



## CHARTWELL • PARENT • ADVISORY • COUNCIL

Every Parent and Caregiver at Chartwell!

### General Meeting Minutes – VIRTUAL MEETING

Date: TUESDAY February 9th 2021

Time: 7:00-8:15

#### 1. Chair's Welcome

- **Territory Acknowledgement** - *We would like to recognize that we are gathered together on the traditional lands of the Squamish Nation and want to thank our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. We respect and honor the Elders past, present and future as we bring this knowledge to the students of our community.*
- **Meeting Called to order:** 7:03 PM
- **Approval of last meetings minutes** –Irene Wang, seconded by Brenda Weeks
- **Approval of agenda for current meeting** – Nessa Van Bergen, seconded by Brenda Weeks
  - **Agenda Amended:** Laurel not in attendance for DPAC Report, but Tamzyn will update.
- **Questions and business arising from last meetings minutes** –none

#### 2. Special Guest Speaker- Mike Finch- Principal, Sentinel Secondary School

- Thrilled to be having Chartwell students coming next year
- Challenging year thus have had less time to connect in usual ways with Chartwell although have been able to have counselors come to connect to grade 7s and to give an overview of Sentinel
- Camps can't be done as usual
- Orientation day will have to be changed -investigating how to handle Covid safety while working towards developing a virtual orientation to help students connect
- Leadership group helped with the transition this year-Hot Dog BBQ during first days of school
- Safety first is at for front of Sentinel's focus
- 70% of clubs running virtually, number of sport teams able to participate in terms of skills acquisition
- Key piece is to "get involved" for parents and kids alike
- Things to know:device friendly school (a device with a tactile keyboard-not including phone (chromebook, laptop) There is also a bank of them at school for those without access. Technology is important for learning
- Structure in secondary has become quarter based vs. the past linear 8 class structure. Quarter system= 2 courses for 10 weeks, purely done for safety to cohort kids. Hoping for more flexibility next year to build to a hybrid model including the possibility of a semester system or even in some cases back to linear.
- This year with the quarter system: M, W, F are full days- 2.5 hrs for each class. T-Th are shorter days and school ends before lunch( each class is about 1 hour and 15 mins. After lunch is Xblock time which is time then to get help from teachers or go home and do work at home. Also, X block is when some clubs and sports teams are running
- About 50 kids from Chartwell to go to Sentinel
- Anticipating healthy grade 8 group-looks to be about 210-220 students in grade 8
- Question: Have heard that there is a math test for student to take, if pass, they can skip grade 8 math. Is that true? Answer: accelerated math is usually based on el elementary teacher recommendation . Then students will come to school, usually around Sept, for hour- long exam. Usually there is 1 cohort that gets credit for grade 8/9 math(accelerated math) by end of year...Can not exceed 1 class at Sentinel for

accelerated math.

- Question: Does the individual school or district choose school timetable? Answer: District intent to create a unified model across all schools thus for grade 8s experience is pretty similar across all schools. Survey distributed for parents that will help give direction and clarification
- Question: Will we be able to keep the xblock -regardless of timetable? Response: 50/50 preference of quarter system vs linear. However, flex block is hands down loved by the students...Last year had 30 mins daily vs now the complete T/Th afternoons. We see that the students are taking advantage of it...it has been positive development.
- Feedback:daughter with ADHD has had positive experience with the quarter system, however class selection can be difficult for next year when they haven't had the class yet Response: Yes school is aware of this limitation and also difficulty with AP classes because of the breadth of curriculum and the college board exams are in May. Illustrates the desire for a possible hybrid system to work out these kinks
- Feedback: Grade 8 student loves it now, but had some challenges the 1st qtr. Elementary students not used to the intensity of the quarter system. But it has gotten better throughout the year and often dependent of the course load of the given quarter. Classes can be a little too long...thanks to the staff for everything during this difficult time...Response: There are some shortcomings of the quarter system- hard classes all at once. However, now we have the advantage of being able to plan better thus can separate the course loads and mitigate potential problems.
- Send questions directly to Mr. Finch- happy to answer!

