




## CHARTWELL ELEMENTARY E-BULLETIN

May 1, 2025 NEWS AND IMPORTANT INFORMATION BULLETIN

Dear Chartwell Families,

As we move through spring and begin thinking ahead to next year, we're excited to offer a special event for our Grade 3 families to help prepare for the important transition to Grade 4.

## Grade 3 to 4 Transition Information Session

 Wednesday, May 22nd 2:55 PM Chartwell Library

This session will focus on one of the significant changes students experience moving into Grade 4: the introduction of digital devices and learning with a computer. We understand this shift brings questions for families—What type of device is needed? How do we set expectations at home? What habits help students use technology positively and effectively?

To help answer these questions and more, we're welcoming a district technology specialist, Cari Wilson who will speak about digital learning expectations across West Vancouver Schools. I'll also share Chartwell-specific routines and strategies to help make the transition smooth and successful.

We'll cover topics such as:

- Recommended devices and programs
- Digital citizenship and responsible use
- Screen time tips and healthy technology habits
- Setting up routines for focus and balance at home and school

## Why Should You Attend?

This session is a great opportunity to hear directly from experts, get your questions answered, and feel confident about your child's next big step. Grade 4 marks the beginning of our intermediate program, and with your support, we can make this a positive and empowering transition.

We look forward to seeing you there and working together to support your child's continued growth.

Warm regards,

Sara Bell

## Looking Ahead

May 5-9th	<b>Cops for Cancer Toonie Drive</b>
May 13th	<b>Sentinel Band Performance</b>
May 14th	<b>PAC AGM - 9:00 am - Chartwell Library</b>
May 14th	<b>Student Led Conferences - early dismissal 12:03pm</b>
May 15th	<b>Student Led Conferences - early dismissal 12:03pm</b>
May 16th	<b>Professional Development Day - School not in session</b>
May 19th	<b>Victoria Day - School not in session</b>
May 22nd	<b>Welcome to Kindergarten Event</b>
May 22nd	<b>Grade 3 Transition Information Session</b>
May 23rd	<b>Bear Aware Presentation - Parents are Welcome</b>
May 27th	<b>Class Photo Day</b>

## CHARTWELL SPIRIT DAYS!

## Let's End the Year in Style!

We've planned a series of fun Spirit Days to celebrate our amazing school community. Every student who participates will earn points for their Treehouse Team. Let's show our school spirit and get creative, Chartwell!!

May 23rd	<b>Treehouse Colours Day</b>
June 6th	<b>Tropical Beach Day</b>
June 13th	<b>Sports Day Treehouse Colours</b>
June 20th	<b>Spirit Wear Day - Chartwell colours or school branded</b>

## Chartwell Reminders

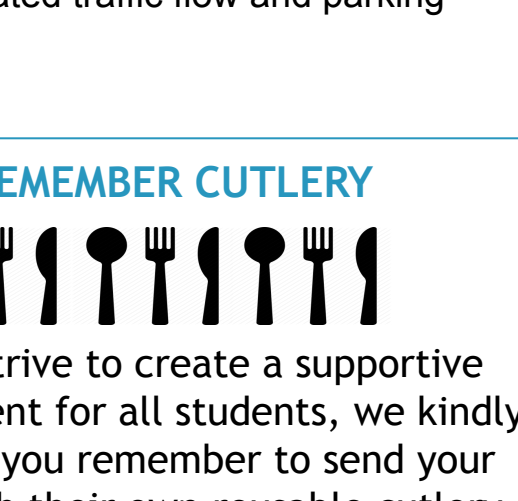
Chartwell LOVES reading!

We sold \$5788 and after taxes, delivery and fees  
Chartwell kept \$2700 in product and scholastic funds.

All divisions received 4-5 wish list books that were  
purchased from the profit, and pulled from the product.

Our big winner of \$50 worth of book was a student in Grade 1. This meant Division 10  
also received \$50 in book for the classroom!

Thank you families for supporting this event. Happy reading Chartwell!



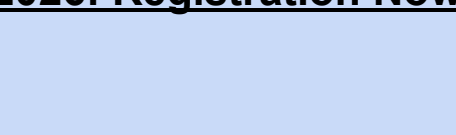
For the safety of all students, parents, and staff, U-turns are strictly prohibited in the school driveway. Performing a U-turn is not only dangerous but also creates potential traffic hazards for others. We kindly ask all parents and guardians to follow the designated traffic flow and parking guidelines.

