



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, April 16, 2024

Present: C. Broady, Chair; N. Brown, Vice Chair; L. Block, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent; J. Leiterman, Secretary Treasure; L. Hill, Assistant
Superintendent; S. Shortall, I. Kennedy, Directors of Instruction

A. The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Caulfeild Elementary – Whole School Inquiry
Principal Nathan Blackburn

As part of a school-wide inquiry, Principal Blackburn’s teams showcased their exploration into enhancing individuals’ sense of belonging and connection within their inclusive community. They delved into strategies for promoting resilience and emotional well-being.

Eagle Harbour Montessori School – Futsal – What’s That?
Vice Principal Debbie Tobin

Eagle Harbour’s Futsal representatives expressed their enthusiasm for the fast-paced sport, which has gained popularity within the school community. They highlighted how the game offers students the chance to stay physically active during the school day and aligns with the school’s motto of acting with Grace, Respect, and Courtesy.

Ecole Cedardale
La francophone à Cedardale – Celebrating our Identity as French Immersion IB Learners
Principal Kristina Hayes

Principal Hayes and their team discussed one of their FESL goals: Fostering a Sense of Belonging through French Culture and Identity. They emphasized that becoming bilingual isn't just about mastering the language; it's about fostering a sense of belonging and identity within the French culture.



C. ADOPTION OF AGENDA

1716 **MOTION THAT** the Agenda of the Regular Meeting April 16, 2024, be adopted.

Carried

D. QUESTION & COMMENT PERIOD (10 minutes)

- Spencer Capier, President of the WVTA, shared that after receiving no response from the District of West Vancouver regarding their request for free parking passes for West Vancouver Schools teachers and municipal workers residing outside the city, he took proactive measures and composed a letter to the NorthShore News, expressing their concerns and advocating for the implementation of such passes. There has been no resolution to date.
- Mr. Capier expressed his gratitude to the board chair for attending the recent BCTF AGM, despite some challenging moments and discussions that ensued.
 - Chair Broady replied that it was an honour to attend the AGM, emphasizing the importance of fostering positive relationships and participating in productive conversations.

E. APPROVAL OF MINUTES

Regular Meeting February 20, 2024

1717 **MOTION THAT** the Minutes of the Regular Meeting February 20, 2024, be approved.

Carried

F. BUSINESS ARISING FROM THE MINUTES

- Chair Broady requested an update on classes over 30, which Assistant Superintendent Hill confirmed to be at 14. A slight increase since the last report, attributed to a rise in enrolment and the need to accommodate students' timetables.

G. BOARD BUSINESS

1. **Supporting Adolescent Mental Health & Wellness: Connect Discovery Findings**

Sandra Lynn Shortall, Director of Instruction; Tom Longridge, Educational Consultant

Director of Instruction Shortall and guest Tom Longridge shared insights from the Connect Discovery Process, which focused on gathering information to enhance support for adolescent mental health and well-being across our three secondary schools.



2. **Indigenous Education**

Ian Kennedy, Director of Instruction

Director of Instruction Kennedy provided the Board with an update on the WVIEC (West Vancouver Indigenous Education Council) Enhancement Agreement.

The Enhancement Agreement Goals:

- To use Indigenous Ways of Knowing and Perspectives to inform and empower our teaching, learning, and decision making.
- To enhance student success by facilitating transitions and pathways throughout the K-12 journey.
- To create a sense of space and belonging for Indigenous students that is inclusive to all.

3. **Provincial Funding for Mid-Sized Districts**

Carolyn Broady, Chair

Chair Broady shared a letter from SD63 (Saanich Schools) outlining the need for funding support for mid-sized school districts with static enrollment. Two motions were passed to address this matter.

1726 **MOTION THAT** the Board draft a letter addressed to both the Minister of Education and Childcare and the Minister of Finance advocating for funding support directed towards mid-sized school districts with static enrollment.

Carried

1727 **MOTION THAT** the Board agrees to participate in a joint letter with SD63 (Saanich School District) to address the Minister of Education and Child Care and Minister of Finance, advocating for funding for mid-sized school districts with static enrollment.

Carried

4. **BCSTA AGM**

Nicole Brown, Vice Chair

Vice Chair Brown communicated that the Board would be present at the upcoming BCSTA Annual General Meeting. It was noted that the Board has submitted a motion aiming to secure dedicated funding support for the well-being of children in care.

