

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, September 16, 2025

Present: N. Brown, Chair; S. Donahue, Vice Chair; C. Broady, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy
Superintendent; S. Shortall, I. Kennedy, Assistant Superintendents

The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Ridgeview Elementary – Primary Kilometer Club / Physical Literacy
Warren Zerbe, Principal; M. Roughley, Vice Principal; M. Stuart, M. Zhu, C. Gonzalez Escobar, students

Students from Ridgeview presented on their Kilometre Club, highlighting how participation has been fun, encouraged physical activity, fostered a sense of connection to their school and community, and inspired them to continue running.

C. ADOPTION OF AGENDA

1794 MOTION THAT the Agenda of the Regular Meeting of September 16, 2025, be adopted. Carried
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D. QUESTION & COMMENT PERIOD (10 minutes)

E. APPROVAL OF MINUTES

- Regular Meeting – June 17, 2025
- General Record – September 16, 2025

1795 MOTION THAT the Minutes of the Regular Meeting June 17, 2025, be approved. Carried
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1793 **MOTION THAT** the minutes of the General Record of September 16, 2025, be approved.

Carried

F. BUSINESS ARISING FROM THE MINUTES

Board Chair Brown asked for an update on the cell phone policy, now in its second year.

Deputy Superintendent Hill shared that schools reinforced the cell phone policy with students and families at the beginning of the year, and that it has been working well so far.

G. BOARD BUSINESS

1. Superintendent Report

Chris Kennedy, Superintendent

Superintendent Kennedy shared updates on both regular and international enrolment, noted strong engagement in district academies and specialty programs, and provided a summary of recent Ministry communications covering workforce development, educator certification, childcare initiatives, literacy strategies, curriculum updates, and student well-being priorities.

2. Summer Learning Report

Michelle LaBounty, District Principal of Teaching & Learning

The Summer Learning presentation highlighted a variety of elementary and secondary programs offered in July 2025, including elementary and secondary courses, a Quebec trip, preview/review sessions, and specialized support for diverse learners, with offerings at multiple sites and steady enrolment across grade levels.

3. West Vancouver Schools Early Childhood Education Centre

*Dr. Sandra-Lynn Shortall, Assistant Superintendent; Laine Anderson,
District Vice Principal of Early Learning & Child Care*

A visual presentation showcased the progress on the new Early Childhood Education Centre. The Canadian-made portables have now been installed. Safety has remained a top priority throughout the project. Upcoming work includes both exterior and interior finishing, as well as landscaping.

H. COMMITTEE REPORTS

1. Audit Committee Meeting – September 8, 2025

— KPMG Review of the 2024/25 fiscal year

1796 **MOTION THAT** the Audited Financial Statements for the fiscal year 2024/25 be approved and filed with the Ministry of Education and Child Care.

Carried



1797 **MOTION THAT** the internal restriction of reserves as presented in the June 30, 2025, Financial Statements (Note 20), to balance the 2025/26 Preliminary Annual Budget and to preserve unspent funding for the Indigenous Education Council, be approved.

Carried

1798 **MOTION THAT** the minutes for the Audit Committee meeting held September 8, 2025, be received.

Carried

2. Finance + Facilities Committee Meeting – September 9, 2025

- 2026/27 Five-Year Capital Plan – Minor Projects
- Statutory Right of Ways
- 2024-2025 Financial Statements

1799 **MOTION THAT** in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 45 (West Vancouver) hereby approves the proposed Five-Year Capital Plan, Minor Projects for 2026/27 to be submitted to the Ministry of Education and Child Care.

Carried

1800 **MOTION THAT** the minutes for the Finance and Facilities Committee meeting held on September 9, 2025, be received.

Carried

1801 **MOTION THAT** the Board approve a bylaw transferring a Statutory-Right-of-Way at the Early Childhood Education Centre to BC Hydro, to allow for future access for maintenance and operations of the services for that site.

Carried

1802 **MOTION THAT** the Board approve a bylaw transferring a Statutory-Right-of-Way at West Vancouver Secondary School to the District of West Vancouver, to allow for the installation of a new fire hydrant on south campus to service the new West Vancouver Soccer Club bubble, as well as to provide future access for maintenance and operations of both the fire hydrant and municipal sanitary and storm service lines situated on our property line.

Carried

I. FOR INFORMATION

Administrative Procedure 157 – Prohibiting Access to School District Property – Maintenance of Order

Administrative Procedure 165 – Emergency Management

Administrative Procedure 311 – Student Immunization

J. CORRESPONDENCE

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>



K. TRUSTEE MEETINGS & EVENTS

➤ COHO Society Festival ➤ President's Committee Meeting ➤ West Vancouver Arts Advisory Committee Meeting ➤ WVS Grad Show at the Ferry Building Gallery	➤ West Vancouver Place for Sports - Ribbon Cutting ➤ WVML Summer Reading Medal Ceremony ➤ WVS Opening Day Ceremonies ➤ WVS – Graduation Ceremonies
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L. QUESTION & COMMENT PERIOD (10 Minutes)

M. ADJOURN

Julia Leiterman, Secretary Treasurer