



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, May 16, 2023

5:30 pm

Present: C. Broady, Chair; N. Brown, Vice Chair; L. Block, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent of Schools; J. Leiterman, Secretary-Treasurer; I. Kennedy,
Director of Instruction

Absent: S. Nosek, Deputy Superintendent; SL Shortall; D. Nelson, L. Hill, Directors of Instruction;
S. Mascoe, Executive Director of Human Resources

A. The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Seamless Day: A Partnership with Teachers & Early Child Educators

Irwin Park Elementary

Vice Principal Laine Anderson; Kindergarten teachers Laura Fee and Alisha Burke; ECE Alie Ducharme

Vice Principal Anderson introduced the kindergarten teachers and ECE team that support Irwin Park's Seamless Day Program - a Ministry of Education and Child Care pilot program that offers quality before and after school childcare for kindergarten students. The collaborative partnership between the teachers and early childhood educators has been providing invaluable social and emotional support, promoting emergent learning, facilitating documentation; and fostering an atmosphere of joy that resonates throughout the classroom.

Sense of Belonging at Cedardale: Appreciating the People Who Make our Hearts Sparkle
Ecole Cedardale

Principal Kristina Hayes; Vice Principal Erin Gleason

Principal Hayes showcased a video highlighting a selection of exceptional team members from Cedardale who actively foster a sense of belonging among students, including Custodial, Inclusive Education, and Support Staff members. While teachers typically serve as the primary point of contact for students, it is crucial to recognize that a collaborative effort from an entire team is necessary to enhance student achievement and well-being within the school environment.

C. ADOPTION OF AGENDA

1671 <u>MOTION</u> THAT the Agenda of the Regular Meeting May 16, 2023, be adopted.
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Carried

D. QUESTION & COMMENT PERIOD (10 minutes)

E. APPROVAL OF MINUTES

Regular Meeting April 18, 2023

1672 <u>MOTION</u> THAT the Minutes of the Regular Meeting April 18, 2023, be approved.
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Carried

F. BUSINESS ARISING FROM THE MINUTES

- Chair Broady requested an update regarding enrolment.
- Superintendent Kennedy confirmed with Secretary-Treasurer Leiterman that enrolment numbers are higher from what was reported in the initial budget projection, , potentially creating an additional \$200,000 in operating grant funding.

The International enrolment numbers remain as forecast.

The Elementary Summer Learning programs at both Ridgeview and Pauline Johnson are oversubscribed, resulting in a waitlist. Secondary School programs will continue accepting registrations until June.

G. BOARD BUSINESS

French Immersion Update

Director of Instruction Ian Kennedy; Principal École Pauline Johnson, Tara Zielinski; Principal École Cedardale, Kristina Hayes; Principal École Sentinel Secondaire, Mike Finch

The purpose of the French Immersion review was to:

- 1) Identify program strengths and opportunities for growth.
- 2) Foster a sense of belonging and connections for French Immersion Students.

The French Immersion team highlighted some of the considerations from the review and shared responses for Teaching and Learning, which included:

- Differentiate instruction and assessment for students with diverse learning needs
- Focus on oral language development for student conversations
- Support staff understanding of core curricular competencies and proficiency-based assessment at the secondary level
- Support and enhance the work of the French Immersion coordinator
- Engage with community-based French Immersion structures and supports
- Create a comprehensive plan for transitioning to secondary education
- Develop a district vision for French Immersion
- Increase French Immersion course and elective choices at the secondary level
- Explore incentives for new French Immersion hires
- Revise catchment boundaries to address capacity at secondary schools
- Consider alternate models and sites to address waitlist demands

Director of Instruction Kennedy was pleased to announce that the district received an increase for the next school year in the Federal French Growth Fund that will help to enhance to the French Immersion program.

