



CHARTWELL • PARENT • ADVISORY • COUNCIL
Every Parent and Caregiver at Chartwell !!

MEETING AGENDA for GENERAL MEETING

Date: October 9th (Wed) 2024

Time: 9:00 AM to 10:45 AM

Attendees:

Sara B.	Jennifer Z.	Nick C.
Jasmine N.	Verih L.	Clora W.
Minji J.	Rasmene A.	Laren G.
Sana M.	Zoe Z.	Bijan J.
Maryam G.	Summer H.	Pegah S.
Aileen L.	Hani S.	Sally Z.
Ruby H.	Wenzhe Z.	Alison C.
Ling Z.	Yuting Z.	Soroush L.
Cissy W.	Rachel L.	Rubab S.
Zahra A.	Kevin H.	Danica W.
Sara B.	Hamidreza K.	Amy G.

CHAIR'S WELCOME

Meeting Call to Order: 9:00 AM

Territory Acknowledgement: *We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honor the Elders past, present and future as we bring this knowledge to the students of our community.*

Approval of Last General Meeting Minutes (June 5th, 2024): Approved by Katya, seconded by Aileen

Approval of Agenda for Current Meeting (Oct 9th, 2024): Proposed by, Sahar, seconded by Aileen

QUESTIONS & BUSINESS ARISING FROM LAST MEETING MINUTES - Q&A Period

OFFICER'S REPORTS

Chair's Report - Jasmine N.

Hello everyone, I hope you all had a wonderful start to the school year! We are excited to continue building on the momentum from last year. Last year CPAC had a very productive and successful year. We were able to fundraise enough to purchase new furniture for Chartwell.

This year marks a new chapter for CPAC, with several new members stepping into key roles. During our first general meeting of the year, we will officially vote in some of these new CPAC executives. I am pleased to report the following nominations, who have all been elected by acclamation:

Chair: Jasmine Ni

Co-Chair: Maryam Goodarzi

Persian Liaison: Zahra Ahmadi and Soroush Loghmani

Hot Lunch Co-chair: Zahra Ahmadi

We are excited about the energy and fresh ideas these new executives will bring to our community. As we move forward, there are a few key updates I'd like to share with you:

1. E-bulletin: We strongly encourage all parents to carefully read through the e-bulletin that is sent out regularly. It contains important updates about school events, PAC activities, and other vital information that you don't want to miss.

2. Munchalunch: It is common that all of CPAC's fundraising initiatives will be managed through the Munchalunch system. We encourage parents to become familiar with it, as this will be the platform for hot lunch orders and other fundraising efforts. It's a user-friendly system, and by utilizing it, we hope to streamline our fundraising efforts while making it easier for parents to participate. If anyone needs extra help on Munchalunch, feel free to contact Katya.

3. Hot Lunch Program: Our Hot Lunch program is now open for bookings! This term, we have partnered with seven different vendors: Subway, Pizza, Japanese, Korean Fried Chicken, Chinese, Persian, and Uzbekistan cuisine. We encourage parents to order for the entire term in advance to avoid missing any deadlines, and we appreciate your continued support of this important fundraiser.

4. Spirit Wear: A link for purchasing Spirit Wear has been sent out to all parents. Spirit Wear includes school-branded clothing that showcases the pride and spirit of our school. We encourage all students to wear their Spirit Wear every Friday to help promote school pride and unity.

5. Class Parents: We will soon be sending out a link regarding Class Parent nominations. Class Parents play an important role in fostering communication between teachers and parents. They help with collecting ideas, organizing class events, and coordinating year-end gifts or parties. This is a great opportunity to get involved, so please consider volunteering for your child's class.

6. Upcoming Events: We have a few exciting events on the horizon that we hope will engage both students and families:

Halloween Fun Day (October 31, 2024): We are planning a fun, activity-filled day with games, prizes, and a lot of excitement in the gymnasium. Students will rotate through carnival-style game stations, win prizes, and take photos with a Halloween backdrop. We're looking for parent volunteers to help make this event a success!

Family Basketball Event: We are also organizing a family basketball event that will involve fun games and activities for kids from Kindergarten to Grade 7 and their families. It will be a fantastic opportunity for bonding and community building.

Christmas Special Lunch: Lastly, we are planning a special Christmas-themed lunch, with more details to come soon.

In conclusion, I believe with the continued support of CPAC, parent volunteers, and the school community, we can make all of these initiatives successful and enjoyable. Thank you to everyone who has contributed so far, and I look forward to working with all of you throughout the school year to make these events memorable.

