

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, MAY 19, 2015 AT 7:00 P.M.
WEST VANCOUVER SCHOOL BOARD OFFICE**

Present: C. Broady, Chair; D. Stevenson, Vice Chair; Trustees: N. Brown, S. Donahue, P. Dorsman; C. Kennedy, Superintendent of Schools; D. Eberwein, Deputy Superintendent of Schools; S. Nosek, Director of Instruction; L. Tomlinson, Director of Instruction; D. Nelson, Director of Instruction; K. Martin, Director of Human Resources; J. Leiterman, Secretary Treasurer; B. Pausche, Manager of Communications

A. CALL TO ORDER & ANNOUNCEMENTS

Chair Broady called the meeting to order and acknowledged that we are on the traditional lands of the Squamish Nation and that we very much appreciate the support and guidance of our friends in the Nation. She noted that it is an exciting time moving into graduation season and she hopes everyone has a safe and positive experience.

B. BOARD HIGHLIGHTS

"P.O.W.E.R." –Gleneagles Ch'axá'y Elementary

Principal Scott Wallace and the Positive Behaviour Intervention Support team – Jessica Sprenkle, Yordanka Petrova, Andrea Smith and Todd Lund

Principal Scott Wallace introduced his staff and gave an explanation of the two year process they have followed to create their student code of conduct – P.O.W.E.R. (Positive attitude, Ownership, We not me, Excellence, Respect). This consistent approach to positive behaviour intervention support from Kindergarten to Grade 7 was developed using existing tools, like office referral forms, information from a provincial consultant and, perhaps most importantly, student input into the development of a matrix listing behavioural expectations in various settings around the school and grounds.

The data-driven, analysis-based process helps focus energies and the PBIS support team created lesson plans to help teachers support P.O.W.E.R. As well, goal setting by both teachers and students has helped to reinforce positive behaviours, and surprise incentives for students have increased prosocial behaviours. Staff reported that peer conflict has been reduced and problem-solving skills have improved. Moving forward, they will continue to follow the provincial framework for positive behaviour support and hope to make their use of PBS language more consistent.

"Inquiry-based Student-devised Plays" – Rockridge Secondary Theatre Co
Principal Jeannette Laursoo, teachers Avril Foster, Carrie Lehman Berg and students

Principal Jeannette Laursoo introduced teachers Avril Foster and Carrie Lehman Berg, who teach the Devised Theatre course at Rockridge, noting that it is a course outside the timetable, not a club. During the last three years, students in the course have, using the inquiry process, devised and written two original plays – *Backstory* and *You are Here*. The floor was then turned over to students Riley, Laura, Nick and Sophia, who described the process and experience of working on a devised theatre production.

The students outlined the collaborative process of devising and writing a play, from the anonymous gathering of ideas, to writing six word memoirs to engage with an idea, to character development, the creation of rough scripts and test scenes, and technical production requirements. They reported that they love the process because the content is immediately relatable to them and they are not bound by a particular format or story line. All members of the class are valued, special skills are able to be incorporated and creativity is limitless. Students said that being involved in the process from beginning to end not only gives them a better understanding of all aspects of theatre production, but gives them a sense of ownership and connectedness and a real feeling of accomplishment. The skills they learn, such as organization, critical thinking and collaboration, are transferable not just to other classes, but to life after high school as well. Feedback from staff, parents and other students reportedly shows that these plays create a feeling of connectedness across the general school community and give a better understanding of current student issues.

C. ADOPTION OF AGENDA

#1150	<u>MOTION</u> THAT the Agenda of the Regular Meeting May 19, 2015 be adopted.
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Carried.

D. QUESTION & COMMENT PERIOD (10 minutes)

Rob Inman – West Vancouver resident and coach

- Said that with the school year coming to an end, wanted to thank the current superintendent and board, as well as past superintendents and boards for their support of teachers and volunteers who work with students after school
- Said Diane Nelson and the academies are a model for the rest of BC and that the positive feedback he hears from students and parents is overwhelming
- Believes that playing and coaching sports provides training for life

Chair Broady thanked Mr. Inman for his comments and said that ability to run successful academies and other programs of choice was a result of the size and flexibility we have in our district, and is a testament to the passions of our staff and students. On behalf of the board, she extended thanks to Mr. Inman and all volunteer coaches and said she hoped they would be able to attend a year-end appreciation event being held at Sentinel on June 9.