## LEAVING EARLIER THAN 2:45 PM

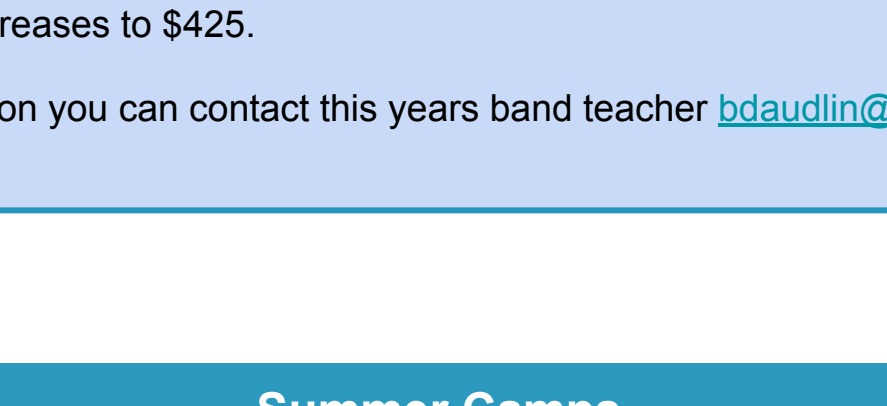
*Please email teachers and office first thing in the morning. All students need to be signed out at the office by parents if departing before 2:45PM.*

STUDENT ABSENCES PLEASE EMAIL  
[chartwell@wvschools.ca](mailto:chartwell@wvschools.ca)

## REMEMBER CUTLERY



As we strive to create a supportive environment for all students, we kindly ask that you remember to send your child with their own reusable cutlery daily, including Hot Lunch Days.



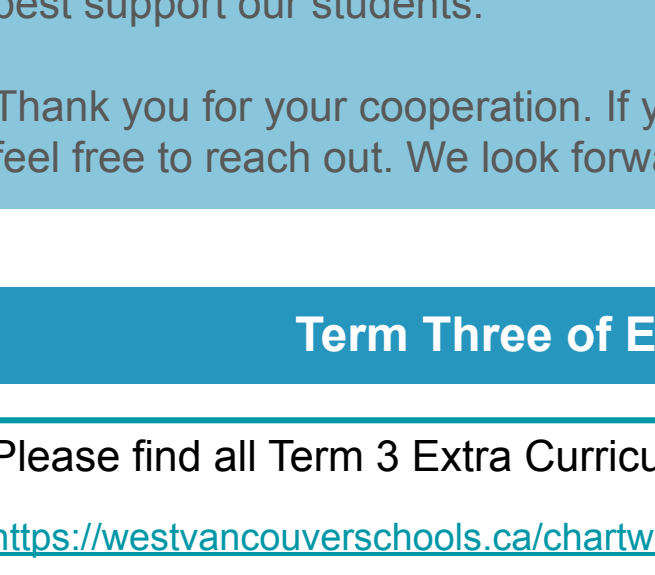
## Grade 6 &amp; 7 Chartwell Band Program 2025/2026: Registration Now Open!

Dear Parents of Grade 5 & 6 Students,

Registration is now open to join the Chartwell Band Program for the 2025/26 School year by visiting <https://westvancouver.schools.ca/programs/elementary-band/> or [CLICKING HERE](#). All students **currently in Grade 5** and their families are encouraged to consider this special music opportunity. **Grade 6 families** register at the same above link. Students learn a symphonic instrument and perform at several concerts and special events through the year. Band is an extra-curricular enrichment program and there is a fee. Register before May 31, 2025 and pay this years rate of \$390 for the year. On June 1, 2025 the fee increases to \$425.

For more information you can contact this years band teacher [bdaudin@wvschools.ca](mailto:bdaudin@wvschools.ca)

## Summer Camps



Top Drawer - Chartwells before and after school care is offering summer camps for students. Please see the link for more information about program and start dates.

