



MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION

West Vancouver School Board Office

Tuesday, February 14, 2023

5:30 pm

Present: C. Broady, Chair; N. Brown, Vice Chair; L. Block, D. Stevenson, F. Zhu, Trustees;
C. Kennedy, Superintendent of Schools; S. Nosek, Deputy Superintendent; J. Leiterman,
Secretary-Treasurer; SL. Shortall, Director of Instruction

Absent: L. Hill, D. Nelson, I. Kennedy, Directors of Instruction; S. Mascoe, Executive Director of
Human Resources

- A.** The Chair called the meeting to order and recognized that we are gathered on the traditional territory of the Squamish Nation and thanked our friends and colleagues in the Nation who are working with us to guide our understanding of the history of this land and its people. She said we respect and honour the Elders past, present, and future as we bring this knowledge to the students in our community.

B. BOARD HIGHLIGHT

Connections: A Lions Bay and Gleneagles Story - Gleneagles & Lions Bay Schools

Principal Robyn Evans (GE) ; Vice Principal Natalie Mendes (LB)

Principal Evans and Lions Bay Vice Principal Mendes led the presentation on making “Connections” between Lions Bay Elementary and Gleneagles Ch’axay, describing how the two schools work together to support the transition of grade 3 Lions Bay students to become successful grade 4 students at Gleneagles Ch’axay. Current Gleneagles grade 4 students shared that one of the highlights of the transition was taking the school bus, while current grade 3 Lions Bay students shared that taking the bus was one of their worries.

Literacy on its Feet: Shakespeare in the Classroom – Bowen Island Community School

Principal Scott Slater; Vice Principal Jennifer Ohlhauser; BICS students

Principal Slater introduced his team while Vice Principal Ohlhauser distributed student artwork to the board, based on the students' choice of the Tempest for their literacy studies. Vice Principal Ohlhauser asked students to relate a personal experience to help make real-life connection to different parts of the play.

C. ADOPTION OF AGENDA

1654	<u>MOTION</u> THAT the Agenda of the Regular Meeting February 14, 2023, be adopted.
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Carried

D. QUESTION & COMMENT PERIOD (10 minutes)

E. APPROVAL OF MINUTES

Regular Meeting January 17, 2023

General Record – February 14, 2023

1655	<u>MOTION</u> THAT the Minutes of the Regular Meeting January 17, 2023, be approved.
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Carried

1656	<u>MOTION</u> THAT the minutes of the General Record of February 14, 2023, be approved.
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Carried

F. BUSINESS ARISING FROM THE MINUTES

G. BOARD BUSINESS

ELL Update

Maria Yioldassis, District ELL Coordinator

The District ELL Coordinator discussed the evolution of the ELL program in West Vancouver Schools and reported that 2022/23 has the highest enrolment of ELL students since the district started recording this data. West Vancouver Schools continues to lead the way with English Language Learners, including the placement of ELL Specialists in classrooms to support students with ELD and LA courses, support classroom teachers, and to collaborate with the Inclusive Education team. Equity, diversity, and inclusivity continue to be a focus of the program. Ms. Yioldassis also noted her team performed a mock audit and she is confident that all student files contain the required supporting documents to be compliant with MOECC requirements.

Calendar Committee Report and Recommendation

Deputy Superintendent Sean Nosek

Deputy Superintendent Nosek explained how the calendar committee is mandated to review local district calendar choices, collaborate to build an agreement for three consecutive years, and recommend the calendars to the board for approval. Considerations for the process include optimizing student learning, maintaining consistencies for families, staff, and community partners, addressing the needs of stakeholders, and being in alignment with adjacent school districts.

1657 **MOTION THAT** the board approve the calendars for posting as presented.

Carried

Board Policy 20 (Surplus) - Revision

Secretary Treasurer Julia Leiterman

Secretary-Treasurer Leiterman provided an update to existing Board Policy 20, which addresses surplus. To comply with the MOECC requirements, Boards must ensure that the policy on surplus is clear by specifying what a surplus is, the reasons why it may arise, what situations might lead to it, and how it is utilized, and must be transparent with the procedure for approving its use. Particularly noteworthy is a new clause regarding district contributions to major capital projects when possible.

1658 **MOTION THAT** the revised Board Policy 20 be publicly posted and brought back to the April Board Meeting for consideration.

Carried

BCSTA AGM

Board Chair Carolyn Broady

Chair Broady along with the other board members will be attending the BCSTA AGM April 27-30. The board will be submitting a substantive motion for IT funding. Approved motions will be distributed by March 27, 2023, and Chair Broady will report the results at the April board meeting.

The Board discussed a motion to address the need for capital funding to support information technology needs in the district.

1664 **MOTION THAT** the proposed request for funding for Information Technology be submitted to the BCSTA AGM by February 24, 2023.

