

## MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE

**Tuesday, May 9, 2023**

**MS Teams – 8:30 am**

**Present:** D. Stevenson, Trustee (in the Chair); L. Block, Trustee; C. Kennedy, Superintendent; S. Nosek, Deputy Superintendent; J. Leiterman, Secretary Treasurer; S. Mascoe, Executive Director of Human Resources; K. Johnson, Assistant Secretary Treasurer; D. Eliasov, Manager of Facilities; M. Son, Manager of Purchasing & Transportation

**Stakeholder Representation:**

S. Capier, S. Price (WVTA); S. Slater; M. Finch (WVAA); K. Richter (DPAC);  
C. Fota (WVMEA); K. Richter (DPAC)

<b>1.</b>	<p><b><u>Cost Reductions</u></b></p> <p>Secretary-Treasurer Leiterman presented the cost reduction plan for the 2023/24 fiscal year. The District Leadership team was tasked with identifying \$2m in potential savings in operating expenses.</p> <p>The guiding principles of the cost reduction process included prioritizing job security for permanent employees and exploring ways to achieve cost savings through the application of existing staffing formulas, non-replacement of open positions and implementation of efficiencies in operations. All three employee groups (WVTA, WVMEA, Exempt Staff) were affected.</p> <p>During the review process, careful and thoughtful decisions were made to ensure that any reductions did not negatively impact the classroom environment, or the quality of education provided to students at West Vancouver Schools.</p>
<b>5.</b>	<p><b>Adjourn</b></p> <p style="text-align: right;"><b>8:47 am</b></p>

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Julia Leiterman, Secretary Treasurer

*Committee members: Dave Stevenson, Lynne Block*