## 2. Officer's Report-

- Chair's Report –Tamzyn Jones
  - Thank you to Jenny & Grace and the Chinese community for the beautiful decorations and organization for the paper cutting crafts to celebrate the New Year of the Ox
  - Hot lunch - pizza day very popular, lots of additional orders and a lot of anticipation for the first day last week / a reminder to send your kids in with cutlery and also to please check your Munchalunch account to see if you have any credits left to use during the Spring term
  - Upcoming Grade 7 fundraising - Purdy's Easter campaign coming up before Spring Break. Details will be sent out this week.
  - Our next exec. meeting just before Spring Break will focus on fundraising for the rest of the year, so please let us know if you have any good ideas or would like to be involved.
- Principal's Report – Laura Magrath and Alysha Phillips
  - See attached Slide Deck
  - First peoples principles of Learning: Canoe Presentation:
    - Sahpiek
    - Grade 4 and 7
    - Sense of place-place names for bioregional and historical significance
  - Professional Development Day-Jan 29-district created a great program of engaging and deep conversation about decolonization and what it means to be in this space and what it means to be a Canadian now
    - Truth and Reconciliation-call to action
    - Learning the Land videos
    - Canoe group discussions
  - Future Cities: How can we make the world a better place? How can we create and sustain life on the moon?
    - Virtual presentations
    - Grade 6/7 classes
    - District wide celebration
  - Volleyball- all classes K-7
  - Upcoming:
    - Lunar New Year celebrations

- Future Cities Competition
  - FSA (grades 4,7) Feb 15-March 12(practice tests available)
  - Random Acts of Kindness Week-Feb 16-20
  - Pink Shirt Day Feb 24
  - Balck History Month
- DPAC Report (Nessa) -
  - Click the link for [DPAC Minutes](#)
  - See end of minutes for detailed briefing
- **Treasurer Report – Nessa Van Bergen**
  - Gaming grant should arrive in the next week....\$5320.00
  - Summary:
    - \*The balance of the CPAC accounts as at Feb. 8th, 2021 are:**
    - RBC General Account: **\$26,140.57**
    - RBC GIC 001: **\$0**
    - RBC GIC 003: **\$0**
    - RBC Casino Account: **\$62.17**
    - Stripe Account: **\$0**
    - \*Deposits/Credits since Jan. 12th, 2020 in General Account:**
    - Hot Lunch: **\$9,307.95 + \$2,186.69 from Hot Lunch Credits Liabilities**
    - Devry Greenhouse: **\$251.82**
    - Spirit Wear: **\$33.00**
    - \*Payments since Jan. 12th, 2020 in General Account:**
    - Hot Lunch: **\$2,396.50**
    - Bank & Services Fees: **\$8.25**
    - Grade 7 (Hoodies): **\$1,669.50**
    - \*Transactions since Jan. 12th, 2020 in Casino Account:**
    - NONE
    - All Electronic records are updated and reconciled.
- **Please see end of report for detailed financial documents**

#### 4. Committee Reports

- **Hot Lunch- Katya Sutherland**
  - Current session is open until Mar 11...
  - Parents have met deadline( no emails from parents inquiring about missed deadlines)
  - 136 pizza orders tomorrow
  - Some minor problems( soup spilled) best way to handle is to send student to teacher and then admin will send email to presto and student is offered extra lunch
  - Input from Laura: today was how the food was packaged(soup).... We were able to give out extra lunches. Presto is usually very well organized , this is not a major issue but illustrates as to why it's important to communicate issues right away
- **Grade 7 Farewell Report- Erica Long**
  - Indigo fundraiser is still open

- Received 2 generous donations- making total \$324 raised
- Pushing now for Purdy's Easter fundraiser
- Links will send links for fundraiser.
- Lisa updated website for Indigo link and Purdy's fundraiser posted
- Tamzyn-catalogs should arrive this week. Ordering open until March 24 with deliveries after spring break...tight turn around
- Lunar New Year Liasison *not present*

**5. Final Questions and Comments:** *none*

**6. Meeting Adjourned at 8:12 PM.**

***Next CPAC General Meeting***

***Date:*** Tuesday March 9th 2021 ***Time:*** 7.00 – 8.15pm ***Venue:*** Virtual (*link to be sent*)

## **DPAC General Meeting Feb. 3, 2021**

### **DPAC Chair Report (Kelly Richter):**

- West Van Library will be putting together a reading program to coincide with speakers with district will be hosting
- A survey has gone out to parents asking for input on the budget
- The DPAC has sent a letter to the Board of Education asking for changes to mask protocol. The district has heard from many parents asking that it be required for children in schools to wear masks 100% of the time.

### **Board of Education Trustees Report (Carolyn Broady):**

- Re: Masks - Because mask wearing is not a mandate from the Board, schools cannot enforce the usage of masks. This is a liability issue for schools and thus far, they will not enforce mask use until the Board mandates it. (Although, parents of the high schoolers are reporting that their children are seeing most kids at secondary wearing masks.) The district is waiting from guidance from PHO.

