



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, April 18, 2023

5:30 pm

- Present: C. Broady, Chair; N. Brown, Vice Chair; L. Block, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent of Schools; S. Nosek, Deputy Superintendent; J. Leiterman,
Secretary-Treasurer; L. Hill, Director of Instruction
- Absent: SL Shortall; D. Nelson, I. Kennedy, Directors of Instruction; S. Mascoe, Executive Director of
Human Resources

- A.** The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Enriching Students' Experiences to Foster a Sense of Belonging - Hollyburn Elementary
Principal Judy Duncan; Vice Principal Emily Miller and grade 7 Hollyburn Students

Staff at Hollyburn Elementary are pursuing their FESL goal of Fostering a Sense of Belonging by promoting student involvement in clubs and sports; recognizing diverse different cultural festivities; building connections with community experts; and offering leadership opportunities for students in grade 6 & 7.

Principal Duncan presented initial findings from the Student Learning Survey, indicating that approximately two-thirds of students in grades 4 and 7 experience a sense of belonging at school "most of the time". It's important to note these results are not official as the survey is still in progress, but they provide a preliminary indication of students' feelings within the school environment.

Chartwell Treehouses: Fostering a Sense of Belonging and Building a Multi-Age Learning Community – Chartwell Elementary

Principal Laura Magrath; Vice Principal Chris Parslow; Teacher Roland Samson with Grade 7 Students

Principal Magrath shared that Chartwell Elementary is a learning community that works together and is mindful, kind, and resilient. All students are assigned to one of the Four Treehouse groups, where they gather for adventure, imaginative play, problem solving and collective experiences that fall within the categories of general action, social action, and athletic events. The treehouse groups, named after trees (Alder, Cedar, Douglas Fir, and Hemlock), not only represent the trees visible from the school playground but also symbolize different roles within the ecosystem. Throughout their time at Chartwell, students stay in their designated treehouse group and have the opportunity to assume various roles as they progress through different grades. As they advance, students are given increasing leadership responsibilities, allowing them to contribute in more influential ways within their treehouse community.

C. ADOPTION OF AGENDA

1665 **MOTION** THAT the Agenda of the Regular Meeting February 14, 2023, be adopted.

Carried

D. QUESTION & COMMENT PERIOD (10 minutes)

E. APPROVAL OF MINUTES

Regular Meeting February 14, 2023

1666 **MOTION** THAT the Minutes of the Regular Meeting February 14, 2023, be approved.

Carried

F. BUSINESS ARISING FROM THE MINUTES

Chair Broady requested an update on the West Van Place for Sports project.

Secretary-Treasurer Leiterman noted that while the project has received unanimous approval from the new Mayor and Council, they tasked municipal staff with reviewing the project scope to determine the feasibility of incorporating a larger track with additional lanes and amenities. Staff will present to Council in late May.

G. BOARD BUSINESS

Superintendent's Report

Superintendent Chris Kennedy

Enrolment

As of March 2023, the current headcount is 7307, which includes international students. The forecast for the upcoming year suggests a status quo scenario, with enrolment expected to remain relatively close to the current figures.

International Update

There is a possibility that the international headcount may decrease from now until the fall due to several factors, including the potential economic downturn in western countries and changes to Canada's immigration policies that enable more international students to transition to a fundable status.

Summer Learning

For the current year's program, the enrolment stands at 1318, with an equal distribution between elementary and secondary levels. To accommodate expected program growth for the upcoming year, the elementary program has moved from Hollyburn Elementary to Ridgeview Elementary.

Early Learning & Child Care Update

This is becoming an increasingly big part of the district's work. There are several programs that run out of our elementary schools including K Connections, StrongStart, Seamless Day, and Welcome to Kindergarten. The Board now oversees the well-being and education of the students from early childhood all the way through grade 12.

Academies Update

Many academies are at full capacity for the 2023-24 school year. The return of in-person grade 7 sports tournaments (volleyball, basketball) has generated significant interest among students, leading them to consider joining the academies for grade 8.

New course offering will be Computer Information 12: Cybersecurity and Artificial Intelligence. 30 students from all three secondary schools are represented in this course.

Feeding Future School Food Program Fund

This province-wide program will see WVS receive \$771,000/year each of the next three years. This is an evolution of the Student Affordability fund, and the goal of the program is to provide stigma-free access to any student who needs access to nutritious food. The District Leadership team is exploring how this initiative can be effectively implemented in our schools.

Policy 20 (Surplus) Approval

Secretary-Treasurer Julia Leiterman

Policy 20 was updated to clarify the definition of "surplus" and clarify the procedures for reporting these funds to both the public and the ministry. Of note was the MOECC's requirement for a clause regarding cost-sharing between Ministry and district for any future major capital projects.

