

MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE

Tuesday, December 10, 2024

MS Teams – 8:30 am

Present: C. Broady, Chair (in the Chair); C. Kennedy, Superintendent; J. Leiterman, Secretary Treasurer; L. Hill, Deputy Superintendent; S. Mascoe, Executive Director HR; R. Street, Director of Facilities; J. Thomas, Manager of Facilities; M. Son, Manager of Purchasing & Transportation; S. Duffield, Manager of Finance; T. Buckley, Manager of Communication and Engagement; F. Zhu, Trustee, S. Donahue, guest

Stakeholder Representation:

C. Fota, P. Van Rhyn (WVMEA); K. Hayes (WVAA); K. Richter (DPAC Exec)

1	<p><u>West Vancouver Place for Sport Update</u></p> <p>Secretary Treasurer Leiterman announced that the grand opening of the West Vancouver Place for Sport would take place later in the day.</p> <p>This marks a momentous day after years of planning and development of the project.</p>
2	<p><u>West Vancouver Football Club Soccer Bubble</u></p> <p>We are excited to be working collaboratively with the West Vancouver Soccer Club to include an indoor soccer facility on the West Vancouver Secondary campus. This shared space will allow the school district to access the bubble during school hours, while the West Vancouver Soccer Club will have access during after-hours and weekends, providing a great opportunity for both students and the local community to enjoy the facility.</p> <p>The projected completion date for this project is winter 2025.</p>
3	<p><u>Early Childhood Education Centre</u></p> <p>The building permit for the Early Childhood Education Centre is currently in the works with the district, with an anticipated approval by February 2025. Onsite work is scheduled to take place from March to September, with the hope that the facility will open in September 2025.</p> <p>The design of the centre is guided by VCH licensing standards, offering a thoughtfully designed indoor and outdoor layouts for the infant to age 5 age group.</p>



4	<p><u>Copier RFP</u></p> <p>The district's contract with Ricoh has expired, and the successful proponent of our recent RFQ for managed print services is KONICA MINOLTA . The goal was to find hardware upgrades that would improve productivity, reduce the number of machines, and guarantee service response times with qualified technicians.</p> <p>We look forward to a significant upgrade in both machines and service, while maintaining the same pricing we have enjoyed since 2018.</p>
5	<p><u>PA RFP</u></p> <p>The School Enhancement Program award, under the 5-year capital plan, allowed the district to move ahead with procurement of a new PA system, which will replace outdated infrastructure through two phased projects. Sapphire was the successful proponent of our RFQ and a PO has been issued. Installation of new amplifiers will be undertaken in the new year once the equipment arrives.</p>
6	<p><u>BICS Rentals</u></p> <p>All BICS rentals are now managed through the district's centralized rental system.</p> <p>Once the Bowen Island Community Centre is up and running, we anticipate that many community activities will move to that location, although the school gymnasium will continue to be the only indoor recreational space on the island.</p> <p>The District and Municipality will undertake negotiations on a new joint use agreement once the community centre is operational and shared use of space is better defined.</p>
7	<p><u>2024/25 Amended Budget Op'g Grant</u></p> <p>Due to the recent provincial election and the reorganization of government, the Ministry of Education and Child Care has delayed any announcements regarding operating grants. As a result, Secretary-Treasurer Leiterman will provide an update on both revenue and operating budgets in the new year.</p>
8	<p><u>Adjourn</u> 8:59am</p>

Julia Leiterman, Secretary Treasurer

Committee members: Dave Stevenson