

MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE

LOCATION: Online

DATE: April 7, 2026

TIME: 8:30 am – 9:15 am

Present: F. Zhu, Trustee (in the Chair); C. Broady, Trustee; J. Leiterman, Secretary-Treasurer; R. Street, Director of Facilities; C. Kennedy, Superintendent; L. Hill, Deputy Superintendent; S. Mascoe, Executive Director of HR; T. Buckley, Manager of Communication and Engagement; S. Donahue (guest)

Stakeholder Representation:

S. Capier, C. Wigley (WVTA); C. Fota, P. Van Rhyn (WVMEA); K. Hayes (WVAA)
M. Yang (DPAC Exec)

1) EARLY CHILDHOOD EDUCATION CENTRE CONSTRUCTION UPDATE

Building commissioning is nearing completion, with final inspections anticipated before the end of April. A phased occupancy permit is expected to allow building access for setup while landscaping is completed. Playscape and site work are progressing well and are projected to be finished in early May.

2) EARLY CHILDCARE Request for Proposal

The RFP process concluded as scheduled, resulting in the selection of Twig and Owl as the successful nonprofit provider. The provider demonstrated strong alignment with district values, sound financial and staffing practices, and early enrollment interest confirms significant community demand, with an anticipated opening on June 1.

3) 5 YEAR CAPITAL PLAN FUNDING

The Ministry of Infrastructure announced funding approvals for the upcoming minor capital projects, including support for phase 2 of the West Bay building envelope and both HVAC upgrades and boiler replacement at Ecole Pauline Johnson. While several priorities were approved, funding was not received for a playground project this year, which will be resubmitted in the next cycle.

4) 2026/27 PRELIMINARY FUNDING

A presentation on the preliminary 2026/2027 funding process was provided, with discussion focusing on projected enrolment, the preliminary operating grant, and the early stages of budget development. While enrollment decline is projected to result in reduced revenue, international enrollment remains stable, and stakeholder feedback emphasized continued support for student services, mental health, and educational priorities. The full preliminary budget is expected to be presented in June, following further refinement of enrollment and revenue estimates.