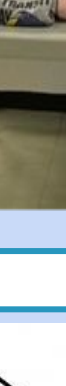
Looking Ahead

May 5-16th	Cops for Cancer Toonie Drive
May 13th	Sentinel Band Performance
May 14th	PAC AGM - 9:00 am - Chartwell Library
May 14th	Student Led Conferences - early dismissal 12:03pm
May 15th	Student Led Conferences - early dismissal 12:03pm
May 16th	Professional Development Day - School not in session
May 19th	Victoria Day - School not in session
May 22nd	Welcome to Kindergarten Event
May 22nd	Grade 3 Transition Information Session
May 23rd	Bear Aware Presentation - Parents are Welcome
May 27th	Class Photo Day

CHARTWELL SPIRIT DAYS!

Let's End the Year in Style!

We've planned a series of fun Spirit Days to celebrate our amazing school community. Every student who participates will earn points for their Treehouse Team. Let's show our school spirit and get creative, Chartwell!!

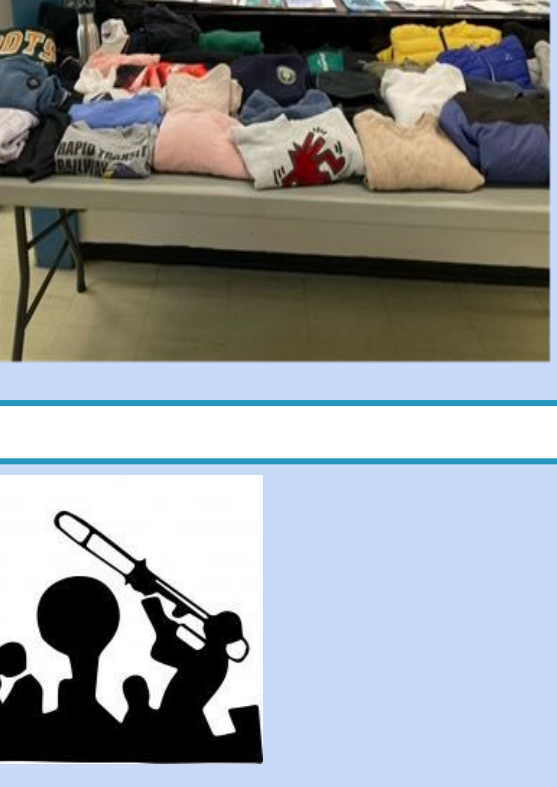
May 23rd	Treehouse Colours Day
June 6th	Tropical Beach Day 
June 13th	Sports Day Treehouse Colours
June 20th	Spirit Wear Day - Chartwell colours or school branded

Chartwell Reminders

In September, West Vancouver Police Constables Alexandra Harriman & Jerid McCuaig will join 35 other officers & 1st Responders from our region in the 2025 Tour de Coast. The Tour is an epic 8-day bicycle ride across the Lower Mainland, Sunshine Coast and Sea to Sky Corridor, fundraising for children facing a journey with Cancer.