Principal's Report - Ms. Bell

1. School Focus: MINDFUL, KIND, RESILIENT

Academic achievement here in Chartwell is about all-means-all. Classrooms are dynamic places with lots of different types of learners. It's important for parents to know that we are looking at individual learners and their needs. Whether you have a student that needs extended practise, need math/language support, or they are a high achiever in math or literacy, we target every one of them.

2. Extra Curricular Activities:

Fencing - any interest in signing up, please contact the office.

Red Fox - 25 students signed up

Multi-Sport - 15 students signed up

Chess - 9 students joined Sentinel Club (Gr 11/12 Chess Club)

- 33 students joined lunchtime on Thursdays

Yoga - 13 students joined

Drama - Lights UP Theatre is still in the negotiating process. We are hoping to arrange it for Thursday afterschool.

We will need your support in bringing new offerings to the school so that our kids have a dynamic choice.

3. Afterschool Care / Preschool

Top Drawer program is run by 2 lovely couples at school's portable classroom. They are outside providers, renting the space from Chartwell. They are hoping to start both early morning and afterschool care. But this term at least we did not have enough families interested in the early morning. Keep in mind they run on early dismissal days, spring break camp, and also summer camps. For contacts: info@topdrawerdaycare.ca ; Daycare(604) 980-9959

Just B4, it's a preschool program provided by West Vancouver. It's for 4 year old children who will be entering Kindergarten starting in Sept 2024. and it's a shortened day. Fee is \$125 per month, runs from school's portable.

4. Academics

Literacy

UFLI Foundations Toolbox - it's the University of Florida Science of Reading program that we have bringing into our K/Gr 1/Gr 2 classrooms. This program has been vetted by our district leadership as well as Westcott. Great results have seen in their reading from these programs. More information will be provided for families because we would like to train you so that you can support his program at home with your kids.

Raz-Kids and Reading A-Z are two other programs that we purchased with PAC funds. Both are home programs for our students so they have access to level readers. It's important that students can practise their reading at the just right level for them to improve their reading skills. The optimal learning level should be around 2 or 3 mistakes on a page. Raz-Kids are provided for K to Gr 3.

- for intermediate kids, they have access to library, classroom library, and they also do novel studies and study literature as a whole class.

Math

Mathology, is the new core math program in the district. We have it here at Chartwell from Gr 3 to 7. They supplement with other material.

Khan Academy: it's a very good resource for Gr 6 and 7.

SplashLearn K-5: has different resources and has the ability for teacher to set assignment for students.

Caribou Math: it's a math competition site. We haven't purchased yet because we need PAC approval to do that. It costs about \$600 and you have access to all the practise assessments which would somewhat replace the IXL driven practise. There are also some extension mapping in there that involved more in challenge thinking instead of just the drilling practise. So that's really up to families and PAC to decide. It can be another supplemental tool teacher can use as an extension.

The following 2 needs to be closely monitored by parents:

Prodigy: it's approved, but there is a gaming component that needs to be carefully monitored by parents and educators. Students can manage to play the game component without doing the math questions.

IXL: great for drill and practices; but a problem with this is some students will just do easy questions (like Kindergarten level) to build up points more quickly.

5. Charwell-Academics

Year 1 Goal: Every school in West Vancouver and the district as a whole has to submit goals to the Ministry of Education. Chartwell is in Year 1 of our goal, it's called FSA. It's a consultative process. So if you are passionate as a parent about the direction of the school, if you are interested in academic achievement for your students, this is where we need to get you involved and hear your voice. These are educational pieces that PAC and I can talk about setting up a parent information night. See following:

Grade 7's

School Level Table Data: All Districts, Chartwell Elementary [Numeracy-07]

School Year	Expected Count	Writer Count	Participation Rate	Emerging Count	Emerging Percent	On Track Count	On Track Percent	Extending Count	Extending Percent
2023/2024	64	56	87.5%	7	12.5 %	34	60.7 %	15	26.8 %
2022/2023	34	34	100.0%	7	20.6 %	17	50.0 %	10	29.4 %
2021/2022	49	48	98.0%	2	4.2 %	25	52.1 %	21	43.8 %
2020/2021	37	32	86.5%	1	3.1 %	16	50.0 %	15	46.9 %
2019/2020	38	35	92.1%	1	2.9 %	25	71.4 %	9	25.7 %
2018/2019	47	41	87.2%	1	2.4 %	17	41.5 %	23	56.1 %
2017/2018	47	44	93.6%	1	2.3 %	27	61.4 %	16	36.4 %