E. APPROVAL OF MINUTES

- Regular Meeting April 14, 2015

#1151	<u>MOTION</u> THAT the Minutes of the Regular Meeting April 14, 2015 be approved.	<u>Carried.</u>
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- General Record, May 19, 2015

#1152	<u>MOTION</u> THAT the General Record May 19, 2015 be approved.	<u>Carried.</u>
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F. BUSINESS ARISING FROM THE MINUTES

Chair Broady reported that as a result of advocacy discussions mentioned at the April board meeting, trustees were meeting with local MLAs this Friday, May 22. As well, there has still been no response to the board's invitation to Minister Fassbender to visit West Vancouver School District.

G. BOARD BUSINESS

1. Innovation Teachers update

Lynne Tomlinson, Director of Instruction

Director of Instruction Lynne Tomlinson introduced 2014/15 innovation teachers Dale Addis, Janet Hicks, Michael Richardson, Keith Rispin, Kelly Skehill, and Cari Wilson.

All the teachers reported that the innovation grants are of great benefit to teachers and, therefore, students. They said that the opportunity to collaborate is the key to the innovation grant program and it allows teachers time to create exciting opportunities for learning to be developed. Passions can be explored within the school environment and engagement is increased with the use of things like Google, which allows for instantaneous feedback and collaboration. The incorporation of inquiry helps guide the process, excites and engages students, and fosters interdisciplinary learning.

Each teacher gave a brief roundup of innovation grant work at their own schools and across the district. Examples at high school ranged from West Van Secondary having gallery spaces highlighting student work, sustainable resource projects like bee-keeping and ACE IT students using traditional chainsaw mills; to Sentinel revamping Grade 7/8 transitions and using Google platforms to increase collaboration between students and teachers; to Rockridge having interdepartmental projects such as solar oven nacho cooking with the foods and tech classes, script writing involving team teaching by English, ELL and film teachers, simple machines combining physics and tech ed classes, community service projects, and food and gardening events with feeder schools. At elementary, innovation teachers Cari Wilson and Janet Hicks have been supporting the use of technology as a digital

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literacy tool and have worked to create inquiry cycles and planning frameworks for teachers. Examples of initiatives included the creation of a Grade 6/7 Capstone program at Chartwell, like the one at Sentinel, which has a cycle of inquiry and will incorporate the new curriculum and core competencies; primary students blogging at Eagle Harbour, Caulfeild and Gleneagles; the use of wikispaces to create virtual museums at Pauline Johnson; and the increased use of Google classroom and Google drive across the district.

Chair Broady thanked the teachers for their passion and their support of other teachers' passions. She noted that maintaining the innovation grant program was a priority in budget feedback process from both staff and parents.

2. Technology update

Sean Nosek, Director of Instruction

Director of Instruction Sean Nosek spoke about how literacy today includes digital literacy and how classrooms in our district can now be both physical and virtual spaces. He then introduced Helen Setsikas, Information Services Officer, who spoke about recent upgrades to the district's infrastructure, including the new NGN system and upgraded hardware. The new system allows us to better manage our own traffic and shape our own firewall, as well as improve security. She reported that all these improvements will allow us to better leverage use of digital tools and resources.

Cari Wilson then spoke about the journey toward increased use of Google, out of a desire to find a better platform for students, one which creates a level playing field, as it allows the use of any device, anytime, anywhere. She reported that West Vancouver was the first public district to go onto the Google platform properly, working with the privacy commission to ensure all requirements were met, and that other districts have been watching us closely. Google classroom was launched in September, and allows huge collaboration in a way not possible before. Every school, even if not necessarily BYOD, is now using Google in some way, , and teachers have recognized its value for collaboration and storage. Kyle, a student in Grade 7 at Ridgeview, said he thinks Google is the future of learning and he likes the opportunity to share ideas with friends and his teacher using these new tools.

