

## MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE

**LOCATION:** Online

**DATE:** January 13, 2026

**TIME:** 8:30 a.m. – 9 a.m.

**Present:** D. Stevenson, Trustee (in the Chair); F. Zhu, Trustee; J. Leiterman, Secretary-Treasurer; R. Street, Director of Facilities; C. Kennedy, Superintendent; L. Hill, Deputy Superintendent; S. Mascoe, Executive Director of HR; K. Johnson, Director of Finance; S. Duffield, Manager of Finance; T. Buckley, Manager of Communication and Engagement

**Stakeholder Representation:**

S. Capiere; C. Wigley (WVTA); P. Van Rhyn (WVMEA); K. Hayes (WVAA);  
M. Yang (DPAC Exec)

### 1) EARLY CHILDHOOD EDUCATION CENTRE UPDATE

Director of Facilities, Russell Street, provided an update on the Early Childhood Education Centre project. BC Hydro power connection is set to begin soon, allowing the project to move into final commissioning once power is activated. Interior work is largely complete, with only a few backordered items outstanding, and exterior work, including siding and roofing, is nearing completion. Landscaping continues as weather permits. The project remains within contingency and is progressing toward completion, with an anticipated timeline of approximately six to twelve weeks, subject to BC Hydro scheduling and material delivery.

### 2) EXTREME WEATHER

The committee received an update on the impacts of recent extreme rain events. All sites remained operational, with no major leaks reported, and minor issues addressed promptly. Debris was cleared from water basins as needed, and a stormwater drainage issue at Hollyburn Elementary was resolved through replacement of an outdated catch basin and restoration of the affected playground area. Minor drainage improvements at other sites are ongoing.

### 3) AMENDED BUDGET – REVENUE

Secretary-Treasurer Leiterman reviewed the revenue side of the 2025/26 amended budget. The preliminary budget gets filed in the previous spring based on estimated enrolment and is adjusted once actual enrolment, expenditures, and Ministry funding announcements are confirmed. For the current fiscal year, net revenues have increased by approximately \$871,000.

**ADJOURN: 9 AM**