### **Superintendent's Report (Chris Kennedy):**

- Applications are up in West Van – more than last year
- The district is planning for full time/in person school for elementary and secondary students for the 2021-2022 school year
- 2021-2022 budget feedback is ongoing and an opportunity for input
- Biggest unknown for 2021-2022 is the size of the “bounce back” of international students
- There has been a ton of feedback specifically about the changes to secondary, ie. The quarter system, x block, etc. All very positive and this may be how secondary works from now on
- Temporary Transition Program (TTP): Two return dates are left 2/8 and 3/29. TTP could be extended but they don't know yet.
- 7 things that will stick:
  1. Nationalized conversation of education
  2. Essential use of new communication tools ie. Fresh Grade
  3. High Schools are changed forever

4. Health and Education are permanent partners (he speaks to PHO almost every day)
5. Digitization
6. Equity
7. Learning outside

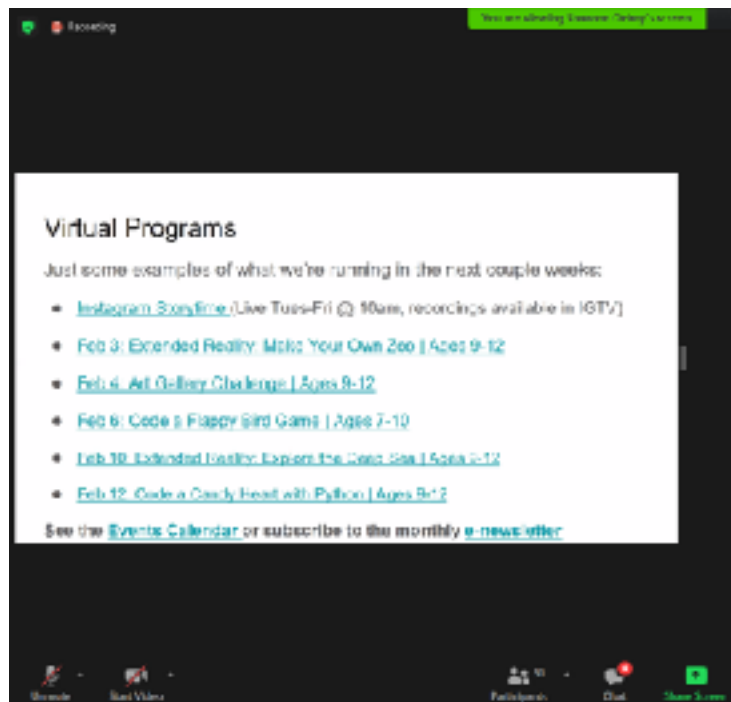
Presentation: Shannon Ozirny, Head of Youth Services, West Vancouver Memorial Library

- The WVML continue to support students and families during this exceptional school year
- What's New:
  - Starting 2/5, the WVML will be open 7 days a week
  - On the library page, Kids and Teens Menu, Supporting West Vancouver Students: there is a ton of resources for kids

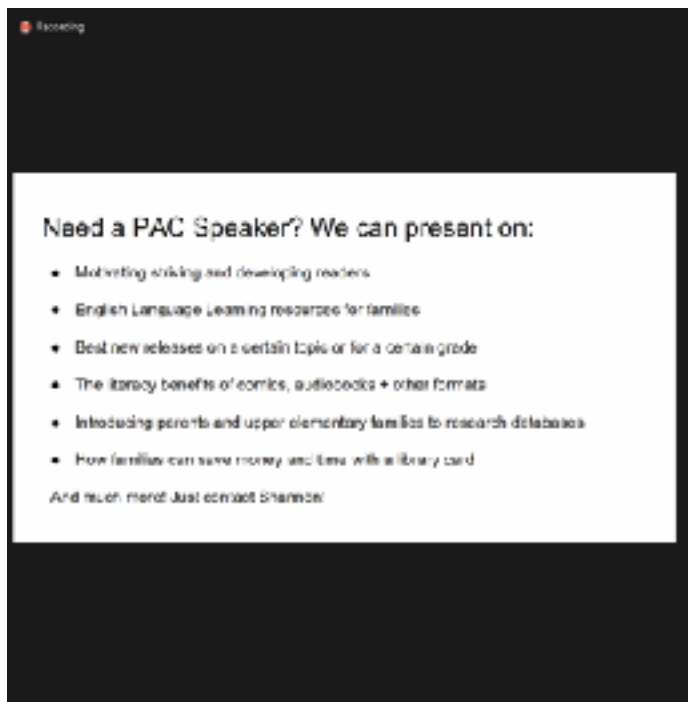
Some WVS/WVML Partnership Highlights for June 2021

- Virtual Booktopia
- Teen volunteer program
- Virtual Reading Link Challenge

To see all of what they are offering, check the calendar of events on their webpage or subscribe to their newsletter.



