

## MINUTES OF A MEETING OF THE FINANCE AND FACILITIES COMMITTEE

**Tuesday, April 11, 2023**

**MS Teams – 8:30 am**

**Present:** D. Stevenson, Trustee (in the Chair); L. Block, Trustee; S. Nosek, Deputy Superintendent; J. Leiterman, Secretary Treasurer; S. Mascoe, Executive Director of Human Resources; K. Johnson, Assistant Secretary Treasurer; D. Eliasov, Manager of Facilities; M. Son, Manager of Purchasing & Transportation

**Stakeholder Representation:**

S. Capier, S. Price (WVTA); S. Slater; M. Finch (WVAA); K. Richter (DPAC);  
C. Fota; P. Van Rhyn (WVMEA)

<p><b>1.</b></p>	<p><b><u>5-Year Capital Plan Funding Award</u></b></p> <p>Secretary-Treasurer Leiterman highlighted the two projects that were awarded funding from the 2023/24 Five-Year Capital Plan. The projects are categorized into different types, including Carbon Neutral Projects (CNCP), Building Envelope Projects (BEP), School Enhancement Plans (SEP), Playground Grants (PG), and Seismic Grants (SG).</p> <ol style="list-style-type: none"> <li>1. Chartwell Elementary was awarded funding for a Boiler replacement. (CNCP)</li> <li>2. West Vancouver Secondary School was awarded funding to renew three electrical transformers at south campus. (SEP)</li> </ol> <p>The Board will adopt a bylaw at next week's board meeting to execute a funding agreement with the Ministry and commence work on these capital projects.</p>
<p><b>2.</b></p>	<p><b><u>2023/24 Annual Facilities Grant</u></b></p> <p>The Ministry has announced a 27.4% increase in next year's Annual Facilities Grant (AFG) in response to the recent inflation, resulting in an additional \$300, 000 for next year's AFG. This is positive news, as it will help address the ongoing technology needs of the school district, which has faced challenges in keeping up with increasing demands.</p> <p>Secretary-Treasurer Leiterman reviewed the proposed AFG Project Slate for next year. The completion of many of these projects will be contingent on factors such as supply and labour costs, as well as the availability of contractors and equipment. The prioritization of projects will be continually assessed as the costs for each project are determined.</p>

**Committee members:** Dave Stevenson, Lynne Block

<b>3.</b>	<p><b><u>Food Security Grant</u></b></p> <p>Following this year's Student Affordability Fund, the Ministry of Education and Child Care will be introducing an ongoing Special Purpose Fund called the "Feeding Futures Fund/Supporting Food Fund". This fund aims to provide assistance to students who face food security challenges and may arrive at school without proper breakfasts or lunches, hindering their ability to learn throughout the day. Initially, some of the funds may be allocated towards acquiring capital equipment required to implement food programs, with the focus shifting exclusively to food programs in the future.</p>
<b>4.</b>	<p><b><u>2023/24 Preliminary Operating Grant Funding</u></b></p> <p>Secretary-Treasurer Leiterman provided an overview of estimated revenue for the 2023/24 budget, noting The Ministry of Education and Child Care determine their grants based on enrollment estimates provided by the school district. Secretary-Treasurer Leiterman will use these projected numbers to present and seek adoption of a preliminary budget from the Board in June.</p> <p>The preliminary budget will focus on:</p> <ol style="list-style-type: none"> <li>1) Continued support of the Board's new Strategic Plan, as well as our Updated Framework for Enhanced Student Learning (FESL) goals,</li> <li>2) Providing stability and a sense of certainty for our students, staff, and parents</li> </ol> <p>While the MOECC operating grant will increase, international student revenue is expected to decrease due to lower international student enrolment. At this time the district faces a projected structural deficit and is engaged in stakeholder consultation with respect to cost reduction strategies.</p>
<b>5.</b>	<p><b>Adjourn</b></p> <p style="text-align: right;"><b>9:05 am</b></p>

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Julia Leiterman, Secretary Treasurer

Committee members: Dave Stevenson, Lynne Block