



MINUTES OF A MEETING OF THE FINANCE & FACILITIES COMMITTEE

Tuesday, November 10, 2015

School Board Office - 8:30 a.m.

Present: D. Stevenson (in the Chair); S. Donahue, Trustee; Pieter Dorsman, Trustee; J. Leiterman, Secretary Treasurer; C. Kennedy, Superintendent of Schools; Gary Cords, General Manager of Facilities; Ian Wallis, Manager of Facilities

Stakeholder Representation: J. Duncan (WVAA); B. Scott (WVMEA); R. Millard (WVTA); A. Milavsky (DPAC)

1. WVSS Track Project update

The Secretary Treasurer reported that the stakeholder groups in charge of fundraising have now organized their committee. Initially chaired by Geoff Jopson of the West Vancouver Community Foundation, the committee is comprised of representatives from West Van Soccer Club, West Van Track and Field Club and the Nor'Westers Track and Field Club. Now that the committee is formalized, Mr. Jopson will step back and soccer parent Clint Undseth will be fundraising chair. His vision for the committee has been praised, and the intention is that the project will be a benefit for the community as a whole, not just the school. National Women's Soccer Team goalkeeper Erin MacLeod is the professional athlete face of the project. Her previous work with youth in the area makes her familiar with the community, and she is enthusiastic about the possibilities raised by the scope of this project.

Fundraising monies will be managed by the West Vancouver Community Foundation. With the new federal government now in place, it is anticipated that we will hear a decision about the outstanding \$500,000 community grant application within the next few weeks. That decision will determine next steps.

2. 2015/16 Routine Capital Plan Grant awarded

Further to the Routine Maintenance Capital Plan 2015/16 that was presented to the committee and approved by the board in September, the Secretary Treasurer said it was her great pleasure to announce that West Vancouver Schools would be receiving grant monies totalling \$730,000 for three projects. The amount awarded under the new grant is significant, as these projects would normally have to be funded under the Annual Facilities Grant (AFG), so those vital AFG dollars can now be applied elsewhere.

The projects that have been awarded funding were announced to MLAs first, and it is they who will make the public announcements. To that end, two of our projects – one receiving \$200,000 and the other \$130,000 – have not yet been identified publically. The third project, awarded \$400,000, is at Cypress Park Primary school and will involve the entire replacement of the boiler and HVAC systems, and installation of Direct Digital Controls (DD). This project is long overdue and with the new funding stream, we are

Committee members: Dave Stevenson, Sheelah Donahue

now able to complete the full scope of work. It is good for the school, good for our carbon footprint, and will show significant energy and cost savings over the life of the new equipment. The work at Cypress Park will be performed by a contractor, so while under the terms of the grant the work must be substantially completed by March 31, 2016, it will not be a stress on our facilities staff. As the work must be performed over the school year, flexibility will be required of staff and students, but it is hoped that disruption will be minimal.

3. Capital Plan 2015/16

The Secretary Treasurer reminded the committee that no Capital Plans were filed last year, as a result of job action and lack of funding. She then reviewed the list of projects on the plan for 2015/16, noting that seismic upgrades remain a top priority for the Ministry, as do energy-saving measures.

After speaking to Ministry staff and consulting with Gary Cords, general manager of facilities, the Secretary Treasurer compiled a list of projects, identifying Sentinel Secondary as the top priority. Sentinel has many long-standing issues, most of which are too big to be funded under the AFG. The school is old and over-capacity and though it continues to adapt in order to make the building functional and efficient, it is deteriorating and needs attention. As well, it remains the only West Vancouver site with seismic issues, as the interior partition walls are unsecured. The proposal for projects covers major changes, and while the Secretary Treasurer is not sure if the application will be successful, she is hoping that some funding will be awarded under different programs/streams. It was also noted that the Ministry will only consider capacity issues if the demographics of the immediate area are growing, which ours are not. Many of Sentinel's students come from out of catchment and the Ministry considers service to catchment only when looking at overcrowding issues.