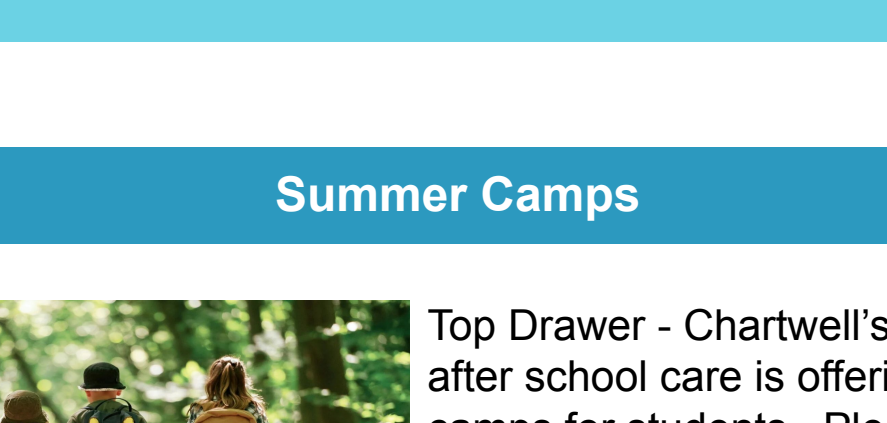
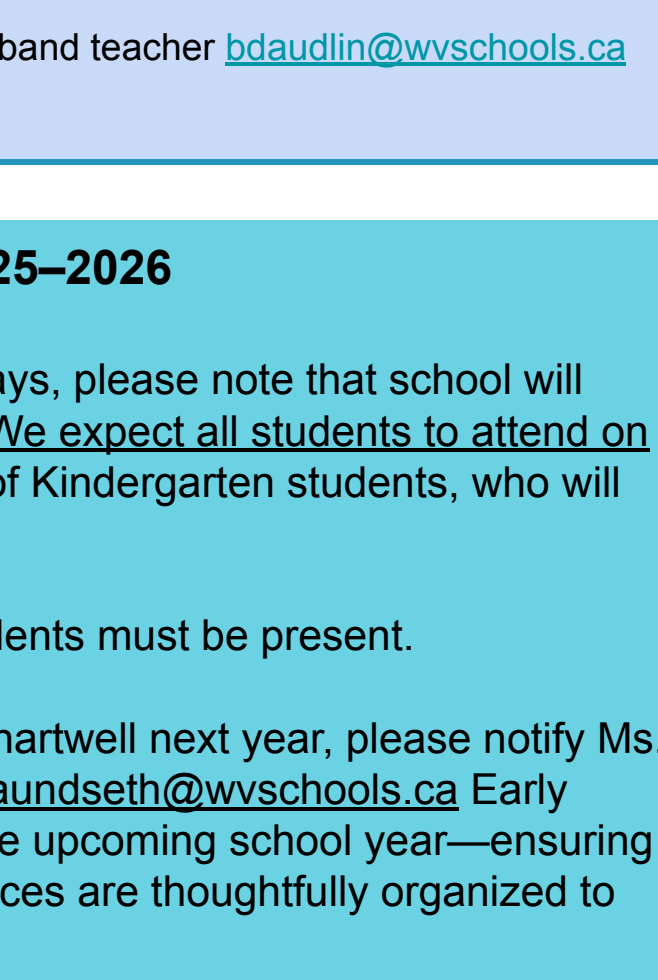
May 3 - 16th , 2025

Thank you families for supporting this event.

Please donate [here](#)

Lost and Found

Families please visit the lost and found table outside the main entrance of our school. There are many items that need to be returned to their owners! Chartwell donates all unclaimed items to charity. We will have the display up until Student-Parent-Teacher conferences are complete.



Grade 6 & 7 Chartwell Band Program 2025/2026: Registration Now Open!

Dear Parents of Grade 5 & 6 Students,

Registration is now open to join the Chartwell Band Program for the 2025/26 School year by visiting <https://westvancouver.schools.ca/programs/elementary-band/> or [CLICKING HERE](#). All students **currently in Grade 5** and their families are encouraged to consider this special music opportunity. **Grade 6 families** register at the same above link. Students learn a symphonic instrument and perform at several concerts and special events through the year. Band is an extra-curricular enrichment program and there is a fee. Register before May 31, 2025 and pay this year's rate of \$390 for the year. On June 1, 2025 the fee increases to \$425.

For more information you can contact this year's band teacher bdaudlin@wvschools.ca

Planning Ahead: Enrollment for 2025–2026

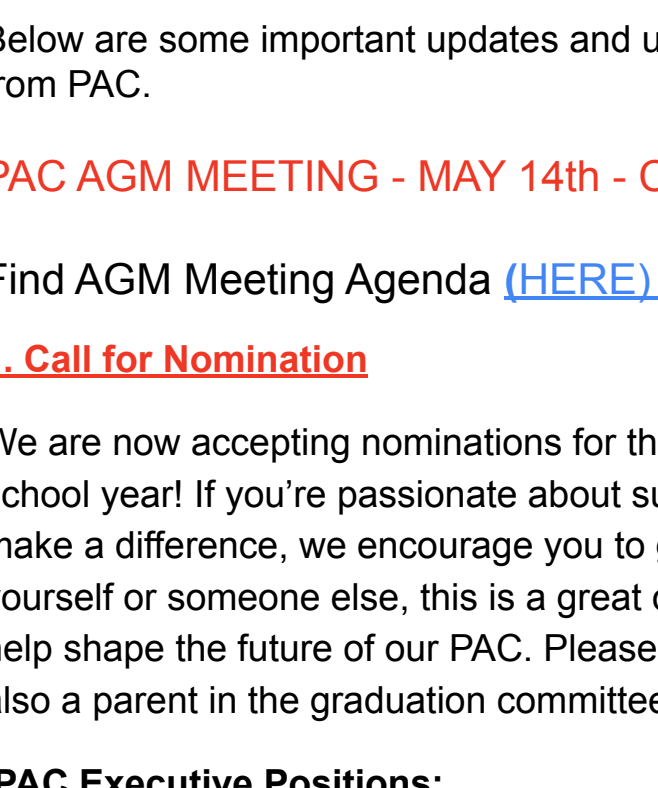
As you begin **planning your summer holidays**, please note that school will resume on **Tuesday, September 2, 2025**. We expect all students to attend on the first day of school (with the exception of Kindergarten students, who will follow a separate gradual entry schedule).

