

## Chartwell Parents Advisory Council (CPAC)

### **General Meeting MINUTES**

February 7<sup>th</sup>, 2017,

7:20pm – 8:20pm

Primary Foyer

#### **Attendees:**

Nessa van Bergen	(Chair)	
Chantal Trudeau	(Principal)	Lissette Marrin
Joanne Warburton	(Vice Chair)	Neelke Kruger-Logan
Faisal Latif	(DPAC Representative)	
Sergio Trevino	(Treasurer)	
Jennifer Kwong	(Member at Large)	
Tamzyn Jones	(Member at Large)	
Stephanie Gregory	(Member at Large)	
Natalia Rosales	(Hot Lunch Chair)	
Nima Sheikhy	(Persian Cultural Liason)	
Shabnam Taheri		

#### **Regrets:**

Rola Priatel (Past Chair)

**Meeting called to order at: 7:22pm**

**Welcome                      Nessa Van Bergen**

#### **Adoption of the Agenda:**

Proposed by: Stephanie Gregory

Seconded by: Faisal Latif

#### **Adoption of the Minutes:**

Proposed by: Lissette Marin

Seconded by: Stephanie Gregory

### **Chair report – Nessa Van Bergen**

Thank you to Jo for chairing the last PAC meeting for me while I was away. I appreciate you stepping up to do that.

**Chartwell After School Care** – Chantal and I attended an update meeting with Sean Nosek and Sandra Lynn Shortall. Steps have been taken to make the reissuing of the RFP more visible. They placed an advert 3 times in the Northsore News; posted at the Resource Centre; and emailed existing Vendors in the district. There was an Open house on January 3<sup>rd</sup> that had a good turnout. Deadline for RFP submissions is February 14<sup>th</sup> at 2:00PM and a mandatory site visit on February 17<sup>th</sup>. We won't know when the program will start until the provider is chosen.

**Learning Commons** – Chantal and I met with Wade Hickey, Director of Facilities. I'll provide more details during that portion of the agenda.

**DPAC meeting on February 1<sup>st</sup>**. To be discussed in greater detail in the DPAC report.

**Thank you to Rola Priatel for her service on the PAC board as Past Chair this year and of course the many, many previous years in various positions.** She and her family are going to Spain next month for the remainder of the school year and we wish them well. We will need a new Class Parent for Division 4 (Ms. Blown).

Updated Class Lists were sent out to all of the Class Parents yesterday. This includes updates to contact names and emails since early October. Please make sure you are using the new list.

Thank you to the Chartwell Teachers for working with Troy from Bop Shop to bring us that fabulous dance recital! Hamid has taken some lovely photos and the link to download them was in Chartwell This Week.

#### **Meeting dates changes:**

April meeting date has been changed to: **Monday, April 3<sup>rd</sup> at 6:45PM**. We will have a 30 minute PAC meeting, followed by the Parent Orientation on Body Science from the Saleema Noon group.

Please take time to visit our Parent page on the school website to keep up to date on what the PAC is working on.

Lastly – thank you to all of the parent volunteers who have been training and giving feedback on our Hot Lunch systems. We have a great group of people who have stepped up!

### **Principals Report – Madame Trudeau**

#### **Fresh Grade**

The West Vancouver School District have paid the licence for all classes. Please get your consent forms back to school ASAP. All teachers in all divisions are being encouraged and trained on how to use Fresh Grade. Pilot project last year was hugely popular hence the role out. Class DoJo will not be used moving forward in order to uniform our processes. Mme

Trudeau has bought an IPod for each division in order to assist the teachers in being able to upload pictures and videos more readily.

It's a great way for parents to stay connected with their childrens work in school, share feedback and encouragement.

### **Bop Shop**

Thank you to the CPAC for Troy's Bop Shop. Kids love him, he engages the students wonderfully and we had a great turnout again. We will be booking Troy again for next year.

Thank you to Essay and her volunteer group for the lovely celebration of Chinese New Year, decorating the school and also distribution chocolate coins to all the students.

### **Pink Shirt Day**

Coming up on Wed 22<sup>nd</sup> February.

### **FSA's**

We are finishing up. They are very time consuming, there are 6 sections that each student has to complete so we are just wrapping up and next Friday will be the deadlie for all submissions.

### **Grade 6/7 Capstone Project**

The Capstone Project is underway,, students have been building towards ot all yea. All Grade 7's went to Sentinal last week. Sentinal English teacher Mr Fuller invited us to watch his Grade 11 presentations. We love the relationship we have with Sentinal, these opportunities really inspire our students.

### **Facilities Updates**

New Drapes in Ms Johnson and Mr Samson's Classrooms. Chartwell was also selected as the Elementary school to participate in a pilot program, 2 Rooms have been switched to LED lights which is environmentally friendly. If the whole school switched over we could save \$12,000 / year in electricity.