Course Fees Approval

Superintendent Chris Kennedy

Superintendent Kennedy presented the proposed course fee structure for the 2023/2024 school year, which showed modest increases. The proposed increases are intended to cover the higher costs of the consumables and materials that are used in a host of courses, including Foods, Art, Textiles, Woodworking, and others.

The remaining balance of the Student Affordability Fund will be rolled over to the next school year. This fund is designed to assist students who may require financial support in order to enroll in courses that come with associated fees.

1673 <u>MOTION To</u> approve the course fee structure as presented for the 2023-2024 school year.

Carried

BCSTA Report

Board Chair Carolyn Broady

Vice Chair Brown and the other trustees extended their heartfelt congratulations to Chair Broady for being acclaimed as the President of the BCSTA, securing an additional two-year term.

Chair Broady reported that it was a successful four-day BCSTA Annual General Meeting. SD 45's Motion regarding MOECC Funding Support for Technology received approval during the event.

H. COMMITTEE REPORTS

1. Audit Committee Meeting – May 8, 2023

- KPMG Review of 2022/23 Audit Planning Report
- 2022/23 Internal Audit Review

Trustee Block highlighted the two changes to the Effective Accounting and Auditing Standards that impacted the Audit Planning Report for the fiscal year ending June 30, 2023. Additionally, it was acknowledged that while the Audit process is mandatory according to the School Act, it is in line with the District's Strategic Plan, which places a strong emphasis on accountability and transparency as core values.

Secretary-Treasurer Leiterman was satisfied with the internal audit process, which involves evaluating the accounting practices used at our school sites. The goal is to reduce risks and ensure adherence to all internal processes and best practice.

1674 **MOTION THAT** the minutes for the Audit Committee meeting held May 8, 2023, be received.

Carried

2. Finance + Facilities Committee Meeting – May 9, 2023

- Cost Reductions

Trustee Stevenson shared that the Leadership team was tasked with the responsibility of finding a potential cost reduction of \$2 million in operating expenses for the fiscal year 2023/2024. The impact of the cuts extended to all three employee groups (WVTA, WVMEA, Exempt Staff). Deliberate and thoughtful choices were made to keep the effects of the cuts from negatively impacting the classroom environment.

1675 **MOTION THAT** the minutes for the Finance and Facilities Committee meeting held May 9, 2023, be received.

Carried

I. FOR INFORMATION

J. CORRESPONDENCE

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

K. TRUSTEE MEETINGS & EVENTS

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| <ul style="list-style-type: none">➤ BCSTA Annual General Meeting➤ BCSTA Provincial Council Voter Training➤ Do 1 Give Day with the Mayor➤ DPAC Liaison Meeting➤ DPAC General Meeting➤ Dr. Hayley Watson Parent Education Event➤ Ecole Cedardale IB PYP Exhibition➤ Future City Showcase (Westcot, PJ, Cedardale) | <ul style="list-style-type: none">➤ Lions Bay Pancake Breakfast➤ Meeting with Mayor Sager➤ Metro Branch AGM➤ Presidents Meeting➤ Rockridge Secondary – Dissolve Live Performance➤ Strategic Planning Session with Malcom Weinstein➤ West Bay IB PYP Exhibition➤ WVTA Liaison Meeting |
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NB. Times on this agenda are estimates.

L. QUESTION & COMMENT PERIOD (10 Minutes)

— WVTA President Spencer Capier, on behalf of the WVTA, expressed his congratulations to Chair Broady on her additional two-year term as the Board Chair for the BCSTA.

— S. Capier asked for clarification on the Motion submitted at the BCSTA AGM.

Chair Broady reiterated that the Motion was regarding MOECC Funding Support for Technology, which was passed. S. Capier was pleased with the result for the school district.

— S. Capier, on behalf of the WVTA, commended the transparency of the Cost Reduction information, and shared that it was widely recognized that having all three employee groups affected was a logical and sensible approach.

M. ADJOURN

Julia Leiterman, Secretary Treasurer