



POLICIES AND PROCEDURES FORMS



Please ensure that you fill out the online forms if you haven't done so already. We have a Terry Fox run scheduled for tomorrow, and in order for students to participate, we require the completion and submission of those policies and procedures by **8 a.m. on Friday, September 18th.**



Please follow the link: [West Vancouver Schools Policies and Procedures - BICS](#)



THE WEEK AHEAD

September 21st

September 22nd

- Cross Country Meet #2 3:30PM



September 23rd

- Meet the teacher Curriculum Night; 5-5:40pm

September 24th

September 25th

- Pro-D Day (School not in Session)



TOONIES FOR TERRY TERRY FOX RUN



We are excited to honour Terry Fox tomorrow with our annual Terry Fox Run!

Our Terry Fox **Assembly will begin at 1:35 p.m.**, featuring special guest speaker Jessie Alder, a relative of Terry Fox. The assembly will be followed by our school-wide Terry Fox Run.

Our **goal** this year is to **raise \$3,000** for cancer research, and we are accepting donations until the end of September. Donate [HERE!](#)

Volunteers are also needed to help make our run a success. If you are available to volunteer, please email Mrs. Gleason.

UPCOMING DATES

September 29th

- Orange shirt day 
- Cross country meet #3 3:30PM

September 30th

- National Day for Truth and Reconciliation (School not in Session)

October 2nd

- Mountain West Photo Day 

October 9th

- Bowen Island Fire Rescue Prevention Presentations for all grades

October 12th

- Thanksgiving Holiday (School not in Session)

October 15th

- BC ShakeOut 



SMS TEXT MESSAGING

For parents/guardians who would like to be notified of a school emergency such as power outages, severe weather or safety alerts via SMS - Please text a "Y" or "Yes" to 978338 to ensure you are on the list.



MEET THE TEACHER NIGHT

Next Wednesday is Meet the Teacher Night at BICS!

Parents and caregivers are invited to begin **in the gym at 5:00pm**, where Mrs. Magrath will share a short message. Following the welcome, families will head to their child's classroom to meet their teacher, learn about the year ahead, and hear important information about the classroom.

There will be two 15-minute classroom sessions, giving parents and caregivers the opportunity to visit more than one child's classroom.

Please note that **childcare is not provided for this evening**. We ask that children stay at home so that the evening can run smoothly and families can fully participate.

We look forward to seeing you next Wednesday!

BICS PAC CORNER

Next PAC Meeting Sept. 29th at 5:30pm

Every parent and caregiver of a BICS learner is automatically a member of our Parent Advisory Council. The PAC plays an important role in strengthening our school community by supporting enrichment opportunities, community events, parent education, and initiatives that benefit learners across the school.

Whether you can volunteer regularly, assist with a single event, attend a meeting, or simply stay informed, there are many meaningful ways to participate. PAC information, meeting dates, volunteer opportunities, and contact details will be shared. If you would like to volunteer or share an idea, please contact bicspac@wvschools.ca



CROSS COUNTRY

Cross country meet Tuesday, September 22nd
at 3:30PM

FEEDING FUTURES

As part of the Ministry of Education and Childcare Feeding Futures initiative, the West Vancouver School District has established a food security structure to confidentially assist students and families. The West Vancouver School District Food Security Plan will help students and families by providing confidential financial support for families facing food insecurity. Families are encouraged to reach out directly to their school principal or to feedingfutures@wvschools.ca if they need support with food-related costs. Please be assured that all requests will be addressed with sensitivity, respect, and confidentiality.

FOR MORE INFO

OPTIONAL ACCIDENT INSURANCE FOR FAMILIES

West Vancouver Schools reminds families each year that personal injury or accident costs are not covered by the district or its insurance provider. To help protect against expenses from accidental injury, unexpected medical costs, or critical illness, families have the option to purchase voluntary accident insurance plans. A variety of providers offer different levels of coverage, so families are encouraged to review their options carefully and choose a plan that best meets their needs.



BUS TRANSPORTATION

Transportation services for each eligible student in your household must be requested every year, by submitting an [online student transportation request form](#) for each student.

If you are a new registrant or have recently moved, please submit a request form for each student as soon as possible.