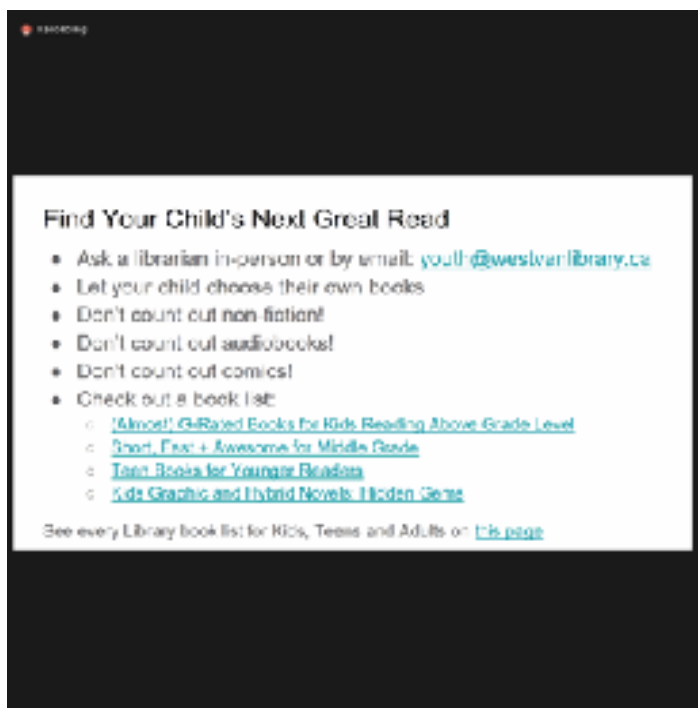
A person from the library can always do a presentation. Just contact Shannon.



Need a PAC Speaker? We can present on:

- Motivating striving and developing readers
- English Language Learning resources for families
- Best new releases on a certain topic or for a certain grade
- The library benefits of comics, audiobooks + other formats
- Introducing parents and upper elementary families to research databases
- How families can save money and time with a library card

And much more! Just contact Shannon!

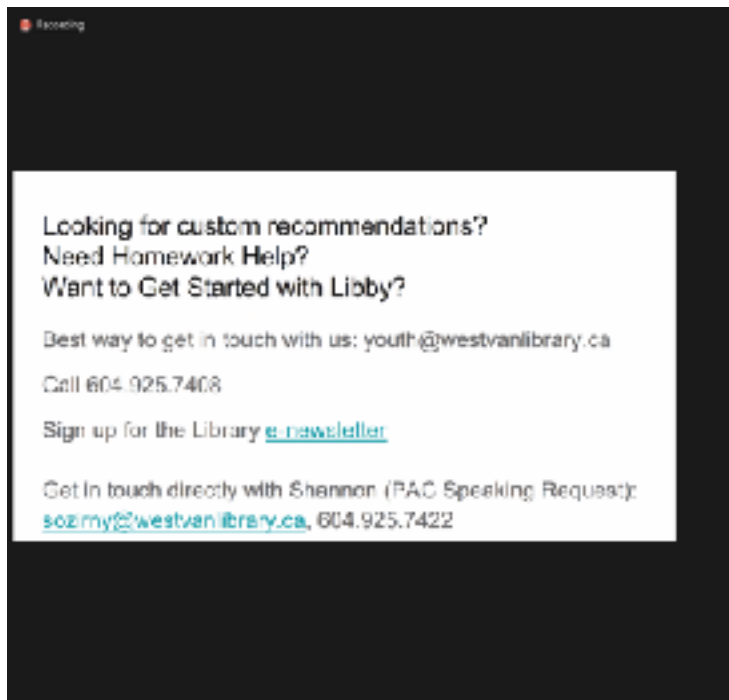


Find Your Child's Next Great Read

- Ask a librarian in-person or by email: [youth@westvanlibrary.ca](mailto:youth@westvanlibrary.ca)
- Let your child choose their own books
- Don't count out non-fiction!
- Don't count out audiobooks!
- Don't count out comics!
- Check out a book list:
  - [\(Almost!\) G-Rated Books for Kids Reading Above Grade Level](#)
  - [Short, Fast + Awesome for Middle Grade](#)
  - [Teen Books for Younger Readers](#)
  - [Kids Graphic and Hybrid Novels + Hidden Gems](#)

See every Library book list for Kids, Teens and Adults on [this page](#)

Libby is a great app to have that gives you access to thousands of books.



