

MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE

Tuesday, November 23, 2023

MS Teams – 8:30 am

Present: D. Stevenson, Trustee (in the Chair); L. Block, Trustee; C. Kennedy, Superintendent; L. Hill, Assistant Superintendent; J. Leiterman, Secretary-Treasurer; S. Mascoe, Executive Director of Human Resources; R. Street, Director of Facilities; K. Johnson, Assistant Secretary Treasurer; D. Eliasov, Manager of Facilities; M. Son, Manager of Purchasing & Transportation

Stakeholder Representation:

S. Capier (WVTA); Fota, P. Van Rhyn (WVMEA); S. Slater; M. Finch (WVAA); K. Richter (DPAC Exec)

1.	<p><u>West Vancouver Place for Sport</u></p> <p>Secretary-Treasurer Leiterman discussed the West Vancouver Place for Sports project, which received a green light from the municipal council Monday night. The project will include a 6-lane track, lights, an artificial turf infield, and restroom facilities. A ground-breaking ceremony will be held later this afternoon, and work will begin on Monday, November 20, with project completion scheduled for fall 2024. The site will be operated under a Joint-Use Agreement between West Vancouver Schools and the District of West Vancouver.</p>
2.	<p><u>HVAC Maintenance RFP</u></p> <p>A Request for Proposal process for an HVAC service contract was completed this fall, and Allied Plumbing and Heating was the successful applicant. The District will realize a savings of \$500k over the five-year life of the contract, and the vendor will provide a dedicated technician to service our sites who has superior qualifications to those we have used in the past.</p>
3.	<p><u>Gleneagles Retaining Wall</u></p> <p>The retaining wall bordering the north side of the gravel field at Gleneagles was discussed. A portion of the wall collapsed during heavy rain in October, and work is underway to remediate the site. The foundation of a portable building was partially undermined, and the early childcare housed there has been relocated to Chartwell Elementary until remediation is complete. A geotechnical survey of the entire wall is being undertaken to determine the extent of necessary work, and Schools Protection Plan insurance will cover costs directly associated with the collapse.</p>

Committee members: Dave Stevenson, Lynne Block

4.	Review of Facilities Department Projects Russell Street, Director of Facilities, shared his PowerPoint presentation showcasing the facilities projects carried out during the past six months. Secretary-Treasurer Leiterman commended Russell Street, the newly appointed Director of Facilities, and his team, acknowledging their remarkable work despite Russell's relatively recent arrival to the District, and our limited capital funding.
5.	Adjourn 9:08am

Julia Leiterman, Secretary Treasurer

Committee members: Dave Stevenson, Lynne Block