Keith Rispin and Mike Richardson reported that although there have been other learning management systems before, Google classroom seems to be the one that is "sticking". They said it provides the framework to do things properly, with clear guidance and policies. With the launch of BYOD at West Vancouver Secondary this year, support for teachers was the key and with after-school Google workshops, hands on training and ongoing collaboration, it was a success. Mr. Richardson noted that with the block he was given to support teachers, responses were timely and he believes he had 164 teacher contacts over the year. They noted that courses from Physics to Band are using the collaborative space in some way and Grade 10 student Byron said that he feels it is an efficient way to work, as students can see the questions their classmates ask and the teacher's responses are accessible to everyone. It was reported that BYOD is continuously evolving, with new teachers coming on board, allowing for further experimentation and connecting. They feel they now have the infrastructure in place for greater connections between teachers, and that this will change teaching moving forward.

Dale Addis noted that with the change to the NGN network, the roles that he and Jordan Al-Assadi have at Sentinel as BYOD support teachers has changed from ones of

troubleshooting, to more facilitation and support for teaching practices. Their BYOD initiative started in January of this year and feedback from Grade 8 students and teachers is positive, noting that Google tools are helpful, easily accessible and aid organization. He also spoke briefly about the change from BCeSIS to MyEducation BC, reporting that Sentinel is the lead secondary school for the changeover in our district. Though timing of the change was challenging, as it happened two weeks before second term report cards, MyEd support sessions provided during prep times and dinner meetings were useful and that experience and information will be shared with the other schools in the coming months, as they prepare for the switch.

Kelly Skehill reported that Rockridge will start a BYOD initiative in September 2015 and that teachers have been working as a team to increase professional development and have come up with four guiding principles that will shape BYOD implementation and development. She reported that 15 teachers recently attended the Google apps for education conference and that Google classroom has already been piloted in Foods 11/12 and Marketing 12 classrooms. Rockridge staff are working with teachers at West Bay and WVSS to learn about both best practice and challenges around implementation and communication with parents, and teachers are excited to get the initiative underway.

3. BCSTA AGM

Carolyn Broady, Board Chair

Chair Broady reported that the main issues discussed at the BCSTA AGM in late April were Bill 11, the administrative wage freeze and underfunding. She said she felt that the tone was angry and that the BCSTA were pushing harder than in the recent past.

Chair Broady also noted a change in direction with the Board of Directors, saying that new members are passionate about education and advocacy, and that she anticipates that the trustees' voice will be stronger.

I. COMMITTEE REPORTS

1. Finance & Facilities Committee Meeting – April 28, 2015

- Administrative Savings Mandate
- 2015/16 Preliminary Budget

2. Finance & Facilities Committee Meeting – May 12, 2015

- Seismic program
- WVSS track update
- Next Generation Network (NGN) cost
- 2015/16 Preliminary Budget
- Annual Facilities Grant (AFG)

Vice Chair Stevenson passed the floor to the Secretary Treasurer to briefly review the 2015/16 Preliminary Budget process, the Administrative Savings Plan and the Annual Facilities Grant.

The Secretary Treasurer reported that input during the budget process identified two key priorities from school and partner groups: support for new curriculum and to maintain structures that support innovation and modernization; and two key priorities from DLT: to

provide stability and certainty for parents, students and staff, and to maintain and grow innovation. The status quo budget was built with those priorities in mind.

#1153	<u>MOTION</u> THAT the mandated real and measurable savings detailed in the Administrative Savings Plan for Fiscals 2015/16 and 2016/17 be approved. <u>Carried.</u>
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Trustee Stevenson then read the by-law pertaining to the Annual Facilities Grant.