### **Interim Staffing Measures**

- We have an extra day a week of learning support from Ms Adair.
- Kelsey Woodley will be here every Thursday and Friday working collaboratively with the teachers as they require ina supportive role.

### **Enrollment Uupdate**

244 students are now enrolled in Chartwell.

### **Volleyball**

Game no. 2 today. The girls team are wearing the new Jersey's which CPAC contributed to from Casino Funds and they are looking fantastic!

**Treasurer's Report – Sergio Trevino**

Please find the details in the attachments.

**DPAC Report – Faisal Latif**

Please find the details in the attachments.

**Committee Reports****Persian New Year Celebrations – Nima Sheikhy**

March 9<sup>th</sup>, 1.30pm. Presentation from the students followed by tea and sweets for the parents

**Hot Lunch Update – Natalia Rosales**

- 186 orders, 3 more than last term.
- 37 parents had questions regarding the new system (new vendor and Tuesdays added) particularly regarding the costs. Natalia has resolved these issues.
- Hot lunch is closed, exceptions will be made for new parents. If children dislike a menu that they have chosen Natalia will help to change it from the following month.
- We are trying to negotiate the prices for the menu from foodie kids as the prices are a little higher than our other suppliers..

**Learning Common Update**

- Nessa and Mme Trudeau met with Wade and went through the design booklets we got from The Art Institute. Wade will be doing the costings, this month and figuring out timelines and the next meeting will take place on the 27<sup>th</sup> Feb. Hopefully by the next meeting we will have a ballpark figure or range for costs which we can aim to continue fundraise for!

**Spirit Wear**

- Deadline extended until next Tuesday, please get your orders in ASAP.

**New Business**

Essay has stepped down from her role as Secretary as her personal circumstances have changed and she is very busy with her other Roles as Hot Lunch Coordinator and Chinese Cultural Liason. We are therefore looking for someone to fill the Secretary position. Please contact [secretary.chartwellpac@gmail.com](mailto:secretary.chartwellpac@gmail.com)



**Nessa thanked everyone for coming to the meeting.**

**Adjourned at: 8:26pm**

**Next CPAC Meeting:**

Date: Tuesday March 7th, 2017 | Time: 7:15 to 8:30PM | Venue: Primary Foyer

**West Vancouver District Parents Advisory Council**  
Wednesday 1<sup>st</sup> February, 2017, General Meeting (9:15 – 11:15am)

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**President's Report - DPAC Chair, Abbie Milavsky**

The Helen Yeung event centered around health eating in schools will be held at Gleneagles Elementary School on 6<sup>th</sup> February 2017. Tickets are on sale on Eventbrite. A second workshop will be held at Irvin Park Elementary School on 4<sup>th</sup> April 2017. Helen Yeung's 'Foods That Fit' workshop will be held on 10<sup>th</sup> May, 2017 – details to follow soon.

All schools have been asked by Helen to their list of vendors/Hot Lunch Providers. If Natalia can share the list with me I will be happy to pass it on forward.

A workshop on 'Gaming Grants' is being organized by the DPAC. The session will educate on the various aspects of the grant funds such as what's acceptable usage of funds and what's not.

**Treasurer's Report - Treasurer, Tanya Mah**

Treasurer's are being advised that every PAC must maintain 2 separate bank accounts. The first one should be a regular account for general transactions. A second separate account must be maintained for the Gaming grant funds and its usage. This account must be titled 'Gaming Account'. All Cheques issued from the gaming out must have 'Gaming account' printed on it reflecting its origin and source.

Account Balances:

General Account: CAD 11,348.11

Gaming Account: CAD 2,164.24

Two transactions were made during the month which were deposits in lieu of the Parent Education Event and a reimbursement from TedX event sales.

**Committee Reports:**

**Parent Education**

A Parent Education event planned for 2<sup>nd</sup> May, 2017 at 7:00PM at the KayMeek Theatre . The focus of the event is Mental Health and Anxiety amongst Youth. The Key note speakers and format are being formalized as we speak and details follow in the coming month. The Main Speaker is Dr. Shimi Kang, A Harvard-trained doctor, Researcher, Media Expert and Best Selling Author & Speaker. She is a Director for Child and Youth Mental Health for Vancouver Community, a sClinical Associate Professor at the University of British Columbia and the founder of the Provincial Youth Concurrent Disorders Program at the B.C. Children's Hospital. She is known for her 'Dolphin Parenting' Program. Tickets for the event will be sold through KayMeek website.