5. **Provincial Council Update**

Lynne Block, Trustee

Trustee Block reported on the various committee reports from the recent Provincial Council meeting.



6. **Approval of Board Policies 5 – 9**

Chris Kennedy, Superintendent

Superintendent Kennedy brought to attention the five board policies that had been recently updated by the board, and subsequently approved.

Policy 5 – Trustee Code of Conduct

1718 **MOTION** to adopt revised Board Policy 5, Trustee Code of Conduct and Appendix 5 – Trustee Code of Conduct Sanctions.

Carried

Policy 6 – Role of the Board Chair

1719 **MOTION** to adopt revised Board Policy 6, Role of the Board Chair

Carried

Policy 7 – Role of the Vice Chair

1720 **MOTION** to adopt revised Board Policy 7, Role of the Vice Chair.

Carried

Policy 8 – Board Operations

1721 **MOTION** to adopt revised Board Policy 8, Board Operations.

Carried

Policy 9 – Board Committees

1722 **MOTION** to adopt revised Board Policy 9, Board Committees.

Carried

H. COMMITTEE REPORTS

1. **Finance & Facilities Committee Meeting – April 16, 2024**

- Gleneagles Retaining Wall
- BC Hydro Power Upgrade and Right-of-Way
- 2024/25 Capital Grant Funding Awards
- Shift in Banking Policy
- 2024/25 Preliminary Budget Funding

Trustee Stevenson reported on the recent meeting, which highlighted the completion of the retaining wall project at Gleneagles Elementary and the change in banking policy which the district anticipates will earn an additional \$30,000 annually in interest. A BC Hydro power service upgrade, and attendant Statutory-Right-Of-Way bylaw at Sentinel Secondary School was also discussed.



1723 **MOTION THAT** the Board approve a bylaw transferring a Statutory-Right-of-Way at Sentinel Secondary School to BC Hydro, to allow for the placement of upgraded electrical equipment at the site and future access for maintenance and operations.

Carried

1724 **MOTION THAT** the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (*WEST VANCOUVER*) (herein called the “Board”.)

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 45 (*West Vancouver*) has submitted a capital plan to the Minister of Education (hereinafter called the “Minister) and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *March 15, 2024*, is hereby adopted.
2. This Capital Bylaw may be cited as SD45 (*West Vancouver*) Capital Bylaw No. 24/25-CPSD45-01.

READ A FIRST TIME THE 16th DAY OF *April, 2024*;

READ A SECOND TIME THE 16th DAY OF *April, 2024*;

READ A THIRD TIME, PASSED THE 16th DAY OF *April, 2024*.

Board Chair



_____ Secretary-Treasurer
I HEREBY CERTIFY this to be a true and original SD45 (<i>West Vancouver</i>) Capital Bylaw No.24/25-CP45-01 adopted by the Board the 16 th day of <i>April 2024</i> .
_____ Secretary-Treasurer

1725 MOTION THAT the minutes for the Finance and Facilities Committee Meeting held April 16, 2024, be received.	Carried
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I. FOR INFORMATION

- Board Policy 11 – Policy Formation and Review - *to be posted for feedback*
- Board Policy 12 – Board Delegation of Authority - *to be posted for feedback*
- Administrative Procedure 310 – Restraint and Seclusion
- Administrative Procedure 360 – Assessment and Reporting
- Administrative Procedure 361 - Challenge

J. CORRESPONDENCE

A list of board correspondence is posted online.
<http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

<ul style="list-style-type: none"> ➤ BCPSEA Information Session ➤ Board Chair Special Guest Speaking at Hollyburn ➤ DPAC General Meeting ➤ DPAC Special Presentation with Diana Divecha, PH.D ➤ Protocol Agreement Signing Ceremony (West Vancouver Schools & Squamish Nation) 	<ul style="list-style-type: none"> ➤ Rockridge Presents “Backstory” ➤ School Nowruz Celebrations ➤ Sentinel PAC Meeting ➤ WVSS Presentation of “The Hobbit” ➤ West Vancouver Arts & Culture Advisory Committee Meeting
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L. QUESTION & COMMENT PERIOD (10 Minutes)

- Spencer Capier, President of the WVTA, commended the board for passing the two motions seeking funding for mid-sized district. As president, he volunteered to engage with his metro counterparts to garner further support.

- Chair Broady was pleased for the support and shared that board chairs will be meeting to discuss the joint letter at the upcoming BCSTA AGM.

M. ADJOURN

8:05

Julia Leiterman, Secretary Treasurer