School Level Table Data: All Districts, Chartwell Elementary [Literacy & Reading-07]

School Year	Expected Count	Writer Count	Participation Rate	Emerging Count	Emerging Percent	On Track Count	On Track Percent	Extending Count	Extending Percent
2023/2024	64	56	87.5%	6	10.7 %	48	85.7 %	2	3.6 %
2022/2023	34	34	100.0%	5	14.7 %	25	73.5 %	4	11.8 %
2021/2022	49	47	95.9%	2	4.3 %	41	87.2 %	4	8.5 %
2020/2021	37	32	86.5%	0	0.0 %	27	84.4 %	5	15.6 %
2019/2020	38	34	89.5%	2	5.9 %	24	70.6 %	8	23.5 %
2018/2019	47	41	87.2%	1	2.4 %	24	58.5 %	16	39.0 %
2017/2018	47	40	85.1%	2	5.0 %	29	72.5 %	9	22.5 %

Grade 4's

School Level Table Data: All Districts, Chartwell Elementary [Numeracy-04]

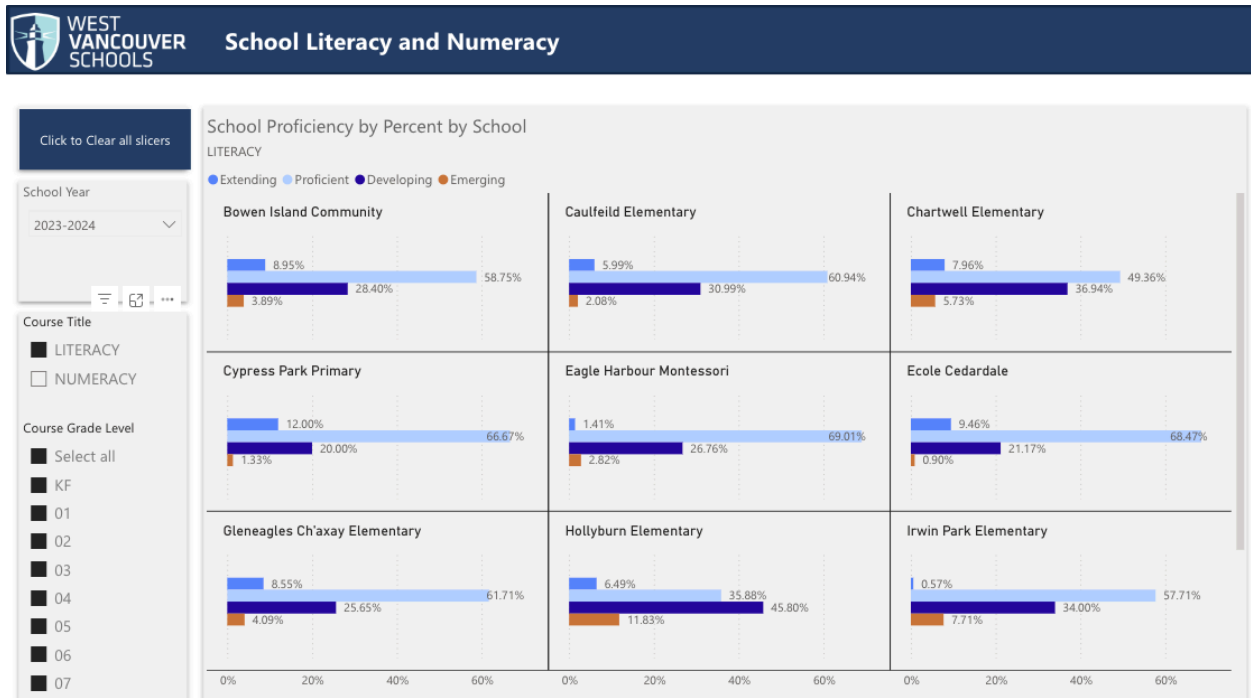
School Year	Expected Count	Writer Count	Participation Rate	Emerging Count	Emerging Percent	On Track Count	On Track Percent	Extending Count	Extending Percent
2023/2024	37	26	70.3%	0	0.0 %	15	57.7 %	11	42.3 %
2022/2023	32	27	84.4%	4	14.8 %	17	63.0 %	6	22.2 %
2021/2022	27	25	92.6%	6	24.0 %	16	64.0 %	3	12.0 %
2020/2021	37	35	94.6%	5	14.3 %	23	65.7 %	7	20.0 %
2019/2020	31	31	100.0%	4	12.9 %	23	74.2 %	4	12.9 %
2018/2019	37	34	91.9%	5	14.7 %	24	70.6 %	5	14.7 %
2017/2018	32	27	84.4%	5	18.5 %	17	63.0 %	5	18.5 %

