



**Minutes of the
Human Resources Committee Meeting**

**Tuesday, May 13, 2014 at 9:45am
School Board Office
Public Portion**

Attending:

HR Department: Bob Mackay, Hailey Mathiesen, Kristi Steed, Amy Yu
Trustees: Carolyn Broady, Reema Faris
Senior Staff: Kim Martin, Dave Eberwein
WVAA: Valerie Brady
WVTA: Rob Millard
DPAC: David Reinboth
WVMEA: Bruce Scott

The public portion commenced at 9:45am.
The meeting was chaired by Trustee Broady

1. Staffing (Kristi Steed, Bob Mackay, Kim Martin)

Kristi introduced Amy Yu our new HR Advisor.

Kristi reviewed the spring process for support staffing. The first round of postings close today.

Bob Mackay reviewed the spring process for teaching staff. There were very few generalist positions posted. The majority of the first round postings were for specialist positions. There were some teachers who were surplus at Elementary but those teachers have been placed into roles for the 2014-2015 school year. First round of postings for Elementary will be reviewed with principals on Thursday. There were no layoffs at Elementary.

The secondary postings have been delayed due to tight staffing. The schools want to ensure they have places for all current teachers before posting vacancies. We are not anticipating layoffs at secondary. Postings for secondary will be out later this week.

Kim indicated that a posting would be forthcoming for the vacancy next year in the Director of Instruction position. In addition, the finance department in the Board office is once again fully staffed. Finally, there are two new principals for the 2014-2015 school year: Scott Slater at BICS and Craig Cantlie at Caulfield.

2. Bargaining Update (Kim Martin / Dave Eberwein)

WVMEA

We met with Bruce Scott yesterday to discuss upcoming dates for support staff bargaining. We will set a day to review and sign the protocol agreement and then investigate additional days for bargaining. No dates have been set. Provincially, the support staff group has a new chief negotiator. Meetings are set for at least ten (10) days in June.

WVTA

Locally we have signed everything off except two (2) issues. We are waiting for a response from the WVTA. The WVTA has not provided additional dates to conclude bargaining but we are hopeful that we will be able to conclude before the end of the year.

Provincially there has been a lot of media but not a lot of movement. Both parties remain in a similar position to where they were when we last met in March.

3. Criminal Record Checks - Volunteers (Kristi Steed)

There is a process for volunteers to receive a criminal record review act check through the online website. Volunteers can log on to input their information and a record check is then received by the Board office. The service is free to volunteers.

Each school principal reviews the requirements for each activity to determine if a criminal record check is necessary.

The public portion concluded at 10:12am.