To confirm enrollment at Chartwell, all students must be present.

If your family is not planning to return to Chartwell next year, please notify Ms. Undseth as soon as possible by emailing aundseth@wvschools.ca. Early notice helps us plan more effectively for the upcoming school year—ensuring that staffing, class placements, and resources are thoughtfully organized to best support our students.

Thank you for your cooperation. If you have any questions or need assistance, feel free to reach out. We look forward to another wonderful school year!

Summer Camps



Top Drawer - Chartwell's before and after school care is offering summer camps for students. Please see the link for more information about program and start dates.

[Top-Drawer-Daycare-Summer-Camp-2025.pdf](#)

Term Three of Extra Curricular Activities

Please find all Term 3 Extra Curricular Activity links on our Website:

<https://westvancouver.schools.ca/chartwell-elementary/after-school-programs/>

FOR INFORMATION ON THE COMING YEAR

[IMPORTANT DATES 2024 - 2025](#)[CHARTWELL BELL TIMES](#)

West Vancouver District News

2025 Summer Learning with West Vancouver Schools

Are you interested in learning during the summer? West Vancouver Schools will be offering a robust Summer Learning Program for both elementary and secondary students during July 2025.

Online registration for both the elementary and secondary Summer Learning programs opened on Monday, April 7 at 8:00 AM. Elementary registration closes on May 9. Secondary registration closes on June 13.

More information about courses, locations, attendance etc. can be found on the Summer Learning information flyers([elementary](#) or [secondary](#)) or the [Summer Learning Website](#).

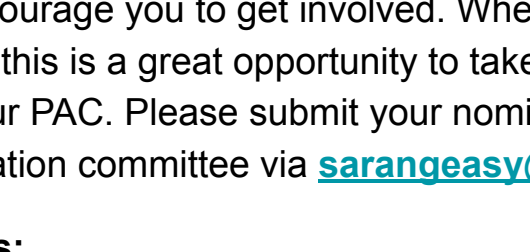
West Vancouver Community Events

We are changing how we share community news and events. Starting now, individual "Community Connections" will no longer be included in our school bulletins. Instead, all local programs, events, and resources will be found in one convenient location, accessible through a [single link](#) that we'll update and share with you each week. All school-specific information will continue to be featured in our regular ebulletin.

West Vancouver Basketball Club Spring Program

The WVBC Spring Basketball Program begins after Spring Break and there are still some spaces available. This spring, the WVBC will be offering sessions for players in Grades 2-9. All sessions will be held at West Van Secondary. To view the full schedule of camps and to register, please go to <http://www.wvbc.ca>

PAC NEWS AND ANNOUNCEMENTS



Dear Chartwell Families,

Below are some important updates and upcoming activities that require your attention from PAC.

PAC AGM MEETING - MAY 14th - Chartwell Library - 9:00 amFind AGM Meeting Agenda ([HERE](#)) & Last Meeting Minutes ([HERE](#))**1. Call for Nomination**

We are now accepting nominations for the PAC Executive Team for the upcoming school year! If you're passionate about supporting our school community and want to make a difference, we encourage you to get involved. Whether you're nominating yourself or someone else, this is a great opportunity to take on a leadership role and help shape the future of our PAC. Please submit your nominations to **Minji**, who is also a parent in the graduation committee via sarangeasy@gmail.com

PAC Executive Positions:**1. Chair**

Senior leader of the executive team, responsible for planning and leading meetings, coordinating with the principal, and representing the parent body to the school, school board, and district PAC. Chair helps develop agendas, guides fundraising and budget planning, supports event coordinators, and communicates regularly with parents.