Open Discussion/PAC Check In

How are schools spending their gaming grants?

Speakers

Outdoor tennis table?

\*Digital Expedition – this comes with VR/tablets. Can go on virtual field trips, etc.

Self regulation tools ie. Noise cancelling headphones, wobbly chairs, etc.

Bring in an artist and have a virtual art class



**CPAC - Current Budget VS Actual - 2020/2021 - FEB 8, 2021 (in CAD)**

Category	2020-2021 Budget	2020-2021 Actual	Difference
<b>REVENUE</b>			
<b>Fundraising</b>	<b>\$16,600.00</b>	<b>\$17,006.39</b>	<b>\$406.39</b>
Athletic Club (Badminton)	375.00	-	-375.00
Gr. 7 Farewell:		(1,669.50)	-1,669.50
Halloween Dance	0.00	-	0.00
Hot Lunch	11,165.00	16,115.60	4,950.60
Interest earned from investment	0.00	-	0.00
Multicultural Night	2,500.00	-	-2,500.00
Parent/Family Education Events	400.00	-	-400.00
Purdy's Chocolates	1,500.00	915.07	-584.93
School Board Contribution	160.00	159.31	-0.69
Spirit Wear	500.00	1,234.09	734.09
Miscellaneous Fundraisers	0.00	251.82	251.82
Category	Budget	Actual	Difference
<b>EXPENSES</b>			
Administration & General Expenses	650.00	468.77	181.23
Bad Debt	0.00	-	0.00
Bank & Services Fee	550.00	49.50	500.50
CPAC Activity Refreshments and Food	200.00	-	200.00
Kitchen Supplies	225.00	-	225.00
Mutual Appreciation Lunch	0.00	-	0.00
Office	400.00	15.44	384.56
Petty cash (Babysitting)	200.00	-	200.00
School Garden Project	0.00	-	0.00
Welcome Tea	100.00	-	100.00
World Teachers Day	250.00	239.44	10.56
Year End Appreciation Gifts	1,200.00	200.00	1,000.00
<b>Principal's Budget</b>			
21st Century Learning Initiative	0.00	-	0.00
Art Starts Cultural Performances	0.00	-	0.00
Classroom Funds	4,800.00	4,800.00	0.00
Collaboration Funds	0.00	-	0.00
Dance in School program	0.00	-	0.00
Digital Literacy Education Fund	0.00	-	0.00
First Nations Education & Enhancement	0.00	-	0.00
Physical Literacy In House Expert (Badminton and Karate)	2,400.00	-	2,400.00
Principal Funds	2,000.00	-	2,000.00
Sexual Health Ed (Student & Parent sessions)	1,200.00	-	1,200.00
Site Enhancement Fund	0.00	-	0.00
Social Media Education/Digital Safety	1,100.00	-	1,100.00
<b>Revenue - Expenses</b>	<b>\$1,325.00</b>	<b>\$11,233.24</b>	<b>\$9,908.24</b>

# CPAC Balance Sheet - As of 2021-02-08

(in Canadian Dollars) (Cash Basis)

2021-02-08

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Account	2021-02-08 Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
CPAC Casino Account	62.17
CPAC General Account	23,953.88
Funds Held in Trust - Donations	0.00
Paypal Account	0.00
RBC GIC - 00940177229 001	0.00
RBC GIC - 00940177229 003	0.00
School Board Trust Fund # 85480	0.00
Float for Fundraising Events	0.00
<b>TOTAL Cash and Bank Accounts</b>	<b>24,016.05</b>
<b>Other Assets</b>	
Cash Box for Gr.7 Float	0.00
Prepaid exp (Insurance for next year)	0.00
School Board Trust Fund - Donations	0.00
Spirit Wear Inventory	902.75
<b>TOTAL Other Assets</b>	<b>902.75</b>
<b>TOTAL ASSETS</b>	<b>24,918.80</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	
<b>Other Liabilities</b>	
Earmarked funds	0.00
Hot Lunch Credits	8,568.77
Lunar - New Year	1,752.87
Persian - New Year	781.89
Prepurchases (Badminton, etc)	0.00
Rose Johnston Scholarship	400.00
<b>TOTAL Other Liabilities</b>	<b>11,503.53</b>
<b>TOTAL LIABILITIES</b>	<b>11,503.53</b>
<b>EQUITY</b>	<b>13,415.27</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>24,918.80</b>