Carried.

BCSTA Provincial Council

Trustee Lynne Block

Trustee Block will be attending the Provincial Council Meeting later this month where two motions will be put forward. 1) BCSTA requests the MOECC continue to fund the Student and Family Affordability Fund as an annual fund and 2) the BCSTA requests the provincial government fully fund exempt staff compensation based on the new salary grid published by BCPSEA. These two motions are considered emergent and cannot wait until the BCSTA AGM.

H. COMMITTEE REPORTS

1. Human Resources Committee Meeting – January 31, 2023

Trustee Brown commended the HR team for their ongoing recruitment work, which remains a priority. The team continues to attend Career Fairs and use social media to attract talent to our district.

Both the WVTA and WVMEA collective agreements have been ratified, providing stability for the next three years.

The early conversion of Education Assistants continues; the district can convert up to 10 staff members from temporary to permanent status in a single school year.

1659 **MOTION THAT** the minutes for the Human Resources Committee meeting held January 31, 2023, be received.

Carried

2. Finance + Facilities Committee Meeting – February 7, 2023

Trustee Stevenson shared that the West Vancouver Place for Sports project is on hold as costs came in higher than expected. Mayor and Council unanimously agreed to assess the project and consider expanding the scope to include washrooms and a larger track. The board will continue to work with Mayor and Council on this project and both parties remain optimistic.

Secretary Treasurer Leiterman spoke to the 2022-23 Amended Annual Budget and the estimated financial position of the district going into the next school year. She also presented a Multi-Year Financial plan that provides a three-year outlook, giving Trustees and the leadership team a better understanding of challenges within the coming years.

1660 **MOTION THAT** the minutes for the Finance and Facilities Committee meeting held February 7, 2023, be received.

Carried

1661 **MOTION THAT** the 2022-2023 Amended Annual Budget be approved and filed with the Ministry of Education and Child Care.

Carried

AMENDED ANNUAL BUDGET BYLAW

1662 **MOTION THAT** the Board approve a Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 45 (WEST VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 45 (West Vancouver) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$91,426,023 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.

4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE 14th DAY OF FEBRUARY, 2023;

READ A SECOND TIME THE 14th DAY OF FEBRUARY, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 14th DAY OF FEBRUARY, 2023;

Chairperson of the Board

SECRETARY TREASURER

I HEREBY CERTIFY this to be a true original of School District No. 45 (West Vancouver)
Amended Annual Budget Bylaw 2022/2023, adopted by the Board the 14th DAY OF February
2023.

SECRETARY TREASURER

Carried.

I. FOR INFORMATION

- **Administrative Procedure 171** – Sexual Orientation Gender Identity/Expression
- **Administrative Procedure 206** - Plan for Alternative Delivery of BC Health Education Curriculum Standards K – 10
- **Form 206 – 1** - Student Plan for Alternative Delivery of BC Health Education Curriculum Standards K-10
- **Administrative Procedure 510** – Fiscal Management
- **Administrative Procedure 512** – Travel Expenses (mileage rate)

J. CORRESPONDENCE

A list of board correspondence is posted online.

K. TRUSTEE MEETINGS & EVENTS

➤ BC Legislature Throne Speech	➤ Meeting with WVTA President
➤ BC Public School Employer's Association AGM	➤ Meeting with MP Weiler
➤ BCSTA Board Chair Meeting	➤ Meeting with Mayor and Council & MLAs Karin Kirkpatrick and Jordan Sturdy
➤ BCSTA Metro Branch Meeting	➤ Rockridge Secondary Science Fair
➤ BCSTA Online Meeting: Role of Boards	➤ Rockridge Secondary MYP Exhibition Fair
➤ BCSTA Partner & Liaison Meeting	

<ul style="list-style-type: none"> ➤ DPAC Liaison Meeting ➤ FESL & Provincial Curriculum Presentation ➤ Gleneagles Cha'xay Elementary PAC Meeting ➤ Lunar New Year School Celebrations ➤ Lunar New West Vancouver District Celebration 	<ul style="list-style-type: none"> ➤ Presidents Meeting ➤ Sentinel Secondary PAC Meeting ➤ START (School Traffic and Safety) ➤ School Visits and Tours (WVSS, West Bay, Eagle Harbour Montessori)
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L. QUESTION & COMMENT PERIOD (10 Minutes)

S. Capier, President WVTA – asked if the public would have a chance to see the wording on motions submitted to the BCSTA AGM.

Chair Broady responded that approved motions will be made public after they go through the BSCTA legislative committee – after the BCSTA AGM.

S. Capier, President WVTA – commented that many West Vancouver teachers were upset when Mayor and Council withdrew their land acknowledgments. The WVTA will send a letter to Mayor and Council requesting that they revisit that decision.

M. ADJOURN

Julia Leiterman, Secretary Treasurer