2. Vice-Chair

Supports the Chair and steps in when the Chair is absent or as needed. Vice chair serves as the Class Parent Coordinator, ensuring each class has a representative and helping facilitate communication between parents and teachers; Assists with PAC communications, and attends all Executive and General PAC meetings. They may take on additional duties as required to support the smooth functioning of the PAC.

3. Secretary

Responsible for recording and maintaining the minutes of all Executive and General PAC meetings, and ensuring they are reviewed and approved before being shared. They notify executive members of upcoming meetings, help coordinate logistics, and maintain an up-to-date copy of the Constitution and Bylaws.

4. Treasurer

Manages all financial matters for the PAC, including receiving and depositing funds, safeguarding assets, distributing authorized payments, and maintaining accurate financial records. Treasurer prepares and presents monthly financial reports at PAC meetings and leads the budget planning process in collaboration with the Chair, Executive, and Principal. Treasurer also prepares annual financial statements, assists with Gaming Grant filings, and ensures all financial documents are available upon request.

5. DPAC Representative

Represents our CPAC at monthly DPAC meetings, votes on our behalf, and reports back with updates and information.

6. Members at Large (3-5 people)

Attend general and executive meetings and communicate with parents and help with duties as needed.

7. Community Liaisons: Chinese, Persian, Korean

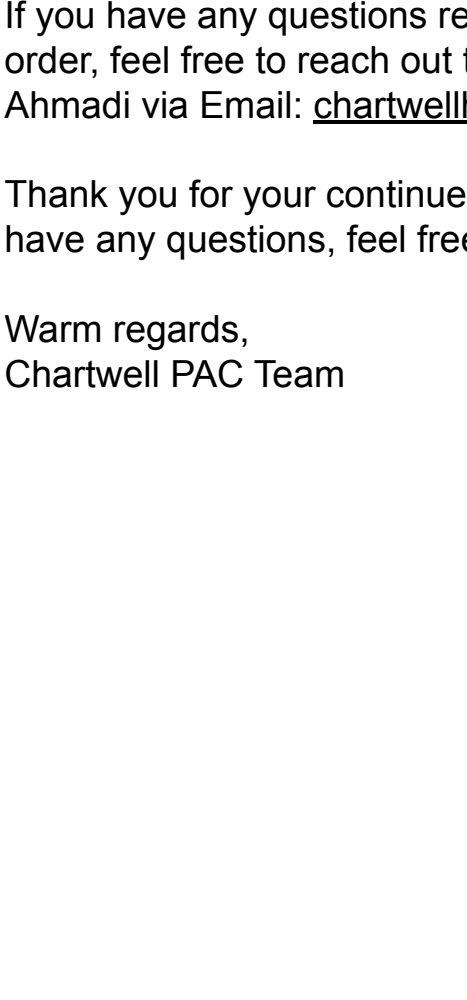
The Community Liaisons represent the PAC within their cultural community by translating documents, sharing school information, gathering parent feedback, and supporting PAC activities throughout the year.

8. Hot Lunch Coordinators (2 people)

The Hot Lunch Coordinator manages all aspects of the school's hot lunch program, including selecting vendors, setting up ordering on Munchalunch!, handling parent inquiries and payments, and ensuring accurate reporting for both vendors and volunteers. They also reconcile invoices, communicate with the school office, and help keep the program organized and running smoothly.

9. Volunteer Coordinator

The Volunteer Coordinator promotes parent involvement by managing the online sign-up system, responding to inquiries, and connecting volunteers with committee chairs throughout the school year.

**3. Hot Lunch Order**

Hot Lunch orders are now open on Munchalunch! If you would like your child to enjoy a hot lunch at school, please make sure to place your order in advance. **The deadline to order is 7 days before the delivery day**, so don't forget to plan ahead to avoid missing out. Bring your own cutlery too!

Don't forget to sign up Hot Lunch Volunteers! We can't run a successful Hot Lunch program without your support. Sign up link [HERE](#)

If you have any questions regarding Hot Lunch or need assistance with Munchalunch order, feel free to reach out to our Hot Lunch Coordinator: Katya Sutherland and Zahra Ahmadi via Email: chartwellhotlunch@outlook.com

Thank you for your continued support of the PAC and our school community. If you have any questions, feel free to reach out to us via chpac@wvschools.ca

Warm regards,
Chartwell PAC Team