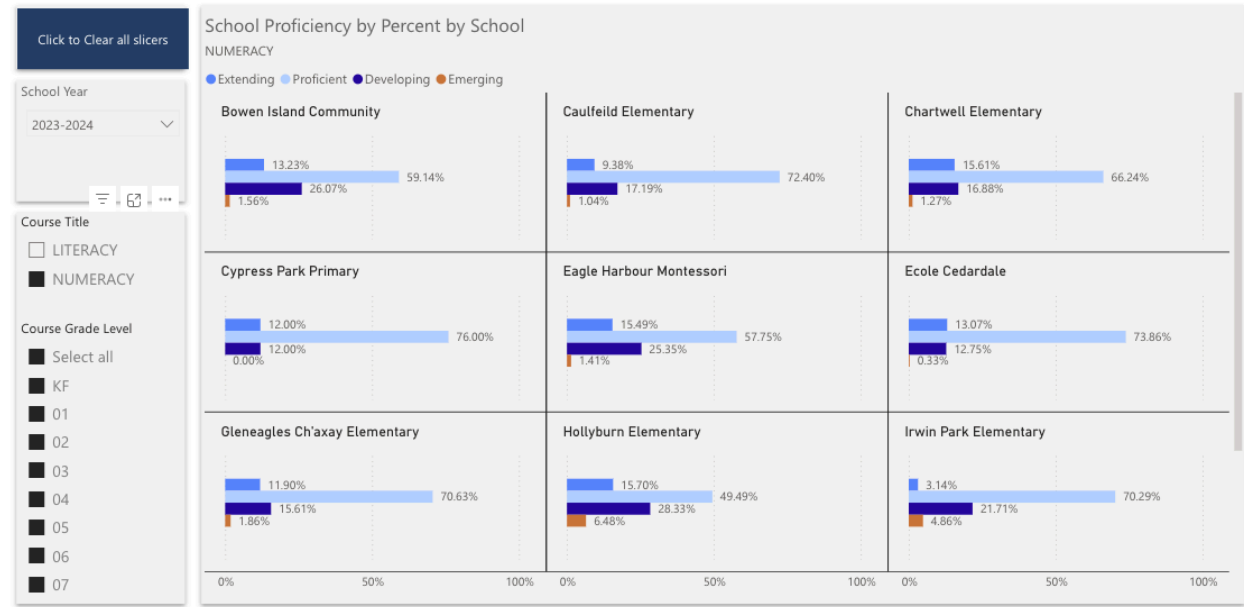
School Level Table Data: All Districts, Chartwell Elementary [Literacy & Reading-04]

School Year	Expected Count	Writer Count	Participation Rate	Emerging Count	Emerging Percent	On Track Count	On Track Percent	Extending Count	Extending Percent
2023/2024	37	26	70.3%	0	0.0 %	11	42.3 %	15	57.7 %
2022/2023	32	27	84.4%	4	14.8 %	16	59.3 %	7	25.9 %
2021/2022	27	25	92.6%	1	4.0 %	17	68.0 %	7	28.0 %
2020/2021	37	35	94.6%	0	0.0 %	25	71.4 %	10	28.6 %
2019/2020	31	31	100.0%	1	3.2 %	19	61.3 %	11	35.5 %
2018/2019	37	31	83.8%	5	16.1 %	22	71.0 %	4	12.9 %
2017/2018	32	26	81.3%	3	11.5 %	17	65.4 %	6	23.1 %

In general, we are looking for trends here, not necessarily anomalies. My commitment to Chartwell is to see a trend of increased performance. Here is also a information from a dashboard. This achievement is based off our final report card from last year.

Literacy





Curriculum Documents (Details can be accessed through Ministry of Education)

Learning Wall: we have a learning wall outside the office, it's the big ideas from the BC curriculum from the term. Families can feel free to view. Back in the days, we used to have a content drive curriculum where kids need to memorizing things. Now, we are looking for a competency base student. It doesnt matter what the content is, students can know how to approach learning, how to synthesize information, how to organize information. So as our report cards develop, you will see there's going to be less content and more about competencies and this is across the province.

