

## MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

### West Vancouver School Board Office

**Tuesday, September 24, 2024**

**Present:** C. Broady, Chair; N. Brown, Vice Chair; D. Stevenson, F. Zhu, Trustees;  
C. Kennedy, Superintendent; J. Leiterman, Secretary-Treasurer; L. Hill, Deputy  
Superintendent; I. Kennedy, S. Shortall, Assistant Superintendents

A. The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

### **B. BOARD HIGHLIGHT**

**Westcot Elementary** – Finding Meaningful Connections in our Community  
*Cathie Ratz, Principal; Stina Martinez, Vice Principal; Kate Parker, Counsellor;  
Sandy Kwan, Teacher; grade 4 students*

The presentation showcased Westcot’s initiative where students visit a local retirement residence. During these visits, they read, share stories, and learn from one another, creating meaningful connections. Both residents and students look forward to these interactions, which foster strong community bonds across generations.

**Rockridge Secondary** – Refreshing the Raven  
*Trevor Kolkea, Principal; Moreno Stefanon, Teacher*

Rockridge Secondary unveiled a refreshed Raven logo, signaling a vibrant new chapter focused on their three “Big Rocks”: Character, Community, and Multi-Sport. The updated logo is about more than just a new look; it reflects the school’s commitment to providing students with opportunities to explore various sports while fostering teamwork and personal growth.

### **C. ADOPTION OF AGENDA**

1737 <b>MOTION</b> THAT the Agenda of the Regular Meeting of September 24, 2024, be adopted. <b>Carried</b>
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## D. QUESTION & COMMENT PERIOD (10 minutes)

- WVTA President, Spencer Capier, expressed deep concern and frustration felt by some of his members regarding the recent alignment of a sitting school trustee with a political party that he feels poses a threat to public education in West Vancouver. Mr. Capier called on the board to use their voices as political and community leaders to advocate for the values that uphold public education.
- Chair Broady confirmed that the board will continue their work to ensure schools are safe and inclusive for all students.

## E. APPROVAL OF MINUTES

- Regular Meeting – June 18, 2024
- General Record – September 24, 2024

1738 **MOTION THAT** the Minutes of the Regular Meeting June 18, 2024, be approved.

**Carried**

1739 **MOTION THAT** the minutes of the General Record of September 24, 2024, be approved.

**Carried**

## F. BUSINESS ARISING FROM THE MINUTES

## G. BOARD BUSINESS

### 1. **Superintendent's Report**

*Chris Kennedy, Superintendent*

Superintendent Kennedy covered various topics in his report, including enrolment trends, the Framework for Enhancing Student Learning, Indigenous education initiatives, and updates on Feeding Futures Food Programs. He also discussed the implementation of new policies on Personal Digital Devices and summer professional development for administrators.

### 2. **Summer Learning Report**

*Michelle LaBounty, District Principal of Teaching and Learning*

The Summer Learning program extends the school year for elementary and secondary students, providing enriching opportunities focused on specific courses and skills while fostering community and belonging for students with learning differences. Enrolment trends show a consistent increase, reflecting growing interest and support.

### 3. **West Vancouver Schools Early Childhood Education Centre**

*Sandra-Lynn Shortall, Assistant Superintendent; Laine Anderson, District VP of Early Learning and Childcare*

The recently funded early child care centre project in West Vancouver Schools aims to create a new space focused on quality, affordability, and accessibility. It will prioritize access for staffs'

children, reduce financial barriers for families, strengthen community partnerships, and provide inclusive early childhood education to ensure smooth transitions into schools.

4. **Approval of Board Policies 16 & 17**

*Chris Kennedy, Superintendent*

Superintendent Kennedy reviewed the two recent board policies that were updated and approved.

Policy 16 – Programs of Choice

1740	<b><u>MOTION</u></b> to adopt revised Board Policy 16, Programs of Choice.	<b>Carried</b>
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Policy 17 – Revenue Generation

1741	<b><u>MOTION</u></b> to adopt revised Board Policy 17, Revenue Generation.	<b>Carried</b>
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H. **COMMITTEE REPORTS**

1. **Audit Committee Meeting – September 9, 2024**

— KPMG Review of 2023/24 Audit

The District received a clean audit report from KPMG, confirming that the District’s financial statements are presented fairly in accordance with Public Sector Accounting Standards.

1742	<b><u>MOTION THAT</u></b> the Audited Financial Statements for the fiscal year 2023/24 be approved and filed with the Ministry of Education and Child Care.	<b>Carried</b>
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1743	<b><u>MOTION THAT</u></b> the internal restriction of reserves as presented in the June 30, 2024, Financial Statements, to balance the 2024/25 Preliminary Annual Budget and to finance the cost of ongoing IT upgrades, be approved.	<b>Carried</b>
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1744	<b><u>MOTION THAT</u></b> the minutes for the Audit Committee meeting held September 9, 2024, be received.	<b>Carried</b>
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2. **Finance + Facilities Committee Meeting – September 10, 2024**

- Amended 2024/25 Capital Plan Bylaw
- 2025/26 5-Year Capital Plan – Minor Projects
- 2023/24 Financial Statements

Trustee Stevenson reviewed the topics of the recent F&F meeting, highlighting the positive news that the District is entering into the upcoming years with higher than anticipated reserve funds. This is a welcome development following challenging years and necessary cutbacks, indicating a more stable financial outlook moving forward.

1745	<b><u>MOTION THAT</u></b> the minutes for the Finance and Facilities Committee meeting held on September 10, 2024, be received.	
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1746 **MOTION THAT** the Board approve a BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 45 (WEST VANCOUVER) (herein called the "Board"), WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No.45 (*West Vancouver*) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *August 26, 2024*, is hereby adopted.
- 2. This Capital Bylaw may be cited as *School District 45 (West Vancouver) Capital Bylaw No.2024/25-CPSD45-02*.

READ A FIRST TIME THE *24th* DAY OF *September, 2024*;  
 READ A SECOND TIME THE *24th* DAY OF *September, 2024*;  
 READ A THIRD TIME, PASSED THE *24th* DAY OF *September, 2024*.

Carried

1747 **MOTION THAT** in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 45 (West Vancouver) hereby approves the proposed Five-Year Capital Plan, Minor Projects for 2025/26 to be submitted to the Ministry of Child Care and Education.

Carried

## I. FOR INFORMATION

Board Policy 18 - Indemnification Bylaw – to be posted for feedback.

Board Policy 19 - Child Care– to be posted for feedback.

**J. CORRESPONDENCE**

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

**K. TRUSTEE MEETINGS & EVENTS**

<ul style="list-style-type: none"><li>➤ BCSTA Metro Branch Meeting</li><li>➤ Coho Festival</li><li>➤ Presidents Meeting</li></ul>	<ul style="list-style-type: none"><li>➤ West Vancouver Arts &amp; Culture Strategy Update</li><li>➤ WVS Opening Day</li><li>➤ WVML Summer Reading Medal Ceremony</li></ul>
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**L. QUESTION & COMMENT PERIOD (10 Minutes)**

**M. ADJOURN**

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Julia Leiterman, Secretary Treasurer