

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, May 20, 2025

Present: N. Brown, Chair; S. Donahue, Vice Chair; C. Broady, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy
Superintendent; S. Shortall, I. Kennedy, Assistant Superintendents

The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

Graduation Events

School	Commencement	Banquet
Rockridge Secondary	June 8	May 31
Sentinel Secondary	June 14	June 21
West Vancouver Secondary	June 15	May 24

B. ELECTION OF CHAIR AND VICE CHAIR

Julia Leiterman, Secretary-Treasurer/CFO

Secretary-Treasurer Leiterman called for nominations for the role of Chair of the Board of Education of School District 45 (West Vancouver). Trustee Nicole Brown was acclaimed to her first term as Chair of the Board.

Chair Brown called for nominations for the role of Vice-Chair. Trustees Felicia Zhu and Sheelah Donahue were nominated. Trustee Donahue was elected to the position.

C. BOARD HIGHLIGHT

Inglewood Secondary - Pathways Forward: Building a Safe, Caring, and Connected Schools Community

Corrine Kinnon, Principal; C. Wigley, T. Cianfrini, A. Sidhu, G. Klemmensen, teachers; grade 10-12 students

Inglewood Secondary shared highlights from their work under the “Pathways Forward: Building a Safe, Caring, and Connected School Community” initiative. Their presentations focused on



fostering connection, curiosity, and compassion within their school communities. Emphasis was placed on re-engaging students through meaningful relationships and a culture of trust, as well as promoting hope and possibility by creating inclusive environments where all students feel seen and supported.

Hollyburn Elementary – Living “All Means All”: A Window into the Heart of Hollyburn

Breanna Lloyd, Principal; Debbie Tobin, Vice Principal; S. King, Teacher

Hollyburn Elementary shared their approach to “Living ‘All Means All,’” highlighting their deep commitment to inclusion and belonging. Through initiatives like Feeding Futures, relationship-building, and celebrating individual strengths, the school fosters a community where every student is seen, supported, and empowered.

Their work reflects a belief that academic excellence and inclusivity go hand in hand, and that small, intentional actions can create meaningful impact.

C. ADOPTION OF AGENDA

1778 **MOTION THAT** the Agenda of the Regular Meeting May 20, 2025, be adopted.

Carried

D. QUESTION & COMMENT PERIOD (10 minutes)

— Chantalle Wigley, Vice President of the WVTA

Chantalle, also a teacher at Inglewood Secondary, thanked the Board for the opportunity to present to the Board, and shared how proud she was of the Inglewood Secondary students for bravely agreeing to share their stories.

E. APPROVAL OF MINUTES

— Regular Meeting - April 15, 2025

— General Record - May 20, 2025

1779 **MOTION THAT** the Minutes of the Regular Meeting April 15, 2025, be approved.

Carried

1780 **MOTION THAT** the minutes of the General Record of May 20, 2025, be approved.

Carried

F. BUSINESS ARISING FROM THE MINUTES



G. BOARD BUSINESS

1. Indigenous Program Update

Ian Kennedy, Assistant Superintendent

The Indigenous Education update highlighted progress in student achievement, recent legislative changes under Bill 40, and the continued partnership with the WV Indigenous Education Council.

West Vancouver Schools has strong three-year trends; Indigenous students consistently outperform provincial averages in literacy and numeracy and are on track for 100% on-time graduation this year. Superintendent Kennedy emphasized the district's commitment to inclusive education and acknowledged the importance of Indigenous voices, worldviews, and cultural perspectives in shaping student success.

2. School and Academy Fees

Liz Hill, Deputy Superintendent

The 2025–2026 school fee structure was presented, with most fees remaining steady. Increases were noted in both academy and transportation-related fees due to rising bus and staffing costs.

1788 **MOTION To** approve the course fee structure as presented for the 2025-2026 school year.

Carried

3. BCSTA AGM

Carolyn Broady, Trustee

Trustee Broady reported that the BCSTA AGM focused heavily on funding, and noted a noticeable shift away from the capital-related motions seen in previous years

H. COMMITTEE REPORTS

1. Human Resources Committee Meeting – April 29, 2025

Trustee Zhu shared highlights from the recent HR Committee meeting.

- Strategic Plan in Action
- Recruitment and Posting Procedures: What's New and What's Not!
- Staffing Updates
- SSEC and WVMEA Training
- Learning Spotlight: Teacher Leader Process

1781 **MOTION THAT** the minutes for the Human Resources Committee Meeting held April 29, 2025, be received.

Carried



2. Audit Committee Meeting – May 6, 2025

Trustee Zhu shared some of the details from the external audit planning report, and internal audit findings reports. External audit findings will be shared in the fall.

- KPMG Review of 2024 /25 Audit Planning Report
- 2024/25 Internal Audit Review

1782 **MOTION THAT** the minutes for the Audit Committee Meeting held May 6, 2025, be received.

Carried

3. Finance and Facilities Committee Meeting – May 13, 2025

Trustee Stevenson shared some of the highlights from the recent Finance and Facilities meeting.

- West Vancouver Place for Sport Update
- Tariffs
- Early Childhood Education Centre
- Facilities Highlight – WVSS Gardens
- 2026/27 5 Year Capital Plan – Major Projects
- 2025/26 Preliminary Annual Budget

1783 **MOTION THAT** in accordance with the provisions under section 142 (4) of the School Act, the Board of Education of School District No. 45 (West Vancouver) hereby approves the proposed Five-Year Capital Plan, Major Projects, for 2026/27 to be submitted to the Ministry of Education and Child Care.

Annual Budget Bylaw

1784 **MOTION THAT** a Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 45 (WEST VANCOUVER) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the School Act , R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act ".)

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 45 (West Vancouver) Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$108,009,392 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.



4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 20th DAY OF MAY, 2025;

READ A SECOND TIME THE 20th DAY OF MAY, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE 20th DAY OF MAY, 2025;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

Carried

1785 **MOTION THAT** the minutes for the Finance and Facilities Committee Meeting held May 13, 2025, be received.

Carried

I. FOR INFORMATION

J. CORRESPONDENCE

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

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| <ul style="list-style-type: none">➤ Board Chair call with Minister Ma re: Infrastructure Legislation➤ BCSTA AGM➤ BCSTA Provincial Council➤ British Properties Cypress Village Groundbreaking Event | <ul style="list-style-type: none">➤ Ecole Cedardale PYP Exhibition➤ West Vancouver Streamkeeper's Seaside Social➤ West Vancouver Schools/ West Vancouver Memorial Library Joint Meeting➤ Women in Leadership Event➤ WVS Board of Education / MLA Valeriotte Meeting |
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L. QUESTION & COMMENT PERIOD (10 Minutes)

M. ADJOURN



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SCHOOLS**

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