6. Furniture

- Total Spend: \$59,938.62
- Total gifted items: approx \$10,000.00 from Matt Harlett. He is a parent who owns a junk removal business and he is active in switching out furniture from private schools/universities or workplaces where often times the furnitures are in great conditions. Together we created a dynamic space for our students for their learnings to happen in a modern classroom. Really appreciated of all the support we received from all parents and the PAC. It really enhance the way that students learn and the way the teachers are able to teach.

DPAC Report - Jasmine N.

Some key points to take away:

- **Treasurer 101** will be provided with Shayle Duffield, WVSD Manager of Finance. Date TBC in October. Katya and myself will be attending to gain more insights into PAC finances, budgeting strategies and the process of applying for government grants.
- **School Traffic Advisory**: this is a \$300 school travel mini grant that all schools can apply. We will be applying it before its deadline.
- **AI**: An info session will be held by Alex Curso to talk about AI and AI for parents, and how you can support your vhildren at home around it. More info to come soon. It will be recorded and shared through streaming.
- **Magic School**: it's an AI platform built for schools. We are the only district in the province that has adopted a tool that we're using with students. Teachers will give students the access to it.

For more details, please see attached DPAC Report at the end.

Q&As: Topics where parents think more attention is needed

- Reading
- Homework: for primary students, include kindergartners, perhaps can have an assignment once a week etc.
- Math: math application and critical thinking
- Public Speaking

Treasurer's Report - Katya S.

For complete details, please refer to the Treasurer's report at end.

The cheques issued

Cheque 739 (Uniting for Excellence) – 18000,00

Cheque 743 (Digital Resources) - 1500,00

Cheque 724 (Indigenous Education) - 1000,00

Cheque 725 (Site Enhancement) - 2500,00

Outstanding payment for June Hor Lunch - 974,50

COMMITTEE REPORTS

Hot Lunch - Katya S.

- due to the absence of volunteer coordinator, Hot Lunch started with two days a week in October. However, we are going to be able to continue with five day a week hot lunch program with the help of the school staff.
- we are bringing back everyone's favorites: Subway, Fresh Slice (under new management), Frying Pan Express, Cornelia Fine Tacos (with the new menu). We are also bringing a new Persian vendor – Parse Food with more than just kebabs. Westview Oriental Restaurant developed a special menu for Chartwell, we are looking forward to hearing your feedback. The only Uzbek restaurant in BC is going to introduce traditional Central Asian dishes: pilafs, dumplings, noodles and traditional breads.
- The aim of the hot lunch program for 2024/2025 is affordability, our Hot Lunch team did our best to bring the best quality for the best price to our community.
- we encourage parents to become Hot Lunch volunteers in distributing lunches; the more support we received from parents, the more successful our Hot Lunch fundraiser will be
- please try to order Hot Lunch for the whole term, instead of week by week to avoid deadlines
- parents can put an empty lunch box in kids' backpack, so even if kids didn't finish their lunches, they can put in the box and take home. This way can avoid from spilling or any sauce leaking into backpack.
- any questions, concerns or even feedbacks, please feel free to contact Katya

Halloween - Rasmene A. & Sana M.

- currently is planning to hold a Halloween event during the day, October 31st, using the gym
- game tables will be set up and have mini prizes for students to win
- we will need parent volunteers (1 or 2) at each game table
- there will be photo backdrop to take group photos
- please let us know if you can help in anyway, whether its setting up, lending Halloween decorations, hosting the game tables etc. We also welcome parents to donate candies or little prizes like pencils/erasers.
- more info will be posted through E-Bulletin

MEETING ADJOURNMENT: 10:45AM

Trust Fund – Chartwell

Account # 85480-030

July 1-June 30, 20204

Opening Balance July 1

730.17 Donations Received

31,200.00

Interest Earned

68.75

Disbursement :

12-June-2024 Staples Professional Inc. -13.395.32

20-June-2024 Natural Pod Sevices- - 4967.36

TOTAL: -18362.68

Balance Available:

13,636.24

Account Balance – As of 08/10/2024

(in Canadian Dollars)

Account

08/10/2024

Balance

Bank Accounts

CPAC General Account

42,869.59

Total Bank Accounts

42,869.59

Cash Accounts

Total Cash Accounts

0,00

Liability Accounts

Lunar New Year

- 3,075,86

Persian New Year

-500

Rose Johnston Scholarship

TBD

Patti Williams Scholarship

TBD

Total Liability Accounts
3.575.86

-

OVERALL TOTAL
39,293.73