[Top-Drawer-Daycare-Summer-Camp-2025.pdf](#)

## Planning Ahead: Enrollment for 2025–2026

As you begin planning your summer holidays, please note that school will resume on **Tuesday, September 2, 2025**. We expect all students to attend on the first day of school (with the exception of Kindergarten students, who will follow a separate gradual entry schedule).

To confirm enrollment at Chartwell, all students must be present.

If your family is not planning to return to Chartwell next year, please notify Ms. Undseth as soon as possible by emailing [aundseth@wvschools.ca](mailto:aundseth@wvschools.ca) Early notice helps us plan more effectively for the upcoming school year—ensuring that staffing, class placements, and resources are thoughtfully organized to best support our students.

Thank you for your cooperation. If you have any questions or need assistance, feel free to reach out. We look forward to another wonderful school year!

## Term Three of Extra Curricular Activities

Please find all Term 3 Extra Curricular Activity links on our Website:

<https://westvancouver.schools.ca/chartwell-elementary/after-school-programs/>

## West Vancouver District News

## 2025 Summer Learning with West Vancouver Schools

Are you interested in learning during the summer? West Vancouver Schools will be offering a robust Summer Learning Program for both elementary and secondary students during July 2025.

Online registration for both the elementary and secondary Summer Learning programs opened on Monday, April 7 at 8:00 AM. Elementary registration closes on May 9. Secondary registration closes on June 13.

More information about courses, locations, attendance etc. can be found on the Summer Learning information flyers([elementary](#) or [secondary](#)) or the [Summer Learning Website](#).

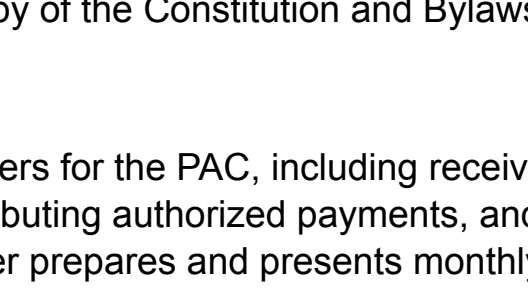
## West Vancouver Community Events

We are changing how we share community news and events. Starting now, individual "Community Connections" will no longer be included in our school bulletins. Instead, all local programs, events, and resources will be found in one convenient location, accessible through a [single link](#) that we'll update and share with you each week. All school-specific information will continue to be featured in our regular ebulletin.

[West Vancouver Basketball Club Spring Program](#)

The WVBC Spring Basketball Program begins after Spring Break and there are still some spaces available. This spring, the WVBC will be offering sessions for players in Grades 2-9. All sessions will be held at West Van Secondary. To view the full schedule of camps and to register, please go to <http://www.wvbc.ca>

## PAC NEWS AND ANNOUNCEMENTS



Dear Chartwell Families,

Below are some important updates and upcoming activities that require your attention from PAC.

## 1. Call for Nomination

We are now accepting nominations for the PAC Executive Team for the upcoming school year! If you're passionate about supporting our school community and want to make a difference, we encourage you to get involved. Whether you're nominating yourself or someone else, this is a great opportunity to take on a leadership role and help shape the future of our PAC. Please submit your nominations to [Minji](mailto:sarangeasy@gmail.com), who is also a parent in the graduation committee via [sarangeasy@gmail.com](mailto:sarangeasy@gmail.com)

## PAC Executive Positions:

## 1. Chair

Senior leader of the executive team, responsible for planning and leading meetings, coordinating with the principal, and representing the parent body to the school, school board, and district PAC. Chair helps develop agendas, guides fundraising and budget planning, supports event coordinators, and communicates regularly with parents.

## 2. Vice-Chair

Supports the Chair and steps in when the Chair is absent or as needed. Vice chair serves as the Class Parent Coordinator, ensuring each class has a representative and helping facilitate communication between parents and teachers; Assists with PAC communications, and attends all Executive and General PAC meetings. They may take on additional duties as required to support the smooth functioning of the PAC.

## 3. Secretary

Responsible for recording and maintaining the minutes of all Executive and General PAC meetings, and ensuring they are reviewed and approved before being shared. They notify executive members of upcoming meetings, help coordinate logistics, and maintain an up-to-date copy of the Constitution and Bylaws.