**Finance and Facilities**

Minutes and Details now on West Vancouver School District Website

**Traffic and Safety**

The Principal's Survey has just gone out. It seeks feedback on issues surrounding their respective schools. Parents who have concerns should direct them the their respective principal's to be included in the survey feedback.

Educating Parents on how to behave around schools is an important part of improving safety and traffic flows in and around school zones. Police enforcement in the district have found no significant issues especially with speeding; however distracted driving (texting) remains a problem. New higher fines for distracted driving are being considered.

### **Comprehensive Health**

No meeting held so far

### **Calendar**

No meeting held so far. The first meeting this term is scheduled for 14<sup>th</sup> February 2017.

### **Human Resources**

No Meeting held so far - meeting next week

### **Choice Consultative**

The Outdoor Connections Academy planned for Rockridge has passed the review stage. It will be offered for Grade 10 only. A meeting for parents interested in the program is coming up in February – Details to follow.

A New course titled Forensic Science is being introduced. It is a Board approved course which will be offered at the West Vancouver Secondary School. The course focuses on grades 11 and 12.

### **Technology and Digital Learning**

Next meeting in April, 2017.

### **WVSD Board of Trustees Liaison Report - WVBE, Chair, Carolyn Broady**

The Government has offered 50 Million Dollars as part of the settlement ruling from the court case file . The West Vancouver School District will receive 600,000 Dollars from that as its part of the settlement. The money offered will impact all schools in the district. Parents are advised to talk to their administrators to see how your school can benefit from the available funds.

With the sudden availability of funds It's becoming hard to find specialist teachers. Districts are resorting to poaching teachers from each other's districts, to circumvent this problem, The West Vancouver School District has set aside 75,000 Dollars for teacher development. A teacher can receive up to 2-3,000 Dollars per year towards their development focussing on Teacher Librarians, SEA, ELL teachers etc. The Teacher's Union is advocating for more EA's and that's where funds will be used.

### **WVSD Superintendent's Report - WVSD Superintendent, Chris Kennedy**

Communicating Student Learning – The Superintendent requested that PAC's should set aside 10/15 minutes for a follow up session after the meeting. The district would like feedback which they would like to take into consideration for next year.

Reporting Format – A Survey of all our teaching staff about the new reporting format was conducted. The feedback received was that the new format takes more time but provides better information. The district wants to know if parents agree with the feedback from teachers.

Traffic and Safety – Mr. Kennedy requested that parents and school traffic committees please talk to your Principals and deal with priorities internally before calling in municipality resources.

Budget – The West Vancouver School District is in good budgetary shape. The District expects to offer same level of services as last year or better. This was as a result of the district placing a contingency in place allowing for a good budget and this holds true for next year as well.

## Computational Thinking, Coding and Robotics in Elementary Classrooms

- Robotics Academy, **Todd Ablett**
- District Innovation Support Teacher, **Cari Wilson**

Ms. Wilson explained that coding is a complex undertaking and therefore at elementary schools children are expected to achieve computational thinking as opposed to coding. This is a precursor to coding. She explained what computational thinking is and how it works and is applied to everyday situations.

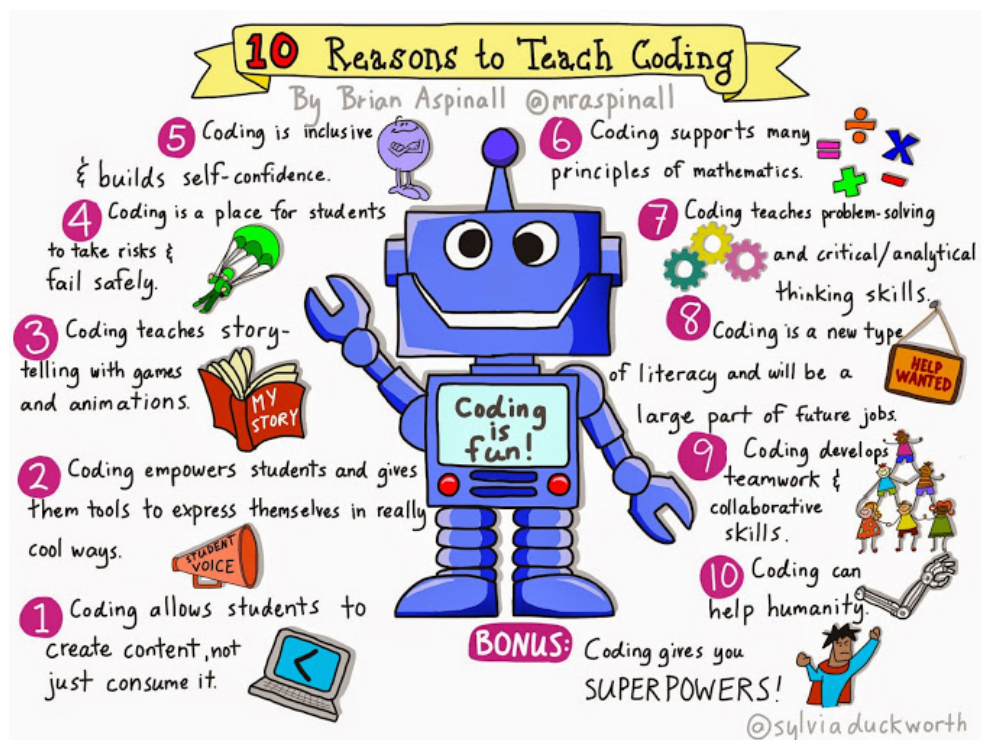
The push towards computational thinking Reason for working is because of the new curriculum - ADST – Applied Design, Skills, and technologies.

