



MINUTES OF A MEETING OF THE FINANCE & FACILITIES COMMITTEE

Tuesday, June 12, 2018

School Board Office - 8:30 a.m.

Present: D. Stevenson (in the Chair); P. Dorsman, Trustee; J. Leiterman, Secretary Treasurer; C. Kennedy, Superintendent; S. Nosek, Associate Superintendent; W. Hickey, Director of Facilities; K. Johnson, Assistant Secretary Treasurer; J. Brown, Manager of Finance; J. Carpino, Purchasing Manager

Stakeholder Representation: C. Ratz (WVAA); R. Willock (WVTA); R. Millard (WVTA); Danielle Katerberg (DPAC)

Absent: B. Scott (WVMEA); M. LaBounty (WVAA)

1. Gleneagles – MOE Playground Funding Award

The Secretary Treasurer reminded the committee that the government recently introduced a new playground grant program, with annual awards of either \$90,000 or \$120,000. She then announced that Gleneagles Ch'axáy has been awarded \$90,000 for a new playground piece and plans are already underway with school administration, PAC, and Habitat regarding enlarging the existing footprint and removing the old wooden structure. It is expected that the work will be finished by September. It was reported that we will re-apply for funding every year, with the school requests based on safety and accessibility. Gleneagles and Ridgeview are the last two schools with wooden structures, with the former having theirs removed this summer.

2. West Van Schools Playground Grant Award

The Secretary Treasurer announced that Cypress Park Primary is the recipient of the 2017/18 district playground grant in the amount of \$10,000. It was initially thought that the grant would be rolled over to next year, but the Cypress Park PAC was proactive and the Director of Facilities said the project should be complete by September.

3. Irwin Park Project update

The Secretary Treasurer reported that this big project has a huge team behind it and that we are very lucky to have the general contractor Unitech handling all the subsequent RFP processes for us. The contract for handling asbestos removal was recently awarded to Actes Environmental, and Crosstown Metal, who worked on South Campus for us last summer, won the mechanical contract.

Committee members: Dave Stevenson, Pieter Dorsman

The Director of Facilities reported that work started yesterday, with holes being marked in the gym for the roof top work and that construction trailer is now installed on site. Regular meetings have been held with school administration and the PAC to keep them abreast of developments and to ensure understanding re: the scope and timing of the work. While all intrusive work will be completed by September, the building will still be shrouded when classes begin, but the remaining exterior work will not impinge on teaching and learning.

4. LED lighting update

The Secretary Treasurer reported that the switch to LED lighting from fluorescent has been something the district has wanted to do for a number of years, in the interests of both energy savings and creating a healthier environment. Up until now, costs had been preventative, but an interesting proposal has now made the conversion possible. The district has signed a contract with Radiance Energy Corp to lease the equipment for the next seven years. There will be no reduction in budget overall, but the monies saved as a result of decreased energy costs will service the lease costs for the life of the contract and allow us to reduce our energy use and create a healthier environment for our staff and students. At the end of the contract, the equipment will belong to the district and we will then realize the substantial annual utility savings. It was noted that the equipment has a 10 year life expectancy. Once again, this project has an ambitious timeline, as the hope is to have all the work completed by Labour Day weekend. If it is not, any remaining work will be done evenings and weekends, so as not to disrupt normal operations.

5. 2018/19 Five Year Capital Plan

The Secretary Treasurer reminded the committee that the Capital Plan application now covers multiple grants, including seismic upgrades, building envelope projects, and the carbon neutral program. She said that the Director of Facilities works closely with the Ministry's reps at the capital branch regarding how to best present our plans and what to include so that we have the best chance of being awarded funding. Some projects will appear on the plan from year to year in order to demonstrate ongoing need and attention.

The Director of Facilities then reviewed the listed projects, along with reasons and background for each. It was noted that Sentinel is included in every category that fits in order to show the amount of work required at that site and how close costs come to replacement costs. Those categories include seismic mitigation, school enhancement, and replacement. He reported that costs to deal with all the outstanding projects at Sentinel total approximately \$55 million, with replacement costs at \$62, so we are getting closer to the threshold. The Secretary Treasurer noted that all monies we previously paid into the carbon neutral program have been recouped under the new system. After further brief discussion about the playground equipment program, the Director of Facilities said that through the Rick Hansen Foundation, West Vancouver School District was going to undergo an accessibility assessment, which will provide us with a roadmap of where we want to go regarding addressing any issues there.

RECOMMENDATION: That the 2018/19 Five Year Capital Plan be forwarded to the Board for approval and filing with the Ministry.

6. Adjourn

8:57 a.m.

Julia Leiterman, Secretary Treasurer