

MINUTES OF A MEETING OF THE FINANCE AND FACILITES COMMITTEE

Tuesday, May 13, 2025

MS Teams – 8:30 am

Present: D. Stevenson, Trustee (in the Chair); C. Broady, Board Chair; C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy Superintendent; R. Street, Director of Facilities; J. Thomas, Manager of Facilities; K. Johnson, Assistant Secretary Treasurer; M. Son, Manager of Purchasing & Transportation; T. Buckley, Manager of Communications and Community Engagement

Stakeholder Representation:

C. Wigley (WVTA); C. Fota, P. Van Rhyn (WVMEA); T. Kolkea (WVAA);
K. Richter (DPAC Exec); S. Donahue, N. Brown, F. Zhu guests

1.	<p><u>West Vancouver Place for Sport Update</u></p> <p>The long-awaited installation of the rubber track surface is now underway. Contractors are on site and work will proceed as weather permits over the next few weeks. This, along with the completion of the bathroom renovations inside WVSS, will mark the conclusion of the overall project.</p>
2.	<p><u>Tariffs</u></p> <p>Tariffs are a growing concern given the District’s tight supply and services budgets. While direct impacts have been minimal so far, vendors may introduce a blanket surcharge or embed price increases of up to 15%.</p> <p>Focused Education is encouraging school districts to buy Canadian where possible.</p>
3.	<p><u>Early Childhood Education Centre</u></p> <p>Site work is underway at Pauline Johnson. Materials have been inspected by consultants and forwarded to the District of West Vancouver for permitting. Encouragingly, there have been no surprises between the geotechnical samples and actual materials currently excavated - estimates remain accurate.</p> <p>The project remains on schedule, with the modular building progressing at the factory.</p>

Committee members: Dave Stevenson; Carolyn Broady



4	<p><u>Facilities Highlight – WVSS Gardens</u></p> <p>Manager of Facilities, Jarred Thomas, shared an update on the newly completed garden at West Vancouver Secondary. The project was a collaborative effort, with a biology teacher and students contributing to both the design and hands-on work.</p>
5.	<p><u>2026/27 5 Year Capital Plan – Major Projects</u></p> <p>Director of Facilities, Street, presented the district’s major project submissions: seismic upgrades at Sentinel Secondary and a proposed addition at Sentinel Secondary. As SD45’s last remaining seismic priority, Sentinel remains the top item on the plan, with an estimated cost of \$103 million, including \$50 million for the addition. These projects will be submitted separately, with the addition possibly prioritized for funding.</p> <p>While full funding is unlikely due to high costs and competing provincial priorities, the project remains a critical priority for West Vancouver Schools.</p> <p>Additionally, the district will submit an annual request under the major projects plan for a new school in the Cypress Village area, as recommended by the Ministry of Education and Child Care for future planning and budgeting.</p>
6.	<p><u>2025/26 Preliminary Annual Budget</u></p> <p>Secretary-Treasurer Leiterman reviewed the preliminary annual budget, which will go before the board for approval next week. She emphasized the significant focus on aligning the budget with the District’s Strategic Plan—a blueprint that informs all its decisions.</p> <p>Despite a challenging budget, the District remains committed to supporting the ongoing operations of West Vancouver Schools. With reduced enrolment and rising costs, efforts will be made to mitigate impacts. Reserve funds will carry the District through to next year, ensuring continued focus on the strategic goal of Educational Excellence.</p>

8. **Adjourn**

9:34am

Julia Leiterman, Secretary Treasurer

Committee members: Dave Stevenson; Carolyn Broady