At Grades K-5 no real there is no real change. However, it is felt that there is no harm in teaching basic algorithmic thinking skills and basic coding.

At Grades 6&7, Computational thinking is critical. Kids are taught simple algorithms and Visual programming along with the beginnings of Robotics. The focus is on elemental understanding and exploration of the topic. This is matched to B.C. Curriculum core competencies – Communication, Critical and Creative Thinking.

Just as we teach our kids to swim because it's a life skill, as the world progresses understanding of how the computational processes work is becoming a necessary life skill for our kids to be successful in the future.

Lastly, kids enjoy it and consider it engaging and fun.



Ms. Wilson walked participants through how the course works. She starts with 'unplugged activities, using the 'right' language which will help them with the same skill in plugged activities.

First activity that teachers start with is called 'An Hour of Code' followed by 'Puzzle Coding' There are a lot of apps on the iPad catering to coding a lot of them are offered free with limited functionality which can be enhanced if upgraded to the paid versions.



The next step moves kids into more 'creative coding'. Our district is using a software called 'Scratch' created by MIT which is offered free. Another alternative is a software used is 'Tickle' which also available on the iPad. It allows coding to interact with robots, drones and droids etc.

The Learning Partnership + Scratch is being pioneered at the WVSD. In this initiative Kids will build interactive games. The completed projects will be showcased at a fair entitled 'ARCADE' to be held at the West Vancouver Library. Kids will explain their process and allow people to play the completed games.

Some resources to look into if you or your child are interested in coding are:

Hardcore coding : The Khan Academy,  
Swift by Apple  
Code Academy  
20 Hours of Coding

After a short Demo on Scratch, Ms. Wilson showed participants tools kids are using to develop their skills, such as droids, drones and robots at some of the schools in the district.

Mr. Todd Ablett who runs the Robotics Academy program in the district gave a short talk about the program. He currently teaches robotics to 50 children.

He described West Vancouver as a leading force for teaching robotics at elementary and secondary level education in the province. This new Academy and Program has put WVSD in leading position in North America. The idea is get BC to lead in robotics as California did in Silicon Valley 50 years ago.

He spoke about the program called 'Big Bad Bot Builders' for Grades 6/7 student offered through the 'Ignite Your Passion' program. Students working under this program go to WVSS to learn on Tuesday nights.

He provided a detailed outline for the Grades 9-12 Robotics Academy. The Academy runs two types of robotics programs:

1. VEX Robotics
2. FRC Robotics

He invited parents and students to visit the Robotics Tournament being held in the WVSS Gymnasium on Saturday, 4<sup>th</sup> February 2017 from 10am to 4:30pm.

**Upcoming Events:**

- Board of Education Meeting..... Tuesday, 21<sup>st</sup> February, 2017 @ 7:00 PM
- Parent Education Panel @ The Kay Meek.....Tuesday 2<sup>nd</sup> May 2017 @7:00 PM

## Chartwell PAC Treasurer's Report: February 7, 2017

### **Summary:**

The balance of the CPAC accounts as of February 7, 2017 are:

RBC General Account: **\$59,741.74**  
+ RBC Investment account: **\$40,117.81**

RBC Casino Account: **\$18,000.22**

Paypal Account: **\$1,123.51** (From hot lunch online payments)

School Board Trust Fund: **\$18,766.43** (Library Commons Fundraising)

### **Deposits since last meeting January 17, 2017 in General Account:**

Hot Lunch: \$895.75  
Hot Lunch: \$50,077.09 (Paypal)  
Badminton: \$1,065.00

### **Payments since last meeting January 17, 2017 in General Account:**

PCard – Hot lunch invoices – January 2017 \$4,847.20 (SD#45)  
Western Athletic Ltd. – Gr. 7 Hoodies \$932.85

All Electronic records are updated and reconciled.

Thank you,

Sergio Trevino  
Chartwell PAC Treasurer