

**MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE**

**Tuesday, January 16, 2024**

**MS Teams – 8:30 am**

**Present:** D. Stevenson, Trustee (in the Chair); L. Block, Trustee; C. Kennedy, Superintendent; L. Hill, Assistant Superintendent; J. Leiterman, Secretary-Treasurer; R. Street, Director of Facilities; K. Johnson, Assistant Secretary Treasurer; D. Eliasov, Manager of Facilities; M. Son, Manager of Purchasing & Transportation; S. Duffield, Manager of Finance; R. Evans, Principal of Gleneagles and Lions Bay

**Stakeholder Representation:**

S. Capier (WVTA); Fota, P. Van Rhyn (WVMEA); S. Slater; M. Finch (WVAA); K. Richter (DPAC Exec)

<p><b>1.</b></p>	<p><b><u>2023-2024 Playground Award</u></b></p> <p>Rockridge Secondary School will be the recipient of this year’s \$10,000 district playground grant (\$5k funding, \$5k work in kind), which will assist the PAC to refurbish the school’s outdoor basketball court, including resurfacing, logo application and new backboards.</p>
<p><b>2.</b></p>	<p><b><u>West Vancouver Place for Sports Update</u></b></p> <p>This week marked the commencement of heavy trucking activity at the site. Thorough preparations for traffic and safety plans have been efficiently coordinated with the contractor and project manager.</p> <p>To stay updated on this project, please subscribe through the West Vancouver District website.</p>
<p><b>3.</b></p>	<p><b><u>Gleneagles Retaining Wall</u></b></p> <p>Director of Facilities Street conveyed that the District just received the draft design for the retaining wall remediation from geotechnical engineers. In collaboration with his team and insurers, they will conduct a comprehensive review of the design in order to finalize the plan and apply for a building permit. Mr. Street will be meeting with a structural engineer to ensure safety and security of the portable structure during the ongoing work in the area. The childcare provider should be able to reoccupy the affected portable within the next few months.</p>

**Committee members: Dave Stevenson, Lynne Block**

4.	<p><b><u>Winter Weather</u></b></p> <p>Director of Facilities Street and his team were kept busy over the past weekend addressing issues related to burst water pipes at both Chartwell and Sentinel locations. The Facilities team and, a loyal contractor, successfully fixed the issues and restored the affected areas, working well into the early morning hours. Their commitment ensured that all sites were fully operational for the return of staff and student on Monday.</p> <p>Secretary-Treasurer Leiterman commended Director of Facilities Street and his team for their hard work, acknowledging their efforts from the identification of the problem, its resolutions, to the implementation of preventive measures against future challenges.</p>
5.	<p><b><u>2023-2024 Amended Budget - Funding</u></b></p> <p>Secretary-Treasurer Leiterman provided an overview of the amended annual budget revenue for the 2023-24 school year. The District will experience an estimated revenue increase of \$890k due to the increase in full-time enrolment.</p>
6.	<p><b><u>Adjourn</u></b></p> <p style="text-align: right;">8:57am</p>

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Julia Leiterman, Secretary Treasurer

**Committee members: Dave Stevenson, Lynne Block**