[Policy 20](#)

1671	MOTION TO Adopt the revised Board Policy 20.0 "Accumulated Operating Surplus".
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Carried

Visual and Performing Arts Update

Director of Instruction Liz Hill

Director of Instruction Liz Hill spoke to the vibrant Visual Performance Arts Community in West Vancouver Schools expressing her appreciation for the dedicated teachers who provide an array

of diverse programs to elementary and secondary schools. A 2019 arts education review helped to create their vision statement, which establishes Visual Performing Arts (Music, Dance, Drama, and Visual Arts) as an essential part of a student's education. WVS embraces the arts through education, advocacy, and celebration.

The Visual and Performing Arts program consists of four fundamental elements: Curriculum, Community Connections, Celebrations, and Special Events. Students participating in these programs have the opportunity to showcase their passions and interests through various means such as celebrations, exhibitions, competitions, contests, and performances. These avenues provide platforms for students to express and share their talents within the arts.

BCSTA AGM

Board Chair Carolyn Broady

Chair Broady is looking forward to the upcoming AGM and mentioned some of the Keynote Speakers. She encouraged all trustees to attend.

BCSTA Provincial Council Report

Trustee Lynne Block

Trustee Block reported on the two emergent motions that were presented at the Provincial Council. 1) to continue funding the Student Affordability Fund, and 2) to address funding for exempt staff compensation. Both motions were unanimously passed.

H. COMMITTEE REPORTS

1. Finance + Facilities Committee Meeting – March 7 & April 11, 2023

- Facilities Staffing Update
- Annual Facilities Grant
- Snow Clearing Update
- Lead in Water Reporting
- Waste Removal Contract
- Five-Year Capital Plan
- 2023/24 Annual Facilities Grant
- Food Security Grant
- 2023/24 Preliminary Operating Grant Funding

Trustee Stevenson provided updates on the two meetings, noting a staffing turnover in the Director of Facilities position, and reviewing highlights of next year's operating grant and AFG project slate.

1667 **MOTION** THAT the minutes for the Finance and Facilities Committee meeting held March 7, 2023, be received.

Carried

1668 **MOTION** THAT the minutes for the Finance and Facilities Committee meeting held April 11, 2023, be received.

Carried

1669 **MOTION THAT** the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (hereinafter called the "Board").

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 45 (*West Vancouver*) has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *March 09, 2023*, is hereby adopted.
2. This Capital Bylaw may be cited as *School District No. 45 (West Vancouver) Capital Bylaw No.CPSD45-01*.

READ A FIRST TIME THE *18th* DAY OF *April 2023*;

READ A SECOND TIME THE *18th* DAY OF *April 2023*;

READ A THIRD TIME, PASSED THE *18th* DAY OF *April 2023*.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original *School District No. 45 (West Vancouver) Capital Bylaw No.CPSD45-01* adopted by the Board the *18th* day of *April 2023*.

Secretary-Treasurer

2. **Human Resources Committee Meeting – April 4, 2023**

- Growing Our Own
- TELUS Health Review
- Recruitment and Staffing Updates
- Health and Welfare Benefit Changes
- WorkSafe BC Visits
- Accessibility Committee

Trustee Brown discussed the meeting of April 4th, highlighting the switch to TELUS Health for the District's Family Assistance Program (EFAP) and the formation of a new Accessibility Committee.

1670 **MOTION** THAT the minutes for the Human Resources Committee meeting held April 4, 2023, be received.

Carried

I. **FOR INFORMATION**

J. **CORRESPONDENCE**

A list of board correspondence is posted online.

<http://westvancouver.schools.ca/board-correspondence>

K. **TRUSTEE MEETINGS & EVENTS**

<ul style="list-style-type: none">➤ Annual Conversation with the Mayor➤ BCSTA Board Chair Meeting➤ BCSTA Governance➤ BCSTA Metro Branch Meeting➤ BCSTA Provincial Council Meeting➤ British Pacific Properties Reception➤ DPAC Liaison Meeting➤ DPAC General Meeting➤ ELL Consortium➤ Gleneagles Traffic and Safety Day➤ Joint School Traffic and Safety Meeting➤ Metro Branch AGM	<ul style="list-style-type: none">➤ North Shore Table Matters➤ Pink Shirt Day Flash Mob➤ Presidents Meeting➤ Rockridge PAC Meeting➤ School Visits and Tours➤ Sentinel Multicultural Lunch➤ Persian New Year School Visits➤ WVSS Spring Joy Production➤ Westcot's Rock n Roll Production➤ WVS Sing Project at the Kay Meek➤ WVTA -Meeting with President (Provincial Select Standing Committee Submission
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L. **QUESTION & COMMENT PERIOD (10 Minutes)**

WVTA President Spencer Capier commented that he and members of the WVTA are looking forward to their upcoming liaison meeting with the board of trustees.

Mr. Capier asked if the trustees felt confident that the collective agreement would be fully funded by the government.

Chair Broady replied that it is our understanding that the province is fully funding both the teachers' and support staffs' collective agreements, as well as exempt staff compensation increases up to amounts commensurate with the bargained increase amounts.

M. ADJOURN

Julia Leiterman, Secretary Treasurer