

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, April 15, 2025

Present: C. Broady, Chair; N. Brown, Vice Chair; D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy
Superintendent; S. Shortall, Assistant Superintendent

The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. SWEARING IN OF THE NEW TRUSTEE OF THE BOARD OF EDUCATION

Julia Leiterman, Secretary-Treasurer/CFO

Trustee Sheelah Donahue was officially sworn in during the meeting, with Secretary-Treasurer Leiterman conducting the brief ceremony.

C. BOARD HIGHLIGHT

Bowen Island Community School – Fostering Community, Excellence, and a Sense of Belonging Through our School Musical

Laura Magrath, Principal; C. Fairbank, S. Forst, Music teachers; and student performers

BICS highlighted their production of “101 Dalmatians Kids”, showcasing how the musical fostered literacy, confidence, and a strong sense of belonging. Through targeted reading interventions and wide student involvement—from acting to set design—the experience supported FESL goals and connected students, families, and staff in meaningful ways.

Caulfeild Elementary - The Empathy Initiative – A School-Wide Approach to Building Empathy and Supporting our Community

Nathan Blackburn, Principal; Ryley McLeod, Vice Principal

Caulfeild Elementary shared “The Empathy Initiative”, a project focused on fostering a deeper sense of belonging and social responsibility. Students explored how empathy can drive meaningful action by partnering with local organizations like Backpack Buddies. Through -hands-on learning and intentional acts of kindness, students saw how small contributions could

make a big difference—strengthening both community connections and their own sense of purpose.

Eagle Harbour Montessori School—The Pacific Science Enterprise Centre – Making Science Real
Nathan Blackburn, Principal; Jessica Richardson, Vice Principal; Stephen Price, teacher, Amy Elvidge, PSEC; student Helia

Eagle Harbour students brought science to life through a three-day, project-based learning experience at the Pacific Science Enterprise Centre. Working alongside scientists and lab technicians over several months, students developed hypotheses, designed experiments, collected data, and presented their findings at a mini research conference—gaining real-world insight into the scientific process.

D. ADOPTION OF AGENDA

1772	<u>MOTION</u> THAT the Agenda of the Regular Meeting April 15, 2025, be adopted.
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Carried

E. QUESTION & COMMENT PERIOD (10 minutes)

- Spencer Capier, President of the West Vancouver Teachers Association congratulated Trustee Donahue on her election. He expressed appreciation for the clarity of the community’s choice and shared that his union members welcome her to the Board and wish her well in her new role.

F. APPROVAL OF MINUTES

Regular Meeting February 18, 2025

1773	<u>MOTION</u> THAT the Minutes of the Regular Meeting February 18, 2025, be approved.
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Carried

G. BUSINESS ARISING FROM THE MINUTES

H. BOARD BUSINESS

1. Lighthouse Learning Update

Michelle LaBounty, District Principal of Teaching and Learning

Lighthouse Learning is a year-long professional learning series created by WVS for WVS staff, designed to strengthen practical, digital, literacy, and numeracy teaching practices. The series fosters collaboration, sharing of strong instructional strategies, and integration of culturally-specific local knowledge to support meaningful, relevant learning for all students.

2. BCSTA AGM

Nicole Brown, Vice Chair

The upcoming AGM will be attended by all trustees, with a report to be delivered at the May board meeting.

Vice Chair Brown acknowledged the departure of Board Chair Broady, who will be stepping down from her role as President of the British Columbia School Trustees Association (BCSTA). The Board expressed gratitude for her leadership and service, both locally and provincially.

I. COMMITTEE REPORTS

1. Finance & Facilities Committee Meeting – March 11, 2025

Trustee Stevenson provided updates on several key initiatives discussed in the recent Finance and Facilities meeting. New multi-function devices (printers) have led to cost savings, while progress on the PA system upgrades and the Soccer Bubble at WVSS was also shared. Additionally, signs have been placed at the Early Childcare Centre site in preparation for the upcoming groundbreaking and commencement of the project.

1774 **MOTION THAT** the Minutes for the Finance and Facilities Committee Meeting held March 11, 2025, be received.

Carried

2. Finance & Facilities Committee Meeting – April 1, 2025

The second meeting discussed the preliminary budget operating grant for 2025-26, and the funding awarded under the 2025-26 5-Year Capital Plan, which will support Phase I of the building envelope upgrade at West Bay Elementary and fund phase II of the district-wide PA system upgrades.

1775 **MOTION THAT** the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (herein called the "Board").

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 45 (*West Vancouver*) has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;

- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2025/26 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *March 25, 2025*, is hereby adopted.
2. This Capital Bylaw may be cited as *School District No. 45 (West Vancouver) Capital Bylaw No.2025/26_CPSD45-01*.

READ A FIRST TIME THE *15th* DAY OF *April, 2025*;
READ A SECOND TIME THE *15th* DAY OF *April, 2025*;
READ A THIRD TIME, PASSED THE *15th* DAY OF *April, 2025*.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original *School District No. 45 (West Vancouver) Capital Bylaw No. 2025/26_CPSD45-01* adopted by the Board the *15th* day of *April 2025*.

Secretary-Treasurer

1776 **MOTION THAT** the Minutes for the Finance and Facilities Committee Meeting held April 1, 2025, be received.

Carried

J. FOR INFORMATION

7:15

Administrative Procedure 280 – District Assessments

K. CORRESPONDENCE

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

L. TRUSTEE MEETINGS & EVENTS

Assembly of North Shore Leaders BCSTA Partner Liaison Meeting (MoECC) BCSTA Provincial Council BICS Presents “101 Dalmatians” DPAC General Meeting Ecole Cedardale - Robot Fete ELL Consortium Kay Meek Centre – AGM	Lunar New Year Events (various schools) Nowruz Celebrations (various schools) Presidents Committee Meeting Rockridge Presents “She Kills Monsters” Sentinel Multicultural Lunch Sentinel Stage Presents “The Little Mermaid” West Vancouver Arts & Culture Council Meeting Westcot Presents “On the Radio”
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M. QUESTION & COMMENT PERIOD (10 Minutes)

N. ADJOURN

Julia Leiterman, Secretary Treasurer