## 4. Treasurer

Manages all financial matters for the PAC, including receiving and depositing funds, safeguarding assets, distributing authorized payments, and maintaining accurate financial records. Treasurer prepares and presents monthly financial reports at PAC meetings and leads the budget planning process in collaboration with the Chair, Executive, and Principal. Treasurer also prepares annual financial statements, oversees Gaming Grant filings, and ensures all financial documents are available upon request.

## 5. DPAC Representative

Represents our CPAC at monthly DPAC meetings, votes on our behalf, and reports back with updates and information.

## 6. Members at Large (3-5 people)

Attend general and executive meetings and communicate with parents and help with duties as needed.

## 7. Community Liaisons: Chinese, Persian, Korean

The Community Liaisons represent the PAC within their cultural community by translating documents, sharing school information, gathering parent feedback, and supporting PAC activities throughout the year.

## 8. Hot Lunch Coordinators (2 people)

The Hot Lunch Coordinator manages all aspects of the school's hot lunch program, including selecting vendors, setting up ordering on MunchaLunch, handling parent inquiries and payments, and ensuring accurate reporting for both vendors and volunteers. They also reconcile invoices, communicate with the school office, and help keep the program organized and running smoothly.

## 9. Volunteer Coordinator

The Volunteer Coordinator promotes parent involvement by managing the online sign-up system, responding to inquiries, and connecting volunteers with committee chairs throughout the school year.

## 2. Hot Lunch Order

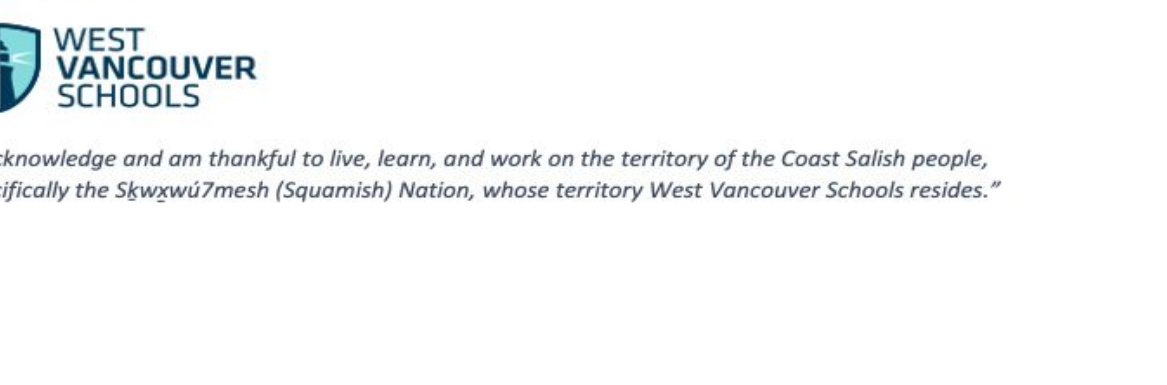
Hot Lunch orders are now open on Munchalunch! If you would like your child to enjoy a hot lunch at school, please make sure to place your order in advance. **The deadline to order is 7 days before the delivery day**, so don't forget to plan ahead to avoid missing out. Bring your own cutlery too!

Don't forget to sign up Hot Lunch Volunteers! We can't run a successful Hot Lunch program without your support. Sign up link [HERE](#)

If you have any questions regarding Hot Lunch or need assistance with Munchalunch order, feel free to reach out to our Hot Lunch Coordinator: Katya Sutherland and Zahra Ahmadi via Email: [chartwellhotlunch@outlook.com](mailto:chartwellhotlunch@outlook.com)

## 3. Movie Night

Movie night is tonight! Bring you favourite camping chair and something cozy to cuddle. Tickets still available on munchalunch.



Thank you for your continued support of the PAC and our school community. If you have any questions, feel free to reach out to us via [chpac@wvschools.ca](mailto:chpac@wvschools.ca)

Warm regards,  
Chartwell PAC Team

Sara Bell  
Principal  
Chartwell Elementary School  
T 604 981 1210



"I acknowledge and am thankful to live, learn, and work on the territory of the Coast Salish people, specifically the Skw̓w̓w̓mesh (Squamish) Nation, whose territory West Vancouver Schools resides."