#1154	<p><u>MOTION</u> THAT the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (hereinafter called the “Board”) to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the <i>School Act</i>, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).</p> <p>WHEREAS in accordance with provisions of the <i>School Act</i> the Minister of Education (hereinafter called the “Minister”) has approved Capital Project No. 126899.</p> <p>NOW THEREFORE the Board agrees to the following:</p> <ul style="list-style-type: none">(a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;(b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,(c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister. <p>NOW THEREFORE the Board enacts as follows:</p> <ul style="list-style-type: none">1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$1,091,240.00 for Project No. 126899 is hereby adopted.2. This Bylaw may be cited as School District No. 45 (West Vancouver) Capital Bylaw No. 126899. <p>READ A FIRST TIME THE 19th DAY OF MAY, 2015: READ A SECOND TIME THE 19th DAY OF MAY, 2015; READ A THIRD TIME, PASSED AND ADOPTED THE 19th DAY OF MAY, 2015.</p> <p><u>Carried.</u></p>
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Vice Chair Stevenson briefly reviewed the minutes of the meeting of May 12, 2015 and read the bylaw pertaining to the 2015/16 Preliminary Budget.

#1155	<u>MOTION</u> THAT the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 45 (WEST VANCOUVER) (hereinafter called the “Board”) to
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adopt the Annual Budget of the Board for the fiscal year 2015/2016 pursuant to Section 113 of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 45 (West Vancouver) Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenue and expense for the 2015/2016 fiscal year and the total budget bylaw amount of \$74,629,019 for the 2015/2016 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2015/2016.

READ A FIRST TIME THE 19th DAY OF MAY, 2015;

READ A SECOND TIME THE 19th DAY OF MAY, 2015;

READ A THIRD TIME, PASSED AND ADOPTED THE 19th DAY OF MAY, 2014.

Carried.

#1156 MOTION THAT the minutes of the Finance and Facilities Committee meetings of April 28 and May 12, 2015 be received.

Carried.

Chair Broady thanked the Secretary Treasurer, the District Leadership Team and all stakeholder groups for working to maintain staff and service levels.

3. Human Resources Committee Meeting – May 12, 2015

- Enrollment
- Staffing
- Training & information sessions
- Wellness Committee
- Living with Balance

Trustee Dorsman reviewed the minutes and highlighted again that there will be no layoffs.

#1157 MOTION THAT the minutes of the Human Resources Committee meeting of May 12, 2015 be received.

Carried.

J. CORRESPONDENCE

A list of the correspondence from the past month is posted at www.sd45.bc.ca/board

K. TRUSTEE MEETINGS & EVENTS

BCSTA AGM & Conference Board of Education/DLT Strategic Planning Day Booktopia Reception and MP Writing Awards Chartwell Elementary Spring Fling Concert Coho Society meeting Cypress Park Primary School visitation Finance + Facilities Committee - budget meeting Lighthouse Festival Meeting with John Weston North Shore Anti-Bootlegging Launch	Presidents' Committee meeting School Traffic and Safety meeting Squamish Nation Fundraiser West Bay Passion Projects WV DPAC meeting WV School District Student Council meeting WV Soccer Club meeting – re WVSS Track and Field project WVSS Mannequin Parade WVSS Student Art & Photography Exhibition
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L. QUESTION & COMMENT PERIOD (10 Minutes)

Rob Millard, President – WVTA

- Said that he hasn't been to a board meeting like this before, with 1 hour and 45 minutes of good news
- Called it a real eye-opener
- Said it was good to hear of a possible change at the BCSTA and hopes West Vancouver will be part of advocacy

Chair Broady replied that the West Vancouver board will continue to be advocating for public education. She thanked Mr. Millard for his comments and agreed that it was a good evening and a great demonstration of how our district is moving education forward.

Rob Inman – West Vancouver resident and coach

- Asked if there was adequate funding within the budget for administrators to support BYOD for those families who can't afford devices

The Secretary Treasurer replied that it hasn't been an issue during the last three or four years and in those rare cases, devices have been available in schools. She said that should demand arise, however, resources are available.

Director of Instruction Nosek noted that they had been prepared for hardship cases with BYOD if need be, but that it has not arisen thus far.

M. ADJOURNMENT

9:08

BOARD CHAIR

SECRETARY TREASURER