**PAC Meeting -** September 27, 2023

1. **Territory/Land acknowledgement.**
2. **Meeting Call to Order** – Tara Forshaw
3. **Approval of Last meetings’ minutes**
   * Angie so moves, passed
4. **Approval of Meeting Agenda.**

New business:

* Need a DPAC Rep 🡪 new business. Someone who goes into meetings in West Van. The meetings are during the day so it is hard for those who work on island. The meetings are typically at lunch.
* Member- at-large. Can be voted in at any time. Can be brought in at any time or for a specific purpose. We presently have two members at large.

MOTION by Yvette. Nominated by Angie. New member at large. Unanimously carried.

MOTION by Angie, Nomination of NATASHA as member at large. Unanimously carried.

1. **Principal’s Report - Laura**

(Attached to this meeting’s minutes. Quick report.)

Library time reduction. That decision could have been made by the District years ago. As soon as you go from 300🡪299 students, you get 2.0 days/week instead of 3.0 days/week. There is also less administrative time this year.

* Could the third day a week be a volunteer opportunity for someone on island? Carmen might be able to reach out and train.

Division changes this year. Nothing is set in schools until the end of the first week of school. Ex: One school had 100 new students that they did not know about.

* Rebecca: What is the minimum amount to make a class?
  + A: Hard to say. On Bowen it might be 12 in primary, max size is 30 in intermediate classes.
  + Grade 3, 4 is 24.
  + Grade 1, 2, 3 is 22
  + K is 20.
* We are close to the maximum in some classes. If we are, we do something called “Remedy.” The Teacher has the option for extra support and or prep time. We are not there yet, hopefully we will not get there.
* Retention is a big piece to keep more divisions. We are losing some kids to IPS, but we would love to keep them here. “How can we be more dynamic for our intermediate students?”
* Rebecca: “Outside 45”: It was a Grade 6/7 program that was designed to do “place-based learning” as much as possible. Kids applied and were selected on an individual bases. There were pros and cons for this program. It was fee based. Went into food, guides, equipment. This was challenging because we had two classes. It’s tough to be in the “other” class because you weren’t chosen for Outside 45.
* We would probably not keep this program in its original form.
* It ended for a reason and we need to honour that reason.

Parent-teacher interviews. Teachers propose to PAC for the following year what those days are. We can start to think about next year so that when we get to those calendar selections next year.

* Teachers will try to do online and in-person interviews.

CLUBS – ex: “Mystery” club as created by students. though they had not thought about what would happen if there were no mysteries to solve at the school.

STUDENT ANNOUNCEMENTS – Offering that opportunity for students to connect with each other, staff, starting with Grades 4 and up.

1. **HOT LUNCH – Brittany Yu.**

* Possibly start date may be sometime in October.
* Talked to Ruddy over email, waiting on what they can offer in terms of food. Concern: last year Britt took on hot lunch, ordered and delivered food, made sure it all ran, program started in April. Was a serious time commitment in that form.
* Looking for TEAM LEADS to run certain days of hot lunch. Team Leads will be able to run the lunch.
* To attract more volunteers, should we consider offering free hot lunch to the kids of the parents who volunteer?
* How many volunteers did we have last year? 6 people. Then we need one Team Lead every week. Once we identify different food items we can then determine how many Team Leads
* Need ONE person w/ FOOD SAFE at every meal. If the PAC could run a FOOD SAFE would we get more volunteers?
* You can take the FOOD SAFE program online.
* How many different meals will you have?
* Likely 6 meals.
* DISH PICKUP. Last year we distributed dishes to every classroom, parents signed up for dishes. This program was not especially effective. Easiest way might be dishes downstairs.
* 6 people would allocate dishes and clean up. A DISHWASHER MACHINE would be amazing but may not be realistic.
* There are obstacles to this in BICS, could be in the new community centre.
* Sending food up without clean dishes was the worst.
* We are short BOWLS this year. We want approximately 200 bowls.
* Need: SERVING DISHES, EATING DISHES, CUTLERY.
* Want more inclusive options ex: gluten-free Shepherd’s pie.

1. **CSA Report**

* Craft Fair & Youth
* Homework Club Launched
* Garden Club back in action
* Looking forward to meeting w/ Fundraising

1. **New Business**

* Grade 7 Committee needed
* Rebecca/Jen O.
* BIRD Recycling Shift coming up 🡪 Rebecca volunteered.
* Going to work on PAC Communication
* Instagram Account
* BICS This week
* Jade Pover will put together communications for us.
* Call out for Volunteers
* BICS Matters 🡪 Needs rebrand

1. **Adjournment.** Yvette makes motion to adjourn. Rebecca seconds.

In attendance:

* Henry
* Tara
* Angie
* Rebecca
* Yvette
* Laura
* Jordan
* Natasha
* Brit
* Jade
* Sarah
* Georgio/George (member-at-large)
* Vincent (VJ)