

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, November 18, 2025

Present: N. Brown, Chair; S. Donahue, Vice Chair; C. Broady, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy
Superintendent; S. Shortall, I. Kennedy, Assistant Superintendents

The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Rockridge Secondary – Rockridge STEM Pathways

*Trevor Kolkea, Principal; Stephen Wellsby, Teacher Leader, Science Dept.
M. Andree, K. Border, E. Hammond (grade 10); S. Brownlee (grade 12)*

Rockridge students shared their experiences with the STEM pathways and STEM program and how the school is supporting their learning and helping them reach their full potential.

Ecole Cedardale – Petites Voix, Grandes Idées : Back to Basics at Cedardale

Kristina Hayes, Principal; Kirsten Dixon, Vice Principal

Students from École Cedardale presented how they are living their core values, which align with the Board's Strategic Plan. They highlighted how they are strengthening foundational literacy and numeracy skills while also fostering social-emotional well-being.

Principal Hayes noted that songs and singing are an excellent entry point for early language learners, and the Board enjoyed a preview performance from the kindergarten students as they prepare for their Winter Concert.

C. ADOPTION OF AGENDA

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| 1806 | <u>MOTION</u> THAT the Agenda of the Regular Meeting November 18, 2025, be adopted. |
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Carried

D. ELECTION of CHAIR and VICE CHAIR

Julia Leiterman, Secretary-Treasurer

Secretary-Treasurer Leiterman called for nominations for the role of Chair of the Board of Education of School District 45 (West Vancouver). Trustee Nicole Brown was acclaimed as Chair of the Board.

Chair Brown called for nominations for the role of Vice-Chair. Trustees Felicia Zhu and Sheelah Donahue were nominated. Trustee Donahue was elected to the position.

E. QUESTION & COMMENT PERIOD (10 minutes)

F. APPROVAL OF MINUTES

Regular Meeting October 21, 2025

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| 1807 | <u>MOTION</u> THAT the Minutes of the Regular Meeting October 21, 2025, be approved. |
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Carried

G. BUSINESS ARISING FROM THE MINUTES

- Trustee Broady asked Deputy Superintendent Hill for an update on classes over 30.
- The Deputy Superintendent reported that there are 13 classes across the three secondary schools that currently exceed 30 students. This situation primarily arises from a large Grade 8 French Immersion cohort at Sentinel Secondary. Others are senior classes, which typically resolve themselves by attrition over the course of the school year.

H. BOARD BUSINESS

1. International Education – Program Update

Michael Frankowski, Director of International Program

Mr. Frankowski highlighted that international enrolment remains strong and above target with students from 24 countries spread across 12 of our schools. Revenue is stable, returning-student rates are healthy, and homestay capacity is increasing. The team noted global factors affecting the program, including European political shifts, federal policy impacts, and demographic pressures in China, Japan, and Korea.

2. Academy and District Programs Update

Ian Kennedy, Assistant Superintendent; Paul Eberhardt, Principal of Academies

Our Academies and District Programs continue to thrive with strong enrolment and high interest. Assistant Superintendent Kennedy explained how they've found their niche by aligning programs with external providers and student needs, from elite options in fencing, baseball, and robotics to passion-driven pathways that support personalized learning and student choice.

3. Provincial Council

Felicia Zhu, Trustee

Trustee Zhu provided an update from the recent provincial council meeting. The session included discussions on a variety of education-related topics and key policy matters, many of which were debated and voted on.

4. Statutory Right of Way

Julia Leiterman, Secretary-Treasurer

1808 **MOTION** THAT the Board approve a bylaw transferring an Electrical Statutory Right of Way at West Vancouver Secondary School to BC Hydro, to allow for the installation of a pad-mounted transformer, electrical shed, power pole and overhead lines, to service the site for the West Vancouver Football Club bubble.

Carried

I. COMMITTEE REPORTS

J. FOR INFORMATION

School Calendar Recommendations

- 2026-2027
- 2027-2028
- 2028-2029

Administrative Procedure 528 – Gift Cards and Non-Cash Gifts

K. CORRESPONDENCE

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

L. TRUSTEE MEETINGS & EVENTS

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| <ul style="list-style-type: none">➤ BCSTA Board Chair Call➤ BCSTA Provincial Council Meeting➤ BCPSEA Symposium 2025➤ Chartwell School Visit➤ DPAC General Meeting➤ Junior Achievement of BC (JABC)➤ President's Committee Meeting➤ Remembrance Day Assemblies | <ul style="list-style-type: none">➤ Remembrance Day Ceremony – Cenotaph➤ VCH North Shore Local Governance Liaison Meeting➤ West Bay School Visit➤ West Vancouver Arts Advisory Committee Meeting➤ West Vancouver Secondary School Visit➤ West Vancouver Annual Civic Reception➤ West Vancouver Memorial Library 75th Year Anniversary Fundraiser |
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M. QUESTION & COMMENT PERIOD (10 Minutes)

7:55

N. ADJOURN

8:05

Julia Leiterman, Secretary Treasurer