[Sign up Here](#)



MAKE MOVEMENT MATTER

SEPTEMBER 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
NO SCHOOL	10 Squats 10 Jumping Jacks 10 High Knees 10 Bum Kicks Repeat X2	Plank Hold How long can the class hold for? Let's get a baseline	FAST FEET GO for 1 minute!	10 Lateral Jumps 10 Squat Jumps 5 Push ups Repeat X3
20 Knee to Opposite Elbow 10 Jumping Jacks 20 Twists	5 Mountain Climbers 10 Squats 15 High Knees 20 Lateral Jumps	10 Squats 10 Jumping Jacks 10 Toe touches Repeat X3	5 Push ups 10 Frog Jumps 10 Bum Kicks Repeat X2	1 MINUTE! Side shuffle to the left 3 steps Jump shot Side shuffle to the right 3 steps
10 Bum Kicks 20 Lateral Jumps 10 Jumping Jacks Repeat X2	20 Toe Touches 10 Squats 5 Push ups Repeat X2	Seated Arm Drill "Hips to Lips" 20 seconds Repeat X3	Juggling Find something to throw and catch for 1 minute	NO SCHOOL
10 squats 10 arm circles 10 twists Repeat X2	1 Minute of Mountain Climbers GO!	NO SCHOOL		

RCMP
GRC

E-BIKES ON BOWEN ISLAND

Know the rules. Ride responsibly. Keep Bowen Island safe.

ILLEGAL

E-DIRT BIKES



- Designed for off-road use
- Throttle operated
- Higher power output (typically over 500W)
- Not equipped with pedals
- Not allowed on roads, bike lanes, paths or public lands

E-SCOOTERS



- Motorized stand-up scooters
- Throttle operated
- Not equipped with pedals
- Not allowed on roads, bike lanes, paths or public lands

LEGAL

E-BIKES



- Equipped with pedals
- Electric assist only (no throttle only mode)
- Motor power limited to 500W (continuous)
- Max assisted speed of 32 km/h
- Must comply with Canadian E-Bike Regulations
- Allowed on roads, bike lanes and multi-use paths
- Wear a helmet. Ride responsibly. Yield to others.



FORMERLY NORTH SHORE
MULTICULTURAL SOCIETY

Settlement Workers in Schools (SWIS)

Support for you and your family as you navigate the Canadian school system

CHECK OUT THE
UPCOMING WORKSHOPS
& EVENTS!



SWIS hosts a variety of workshops for newcomers and community events. Our newcomer workshops explore topics such as Canadian culture and systems, employment options, English language, parenting, health and so much more. Our community events explore themes of immigrant inclusion, belonging, and anti-racism.

<https://impactnorthshore.ca/immigrant-service-centre/settlement-workers-in-schools/>





PERSONAL DIGITAL DEVICES

Personal digital device expectations apply throughout the entire school day, including before school, after school, and during break times. **Cell phones and smart watches will not be used at all during school hours.**

These guidelines are key to creating focused and engaging learning environments.

Our goal is to minimize distractions and maximize learning opportunities. Digital devices, when used appropriately, are powerful tools for collaboration, creativity, and communication. However, they should not interrupt instructional time or disrupt the learning environment.

WHAT FAMILIES CAN CONTINUE TO DO

Here are some ways families can help reinforce these expectations at home:

- **Encourage Balanced Screen Time:** Promote activities like reading, outdoor play, and family time.
- **Model Consistency:** Show your support by modeling mindful and appropriate device use.
- **Support School Communication:** Avoid contacting your child during instructional time. Non-urgent messages can wait until after school. If urgent communication is needed, please contact the school office.
- **Stay Engaged:** Revisit the Parent/Guardian Guide to Personal Digital Devices to refresh your understanding of the expectations and discuss them with your child.



West Vancouver Schools

Parent & Guardian's Guide to Personal Digital Devices

Personal Digital Devices include any personal electronic device that can be used to communicate or to access the Internet, such as cell phones, phones, laptops, tablets, smartwatches and any other portable technology device.



Laptops are the preferred device for school use.

While digital devices can enhance learning in many ways, allowing students to collaborate, create and communicate, it is important that they are used in a mindful and meaningful way.

Personal digital devices should only be used with the permission of a teacher or administrator. Additional considerations will be made to provide for student's health and accessibility needs, and accommodation requirements.

Elementary

Cell phones should NOT be used in elementary school.



