

CPAC Meeting Minutes

Tuesday, Oct 27, 2020, 11:00 am

Call to Order – 11:00 am

Anya Yashkina, PAC Chair

Meeting called to order on **ZOOM** by Anya Yashkina, PAC Chair

Present: 30+ members on ZOOM virtual meeting

Welcome and Adoption of Agenda & September Minutes – 11:05 am **Anya Yashkina, PAC Chair**

Anya opened the meeting with the First Nations acknowledgement and reviewed the agenda. A motion was made to adopt the October meeting agenda, and all in favour. Motion carried at 11:08 am.

Principal Report – 11:08 am

Sara Bell, Acting Principal

- We will not have pumpkin patch this year. However, Div. 5- 7 will bring pumpkins in and develop characters for them. The school plans to have the pumpkins placed outside for students to view as long as the weather stays nice.
- Halloween will happen on Friday, Oct. 30. Students are welcome to wear costumes and schools will share pictures in Halloween slide shows.
- Online permission forms: it's still about close to 78% completion. Classroom teachers have lists of parents who haven't done it and they will reach out to them to have the form filled.
- School received 23 units of portable Hepa exchange filtration systems, and placed them in every classroom last weekend (Oct. 24/25 weekend). Classroom windows will be open to allow air circulation; however, as the weather gets colder, the windows may not stay open wide, please make sure to dress your child appropriately knowing that the classroom may be a bit colder due to the opening windows.
- Also, please make sure to have really good raingears for your child because they are going out rain or shine
- There are new staff joining the school and their introductions are in last week's E-bulletin
- Hot Lunch – a few schools have piloted the hot lunch programs for 2 days a week, and hopefully we can also move forward with the hot lunch program next term.
- Remembrance day – it is the school's tradition to honour veteran families. This year, the school invites you to send in pictures of your veteran family, we will put them together to form a movie and share with all families online and invite all to tune in for a moment of silence at the same time
- Christmas concert – school is also planning the Christmas concert; it will look different this year

Chair Report – 11:25 am

Anya Yashkina, PAC Chair

- The PAC is working on updating the PAC bylaws, and is looking to present it 2 weeks before the next general PAC meeting for everyone to review.
- If you have any questions for the principal and school board, please send them to Anya (or fill out appropriate google forms) and she will forward those questions to them.
- The fundraising committee is chaired by Rhiannon Fitzpatrick.
- We are also working on updating our PAC website. We will start by updating a fundraising webpage.
- Fundraising activities:
 - o community cookbook is a fundraiser and a community-focused activity, we need more of those;
 - o Community fundraising campaign: donate money to cash online accounts, details will be outlined in this week's e-bulletin (this is important as this will help replace the lost revenue from the hot lunches and other social fundraisers). Please consider to donate \$100 per child, this donation will be used to purchase site licenses, update iPads, furniture etc. and provide better learning environment for our kids. Please feel free to suggest any other ideas for fundraising.

Treasurer's Report – 11:25 am

Marisa Yang, Treasurer

- Profit and Loss: this is a quiet month (please see the P&L statement here: <https://drive.google.com/file/d/1P6ygUMTIKPs-cUiCdir-QVOU1PNoOODj/view?usp=sharing>). The operating expenses are mostly bank charges and accounting software fees (QuickBooks, about \$50/month). Marisa is looking to negotiate for discounts for the accounting software fees.
- Balance sheet (available here: https://drive.google.com/file/d/1uPx9NYnnkccR_X3LUhuujNAWBCmsZOd/view?usp=sharing) - the operating account is usually where we deposit fundraising money. We can get some benefit such as GST/PST exemption if we pay out of our Trust Account.

Reps/Coordinators/Committees Reports – 11:32 am

DPAC rep

Tonia Liao

- Looking into inviting one of the school trustees to our PAC meeting in the future.
- As part of the Safe School program, the district has asked custodial staff to pay more attention to high touch surfaces; each custodial staff is only to work on a maximum of 2 sites; and the district also refreshed schools' ventilation systems

Fundraising Committee

Rhiannon Fitzpatrick

- Mom's pantry;
- Community Cookbook – Sonya encouraged people to send in recipes, try to limit to 1 picture per recipe
- Online cash donation fundraiser – the goal is to raise \$22000
- Margarita is working on online shopping referral sites for fundraising, e.g. amazon/indigo referral links and we will post them on our CPAC FB and Twitter accounts. The idea is to click on the links before shopping and a part of your purchase will go to the school, e.g. for gift cards, 15% of your purchase will go to the school.
- Christmas fundraiser – purdy fundraiser, will open on Nov 16th and end on the 25th. Each division will have its own link to order.
- Social event – thinking of organizing a golfing fundraiser, if possible, in the future

Communication Committee

Aneela/Monica

- They are working on updates to website; fundraiser info posts to our websites and on our social media channels in general

Traffic and Safety Committee

Marisa/Amir

- They plan to call a meeting with school. The focus of committee will be on the education side since the school is directing the traffic
- They plan to work on having proper signage around school, e.g. extend school zone signs

Room Parents Coordinator

Nina Cheema

- We have room parents for all divisions now. They will contact parents to introduce themselves and organize virtual meet and greets.

New Business – 12:00 pm

All Attendees

- AY Proposes to move some meetings to the evening to encourage parent (especially working-parents) participations.
- TTP program (with 40+ families in September): parents in TTP program ask about how to communicate about this program to the rest of the school community, in particular for families to voice their concerns. They wonder if there can be a TTP section on our website and social media platform.
- The TTP program is the temporary transition program, it is a program for families who are uncomfortable about sending their kids back to school in September, and the program provides remote learning and aims to transition families back to in-person learning. The current program is ending in December. As the Covid situation got worse than when school reopened in September, parents in the program are concerned about the ending of the program and would like the district to continue offering this program and open it up for new families to join.

- At the beginning of the program in September there were 440+ families in this program in the WV school district. Many of those families have joined in-class instruction since then. But others are still a part of the program.
- Some parents suggested to add TTP parent rep positions in our PAC so that we can give voices to parents participating in this program. Since Zahra and Amir are already in the PAC executive team and they are TTP parents, they have agreed to take on the TTP rep roles in the PAC.

Adjournment – 12:45 pm

Anya Yashkina, PAC Chair

Anya thanked everyone for their participation and the meeting was adjourned at 12:15 PM.

Next Meeting November 24, 2020