The list of proposals on the Five Year Capital Plan Summary was reviewed, with the first two for Sentinel - \$15.6 million to secure the interior walls, and \$2.3 million for the building envelope – possibly being funded under the seismic and building envelope programs rather than capital. The total cost for capital upgrades to Sentinel is approximately \$54 million, which is less than the estimated replacement cost of \$60 million, so it is not expected that the Ministry will consider a new building at this time. It was reported that conversations with the Ministry have been positive and they are aware of Sentinel's issues, so the Secretary Treasurer is hopeful, but cannot be sure of anything.

RECOMMENDATION: THAT the Capital Plan 2015/16 be forwarded to the Board for approval and submission to the Ministry of Education.

4. Facilities Summer Project Review

Gary Cords, general manager of facilities, introduced about a dozen members of his facilities team who were sitting in the gallery. He stated that they are the reason that the district achieved the huge volume of work undertaken this summer and wanted to publically acknowledge and thank them for their hard work in challenging circumstances. The Secretary Treasurer extended her thanks on behalf of the district and noted that crews accomplished the equivalent of 18 months' work during the summer and despite the pressure and time restrictions, didn't compromise on the quality of their work.

Committee members: Dave Stevenson, Sheelah Donahue

Committee Chair Dave Stevenson then thanked the crew on behalf of the Board and turned the floor back to Mr. Cords, who presented a PowerPoint showing the work completed during the summer:

Caulfeild

- New staff shower
- Major renovation of four student washrooms dating back to 1960
- Replace gym HVAC system
- New Learning Commons
- Replace fencing around field
- Replace exterior doors

Ecole Cedardale

- Site expansion – ongoing (anticipated completion February 2016)
- Elevator (only two storey school site without one)
- Interior reconfiguration upstairs – credited General Manager Ian Wallis on design
 - Office
 - Staff room
 - Gym kitchen
 - Student washrooms
- Traffic safety improvements in conjunction with District of West Vancouver – drop off area on Inglewood
- New sports court

Eagle Harbour Montessori

- Replace roof membrane on covered play area
- Unexpected levels of rot when old membrane lifted resulted in huge unanticipated scope of work – two week project turned into six week labour-intensive job
- New decking, walls, siding, and roof membrane

Gleneagles Ch'axáy

- Rebuild concrete stairs
- Replace portable skirting
- Paint undercover play area
- Spirit Trail expansion in conjunction with District of West Vancouver
- Dance studio
- Art gallery feature wall

Ecole Pauline Johnson

- Site drainage issues
- Rebuild entry stairs
- Rebuild portable foundations, stairs and entries

Ridgeview

- Address drainage issues
- Unanticipated issues – all storm lines fed to gravel pit under sports court, not into municipal sewer lines
- Six week piping and paving project
- Rebuild entire sports court

Westcot

- Replace exterior library stairs
- Originally wood, now galvanized steel

Rockridge

- Rebuild exterior stairs and walkways
- Repurpose paving stones by replacing garden around flag poles – easier maintenance
- New carpet in Player's Hall and music room
- New carpet in part of library
- New exterior picnic tables installed

Sentinel

- New exterior stairs to library
- Remove leaking skylights above library

WVSS

- New flag poles on Mathers

ILC

- Replace portable skirting
- Install mineral cloth – extends 12 inches into ground to prevent rodents etc. burrowing

Miscellaneous

- Fire alarm panel upgrades at Caulfeild, Cedardale, Cypress Park, Gleneagles Ch'axá'y, Hollyburn, School Board Office, West Bay and Westcot – no false alarms since!
- Telephone system at Cedardale upgraded to VOIP – first in district and more of a challenge than expected, but now well prepared for next installation

Mr. Cords encouraged everyone to go and see Cedardale and Caulfeild, as they have experienced such a transformation. He again thanked his facilities crew for all the unexpected work, stress and overtime. The focus until Christmas will be catching up on other work orders, but the break will not see any new work, as staff need a rest as no vacation time was possible during the summer.

Committee Chair Stevenson concluded by saying that our buildings are the cornerstone of our district and truly part of the community, so great thanks to facilities for keeping them functional, clean and safe.

5. Adjourn

9:25