Secondary

Cell phones should only be used in class if specifically required for a learning task.

What can parents and guardians do to help?



- Understand the digital device expectations at your child's school
- Support and encourage your child's appropriate use of digital devices
- Refrain from contacting your child during the school day. If it's an emergency, contact the school office
- Personally model and encourage digital device boundaries



WE ARE...

connected

confident

curious

compassionate



Conduct For Parents & Guardians

Expectations

1

Respectful Communication

Parents & guardians are expected to communicate respectfully and constructively with all members of the school community. This includes in person conversations, email, phone calls, etc.



2

Conduct on School Property

To help maintain a safe and welcoming school environment, parents & guardians must model appropriate behaviour for our students by using responsible language and actions. Adults will not approach or engage with another family's child to resolve conflicts, obtain information, or address concerns. Such matters should be directed to school staff or administration.

We ask that parents & guardians:

- Sign in upon arrival in the school
- Follow staff guidance and direction
- Refrain from entering classrooms without permission

3

Online Conduct

Parents & guardians must use digital communications—including email, social media, and school platforms—in a respectful and responsible way. This means not posting or sharing content that could harm others, such as comments that are unkind, misleading, or that share private information about students, families, or staff. Any online communication about members of the school community is expected to follow these same guidelines, no matter what platform is used.

4

Privacy and Confidentiality

Parents & guardians must respect the privacy of all students, families, and staff and must not share personal or identifying information about others without their knowledge and consent. This includes photos and recordings on any school property.



5

Supporting the Resolution of Concerns

When concerns arise, parents & guardians must follow the established resolution process:

1. Always start by discussing the concern with the adult directly involved (start with the source)
2. Engage with respect and in good faith
3. Respect the privacy of all individuals involved
4. Work collaboratively to seek a resolution
5. Follow the above process before formal escalation



What is Early Literacy Screening?

Early literacy screening is a quick check that helps teachers understand how your child is developing early reading skills, an important part of literacy development. It's not a diagnosis or academic assessment.

It looks at skills such as letter knowledge, sound awareness, and word reading.

Early literacy screening tools are:

- Brief and easy to use
- Developed using research and student data
- Used by classroom teachers
- Designed to help keep children on track with reading

Early literacy screening provides a snapshot of where your child is in their reading journey.



How Does Early Literacy Screening Help My Child?

Early literacy screening helps teachers understand each child's reading skills and learning needs.

Screening helps teachers:

- Identify students who may need extra reading support
- Plan reading instruction for the whole class, small groups, or individual students
- Track student progress in reading over time
- Adjust teaching to better support student learning

Early literacy screening helps identify reading challenges early so support can begin right away.

This gives your child the best opportunity to build strong literacy skills and a solid foundation for future learning.

For more information and resources visit:
<https://curriculum.gov.bc.ca/literacy-screening>



Early Literacy Screening

Information for
Parents and
Caregivers



Ministry of
Education and
Child Care

What is Literacy?

Literacy is your child's ability to understand language and communicate in a variety of ways.

Literacy includes:

- Speaking and listening
- Building vocabulary
- Reading and understanding text
- Expressing ideas in writing
- Understanding stories and information

Literacy skills are tools that open doors to learning throughout life.



Why is Literacy Important?

Strong literacy skills support lifelong learning and wellness.

Success in Learning

Children with strong literacy skills are better able to:

- Understand classroom lessons
- Learn new subjects
- Share their thinking through speaking and writing
- Complete assignments independently
- Stay engaged and motivated in school

Health & Well-Being

Children with strong literacy skills are also more likely to:

- Build confidence and self-esteem
- Understand health and safety information
- Build independence and problem-solving skills
- Strengthen skills such as memory, attention, and focus

Later in life, literacy helps people:

- Apply for jobs
- Continue learning new skills
- Build social connections with others
- Participate fully in their communities

How Do Children Learn Literacy Skills?

Literacy development takes time, teaching, and practice.

Children will:

- Learn at different speeds
- Find some parts of literacy easier than others
- Build skills over time
- Show progress in different ways

Some children need more time and practice.

This does *not* mean they won't develop strong literacy skills over time.

Early support makes a big difference, and schools are there to help!

Literacy development can also happen at home. Reading together is a great way to build these skills.