

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, January 20, 2026

Present: N. Brown, Chair; S. Donahue, Vice Chair; C. Broady, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy
Superintendent; S. Shortall, I. Kennedy, Assistant Superintendents

The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Irwin Park Elementary

5:35

Launching Writers Workshop: A District/School Collaborative Model

*Aron Campbell, Principal; Alex Bleim, Vice Principal; T. Yurkowski, District Enhancement Teacher;
H. Spracklin, teacher*

District staff alongside Irwin Park teachers collaborated and launched a Grade 3 Writer's Workshop. What began as targeted support for one student evolved into a whole-class approach focused on writing stamina, sentence structure, and student identity as writers. Aligned with district literacy priorities, the workshop used inclusive, flexible design and responsive conferencing to meet diverse learner needs.

Hollyburn Elementary – Be an Annabelle: Student Leadership at Hollyburn

5:55

Breanna Lloyd, Principal, Debbie Tobin, Vice Principal

Student leadership was showcased through a presentation emphasizing kindness, inclusion, and standing up for others. Students shared examples of leadership opportunities through assemblies, clubs, and buddy programs with younger grades, noting that these experiences have helped them build confidence and prepare for a successful transition from Grade 7 to Grade 8.

C. ADOPTION OF AGENDA

6:15

1813 **MOTION** THAT the Agenda of the Regular Meeting January 20, 2026, be adopted.

Carried

D. QUESTION & COMMENT PERIOD (10 minutes) 6:20

E. APPROVAL OF MINUTES 6:30

1814 MOTION THAT the Minutes of the Regular Meeting December 9, 2025, be approved.

Carried

F. BUSINESS ARISING FROM THE MINUTES 6:35

Trustee Broady asked Deputy Superintendent Hill for an update on classes over 30.

The Deputy Superintendent reported a slight increase since the last update, primarily attributed to the rise in grade 8 enrolment and efforts to accommodate scheduling needs.

G. BOARD BUSINESS

1. Information Technology, Digital Learning and AI 6:40

Peter McGrath, Manager of IT, Cari Wilson, VP of Innovation and Learning

The Board received an update on Information Technology, Digital Learning, and AI, including security measures, device replacement planning, classroom technology upgrades, and the integration of AI into the district's strategic plan.

2. Calendar Committee Report and Recommendation 7:00

Liz Hill, Deputy Superintendent

The board reviewed and approved the school calendars for the upcoming three-year period.

1815 MOTION THAT the board approve the proposed school calendars for the 2026-27, 2027-28, and 2028-29 school years, as presented.

Carried

3. BCSTA AGM 7:05

Nicole Brown, Board Chair

A report will be given after the April 2026 BCSTA AGM.

4. 2026 Board of Education Elections 7:10

Julia Leiterman, Secretary-Treasurer

The board reviewed and approved a motion authorizing the District of West Vancouver to administer the trustee election scheduled for the fall.

1816 MOTION THAT WHEREAS the Board of Education of School District 45 (West Vancouver) is responsible for conducting trustee elections within the School District;

AND WHEREAS the Board of Education wishes to make arrangements for the conduct of the 2026 general school election;

NOW THEREFORE be it resolved that:

- (a) The Board of Education agrees that the Chief Election Officer and Deputy Chief Election Officers appointed by the District of West Vancouver will also act on the Board's behalf.
- (b) The Board of Education hereby authorizes an agreement to be entered into with the District of West Vancouver (attached) in order that the District of West Vancouver may conduct the 2026 school trustee election on behalf of the Board of Education and the Secretary Treasurer is authorized to execute and deliver that agreement.

Carried

H. COMMITTEE REPORTS

7:15

1. Finance and Facilities Committee Meeting – January 13, 2026

- Early Childhood Education Centre Update
- Extreme Weather
- Amended Budget - Revenue

1817 **MOTION** THAT the Minutes for the Finance and Facilities Committee meeting held January 13, 2026, be received.

Carried

I. FOR INFORMATION

7:20

J. CORRESPONDENCE

7:25

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

7:30

- BCPSEA – Sector Bargaining Call
- BCSTA - Board Chair Call
- BCSTA – Metro Meeting
- DPAC General Meeting
- ELL Consortium Meeting
- Holiday School Concerts
- West Vancouver Arts and Culture Advisory Committee Meeting

L. QUESTION & COMMENT PERIOD (10 Minutes)

7:35

Chantelle Wigley, Vice President of the WVTA

Ms. Wigley addressed the board, noting that while bargaining has been progressing slowly, it is ongoing. Although there are no significant updates to offer at this time, Ms. Wigley expressed hope that the continued negotiations are a positive sign.

M. ADJOURN

7:45

Julia Leiterman, Secretary Treasurer